

Approved August 3, 2018

**moved: Heather; second: Annarose; approved**

Minutes: May 2018 SSL board meeting

Called to order: 4:07 May 4, 2018

Present: Gail Brisson, Jen Peet Cannell, Molly Clark, Beth Davis, Tara Edmonds, Annarose Foley, Sara Kelly Johns, Charlie Kelly, Sue Kowalski, Arlene Laverde, Jill Leinung, Michelle Miller, Anne Paulson, Lisa Perkowski, Susan Polos, Dawn Pressimone, Karen Sperrazza, Penny Sweeney, Heather Turner, Mary Z, Steven Yates

Approval of agenda: moved--Heather; 2nd Charlie; Approved

#### Introductions

- Arlene Laverdie is replacing Ellen Frank as region rep

[Approval of the January minutes](#)- Gail Brisson

Moved: Charlie Kelly

Second: Heather Turner

Motion Approved

[Treasurers Report](#) and [Budget](#)- Anne Paulson

Action items:

- Request retroactive approval for expenditure of \$14,850.00 for 150 copies of ALA *National School Library Standards* to be sold during the Conference, and of \$610.40 for 400 copies of the *Standards Framework for Learners* pamphlet to be distributed to all Conference attendees. Any unsold books can be sold at the Leadership Institute, or returned for refund.
- **Moved: Tara Edmonds, 2nd Charlie Kelly; Motion Approved**
  - Penny suggests using leftover discounted books as a membership incentive (letting members purchase at discounted price)
- Note: move vote to approve next FY budget to May meeting
- Finance Committee is composed of Charlie Kelly, Anne Paulsen, Penny Sweeney, Sara Kelly Johns

Action items

- \$400 for Three Apples advertising (Molly Clark)

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- Molly requests approval to spend \$400 to print high quality promotional posters to be distributed to libraries. The YSS board has approved \$400. The total cost of posters is \$800. A sample of the poster is at the end of this report.
  - Anne moves to add \$150 from line item 9310 (misc) to 9240, SSL/YSS Prog. (3 Apples Award), totalling \$400; this can be used to pay for posters
  - **Moved: Anne Paulsen**
  - **2nd: Michelle Miller**
  - **Motion Approved**
- Lisa suggests distributing to SLS directors & doing a member blast to make people aware that they can get them from their SLS directors
- Emerging Leaders Program (Michelle Miller)
  - Michelle requests approval to create, develop, and implement a new Emerging Leader Program for New York State in partnership with School Library Systems Association (SLSA). An Emerging Leader / Sustaining Leader program was proposed in August 2017 with the goal of partnering with SLSA to create new leaders across our state. The Pennsylvania Emerging Leader program has been successful and it was suggested that we use their program along with AASL Emerging Leaders program to create guidelines for New York State. SLSA has agreed to partner with us in this new program.
    - **Moved: to create, develop and implement new Emerging Leader Program for New York State in partnership with School Library Systems Association (SLSA): Heather Turner**
    - **Second: Annarose Foley**
    - Discussion:
      - SKJ asked what this program would look like; Michelle cited Pennsylvania's program & some ways we can model this to be anything we like.

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- Anne wonders if we can develop a budget; yes, this is part of the planning process; this will be part of next year's budget discussion
- **Motion approved**
  - Committee: Charlie Kelly, Gail Brisson, Michelle Miller, Tara Edmonds, Jen Peet Cannell, Melissa Jacobs (last 2 from SLSA)

Penny welcomed AASL President Steven Yates, who thanked us for our time

- Action Item: new projector (Heather Turner)
  - **Motion to increase amount requested for projector from \$525 to \$540.00 as original projector would not work for Powerpoint. It was strictly for watching movies in a dark room.**
    - **New cost is because of tax charged by Amazon**
    - **Moved: Charlie**
    - **2nd: Beth**
    - **Discussion:**
      - **Add \$100 for adaptors so multiple machines can be used w/ it.**
      - **New amount is \$640--motion amended**
    - **Motion Approved**
  - Treasurer (Anne Paulson)
    - **Request to transfer \$640 from budget line 9310 (Misc.) to 9285 (Equipment) to cover the purchase of a projector.**
      - **Moved: Anne**
      - **2nd: Beth**
      - **Discussion: none**
      - **Motion Approved**
- Anne asks for clarification of role of technology coordinator--is this the person to make website changes? Should this title/job descrip be changed to website coordinator, w/ info at website reflecting contact information?

