

## **RASS/IDEAS Meeting Minutes Wed. 9/8/21**

**Attendance:** Kristin Charles-Scaringi, Michelle Isopo, Megan Mullen, Nate Heyer, Alana Mutum, Grace Engelbrecht, Sue Hansen

Meeting began 10:32am

### **Agenda:**

- **Meeting Minutes for Approval:**
  - **Michelle moved to approve the minutes from the 8/11/2021 meeting, Kristin seconded the motion. All in favor, motion passed.**
- **Conference Meeting Options**
  - Our meeting will be Friday, October 29th from 3:00-4:00pm
    - Virtual Attendees (at least): Grace, Michelle, Kristin, Susan
    - Virtual Conference registration is required for participants to join the virtual meeting during conference.
- **Developing Leaders Scholarship**
  - RASS Member has applied: Jill Sollazzo from the East Hampton Library. They report having 6-8 years of experience in the field. Here is what they would like to gain from participation in the Developing Leaders Program: "I'd love the opportunity to work and learn from other library professionals to hopefully help me become a better librarian and work towards becoming a great leader."
  - **Kristin motioned to support a \$600 scholarship to Jill Sollazzo for the Developing Leaders Program. Nate seconded the motion. All in favor, motion passed.**
- **Website Updates:**
  - Alana updated Officers and front page of the section website. (Christina to edit site structure)
  - Create RAAS archive of older information
  - Nate shared proposed outline of our IDEAS website
  - Start with essentials, then add more detail: Why Join? Mission and Awards & Scholarships; RASS archive; Get Involved (summary/sales pitch); Board & Governance (meeting schedule, minutes, bylaws, elections, reimbursement); Newsletter sign up information
  - Permissions for 4 people to edit RASS website
  - Possible program/CE on Roberts Rules of Order/Parliamentary Authority
- **Working Docs:**
  - Alan presented an overview of proposed By-Laws. The group made minor edits
  - Including: DEI statement; standing committees removed from the by-laws for now and can be added in later
  - See what Art's feedback is on our bylaws
  - Michelle to send out DEI statement to Black Librarians Caucus and Coalition of Library Workers of Color for feedback
- **Future Meetings**

- September 22nd, 10:30am
- September 23rd, 2:30 to 4:00pm: General Membership meeting
- October 6th, 10:30am
- October 20th, 10:30am
- NYLA Annual Conference: November 3rd to 6th, Syracuse
- November 17th, 10:30am
- December 8th 10:30am
- **NYLA Unit Requirements Check In (Page 2)**
  - We have all our requirements except one educational program, which we are planning for December.
- **Listserv**
  - Notifications going out on 9/23 Meeting and general updates after the meeting (Alana)
- **Action Items:**
  - Presentation slides for 9/23 (Michelle & Nate)
  - Listserv Update (Alana)
  - Website Updates
  - Presentation for General Membership Meeting
  - Send bylaws to Art Friedman, NYLA Parliamentarian for Review
  - Find Parliamentarian for December Program
  - Send Bylaws DEI Statement to Library Workers of Color and Black Librarians Caucus, and LGBTQIART roundtables (Michelle):
    - <https://www.nyla.org/coalition/?menukey=clwcr>
    - [https://www.nyla.org/4DCGI/cms/review.html?Action=CMS\\_Document&DocID=2471&MenuKey=nyblc](https://www.nyla.org/4DCGI/cms/review.html?Action=CMS_Document&DocID=2471&MenuKey=nyblc)
    - [https://www.nyla.org/4DCGI/cms/review.html?Action=CMS\\_Document&DocID=2689&MenuKey=membership](https://www.nyla.org/4DCGI/cms/review.html?Action=CMS_Document&DocID=2689&MenuKey=membership)

**Grace motioned to add a communications coordinator to the RASS board, seconded by Megan Mullen. All in favor, motion passed.**

**Michelle motioned to put Kristin in the role of Communications Coordinator, seconded by Nate. All in favor, motion passed.**

Meeting ended at 11:34am