



Library Trustees Association, a Section of NYLA
Meeting of the Board of Trustees
Virtual Meeting via Zoom
February 13, 2022, 10:30 a.m.

In Attendance: Jean Currie, Edris Scherer, Suzanne Stockman, Robin Donovan **Absent:** Phil Archer, Susan Chapman

Guests: Martha Anderson, Joe Eisner

- **CALL TO ORDER BY PRESIDENT JEAN CURRIE**
- **WELCOME/REVIEW OF AGENDA**
- **APPROVAL OF JANUARY 19, 2022 MINUTES**

TREASURER'S REPORT: Edris Scherer

- LTAS has had no expenses since October 2021.
- To date \$860.00 has been received in membership money.
- NYLA account has \$29,173.65. PayPal account was closed. There was \$28.00 in the account. LTAS is assuming it went to NYLA. Morgan Stanley and VKM account are separate from the NYLA account.
- Jean Currie mentioned that she paid Janway for the tablecloth. She is not sure that the NYLA has also paid this invoice. Stephanie Cole Adams has not been paid for her mileage.
- Kelly Harris, NYLA Treasurer was elected by the NYLA membership. She is the Director of the Hampton Library in Suffolk County. She's not the bookkeeper. NYLA will be hiring a bookkeeper. They're hoping all invoices will be paid.
- Kelly Harris, sent out a spreadsheet that includes all sections financial reports. Edris sent Kelly Harris her contact information.

PRESIDENTS REPORT: Jean Currie

- NYLA has a cash flow problem. Their 2021-2022 budget was \$481,000 and their expenses were \$744,000. For 3-4 years they did not have a balanced budget. A Budget Task Force was created. Cassie Guthrie is on the task force.
- Capital CFO hired to help with the bookkeeping.
- Governor's Task Force informed NYLA they need to reorganize the by-laws.
- Policies looked at and Jean felt the Personnel and one other policy needed revision.
- AnnaLee Dragon is the NYLA's new Executive Director and will start on February 14, 2022.
- Governor Hochul added 2+ million to State Aid but cut back Construction Aid.

OLD BUSINESS

Conference:

- Robin talked to Ellen Bach about presenting in the fall and sent a letter via email to Ellen and Robert Schofield on January 27, 2022. I will follow up with her by phone this upcoming week.
- Robin has not contacted Stephanie Cole Adams as of yet, but I have composed a letter to her and will contact her this week. The deadline for proposals is Monday, March 7, 2022.
- LTAS Conference workshops will only include in-person workshops and not pre-conference workshops.
- Robin explained she cannot attend the CEC meetings on Wednesdays.
- NYLA Proposal Questions and NYLA proposal review guidelines are included in this email as well as the following for a reference.
 1. 2022 Conference Timeline (pdf document)
 2. Conference Curator Orientation (PowerPoint presentation)
 3. Conference Curator's Meeting Minutes (pdf document)
 4. NYLA Continuing Education Committee Meeting Minutes (pdf document)
 5. NYLA Proposal Questions
 6. NYLA proposal review guidelines

NEWSLETTER

- Deadline for April 2022 newsletter is March 15, 2022
- Articles include:
 - Interview with Joe Eisner
 - Article by Ron Kirsop, Executive Director, Pioneer Library System, OWWL (new name)
 - VKM Award Request
 - Jean Currie - Letter from the President
 - Ask Joe
 - Application LTAS Board

VKM AWARD

Suzanne Stockman emailed and presented the plan and draft requesting Library Directors to nominate a Trustee for the award, 250-500 words. The amount of the award is \$1,500. Applications are due by May 31, 2022. The award will be awarded at the Fall Conference Awards Dinner. It was suggested that, if possible, a library/system could let LTAS how the money was spent. Plaques are also being considered for the winner to be placed in the library and to the recipient. The award request will be part of an email blast to members as well as on NYLA's Voice. Suzanne will contact NYS Archives to find a photo of Velma K. Moore.

NEW BOARD MEMBERS – HOW TO RECRUIT?

- Application for New York State LTAS Board will be revised to take off the last two lines of text at the bottom and change the "Please submit your application" to Jean Currie's email address.
- Jean Currie said she would put together an email blast out to the NYS Library Systems that includes the VKM Award, a flyer for systems to join the LTAS and the Application for NYS LTAS Board.
- Robin Donovan will do a trial run with the director at the Suffolk County Library System, Kevin Verbesy, to recruit Board members.
- Currently there are (6) members on the Board and they represent:

- Nassau County-Robin Donovan
- Monroe County Library System - Suzanne Stockman
- Westchester-Edris Scherer
- Finger Lakes-Jean Currie
- Southern Tier-Phil Archer
- Buffalo/Erie County-Susan Saber Chapman

NEW BUSINESS

- Edris recommended that LTAS set up emails for LTAS in GMAIL
- Jean will set up an email for President.LTAS@gmail.com
- Suzanne was talking about setting up an email for the VKM Award, VKMAward.LTAS@gmail.com

Next Meeting

- March 13, at 10:30 a.m.