- Heather suggests link at bottom of AASL website w/ contact info for changes.
  
- Question – Is NYSCEA worth it?
  - For the past 2 years, SSL has paid for 2 Delegates to attend the May meeting (\$700/year) and no one has attended due to the conflict with our conference. That's a loss of \$150 each year.
    - Karen: Do we need to send people to all 3 meetings? NYSCEA isn't picky about who occupies the seat.
    - Jill: membership is beneficial because of information discussed/disseminated
    - Jen suggests that NMTA, SLSA, SSL work together to cover the meetings--a total of 2 delegates instead of 6
  - **Motion to reduce # of NYSCEA Delegates to 1. Dues would stay the same but meeting cost would be reduced.**
    - **Moved: Anne Paulsen**
    - **Second: Heather Turner**
    - **Discussion: none**
    - **Motion Approved**
  
- Lisa Perkowski asks that people read the Institute report & take the actions: need to book room for Institute days & board meeting--let Lisa know so she can work out the payment.
  - If coming in Wednesday night, must CALL hotel and let Lisa know.
  - Room rate will hold until July 2
- Jen Peet reports that State Ed will run an online summer reading program for K-8. SLS directors will get info to roll out to librarians.
- Annarose: Round Table leaders needed additional access granted to download membership roster; leadership is struggling
- Penny thanks all for doing work since January. A lot has been accomplished in policies, job descriptions, Drive--encouraged by the work that has been done.
  - Increasing membership & finalizing conference guidelines are up next.
    - Need 2020 affiliate to host conference

**moved: Heather; second: Annarose; approved**

- Bernie Margolis and Barbara Stripling
  - Huge impact on NYS libraries--we don't have anything in place to honor those who retire/pass away
  - Sue--Bernie's obit requested donations to local libraries;
  - Penny wonders if we can create a broad policy that details what to do if a prominent library advocate dies/retires
  - SKJ says it's at discretion of president to make donations up to \$500
    - In Bernie's case--Jill suggests donating to advocacy fund
    - Lisa suggests a similar donation to another cause in honor of Barbara.

**Motion to adjourn at 5:25 by Anne Paulsen; 2nd Beth Davis**

**Motion Approved**

#### Regional Reports

[Region 1 Coordinator](#)- Madelyn Haussner

[Region 2 Coordinator](#)- Ellen F. Bayer (replaced by Arlene)

Region 3 Coordinator- Tara Edmonds

[Region 4 Coordinator](#)- Beth Davis

[Region 5 Coordinator](#)- Michaela Schied

[Region 6 Coordinator](#)- Molly Clark

[Region 7 Coordinator](#)- Mary Zdrojewski

[Region 8 Coordinator](#)- Annarose Foley

#### Liaison Reports

[YSS](#)- Susan Polos

[SLSA Liaison](#)- Jen Cannell

[Legislative Chair](#)- Jill Leinung

[NYSCEA Representative](#)- Karen Sperrazza, Jill Leinung

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### Committee Reports

[Three Apples Chair](#)- Molly Clark

[Education Leadership Co-Chair](#)- Sara Kelly Johns, Lisa Perkowski

[Knickerbocker Chair](#)- Karen O'Donnell

[Awards Chair](#)- Dawn Pressimone

### Executive Board

[President](#)- Penny Sweeney

[Immediate Past President](#)- Michelle Miller

President-Elect- Charlie (Jennifer) Kelly

Secretary- Gail Brisson

Vice- President, Conferences- Stacey Rattner

[Vice President](#), Communications- Heather Turner

[Affiliates Chair](#)- Beth Davis

AASL Delegate- Sue Kowalski

Advocacy Chair- Sue Kowalski

Regional Advisory Council Member- Sue Kowalski, Susan Polos

Ways and Means Chair- Sue Padjen

Exhibits Chair- Sue Padjen

Membership Chair- Maureen Squier

Policy Chair- Karen Sperrazza

Academic Liaison- Blythe Bennett

NYSED LD Liaison- Mary Beth Farr

NYSED Representative- John Brock

NYSED Representative- Joanne Shawhan

Registrar- TBD

2018 Conference- Jo Beth Roberts, Mary Charters

2019 Conference- Heather Turner

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