

November 10, 2018

Motion to approve: Heather Turner; Second: Annarose Foley.

Approved



New York Library Association

Section of School
Librarians

Empowers certified school librarians to transform teaching and learning.

August 2018 Board Meeting Minutes

PRESENT: Penny Sweeney, Allison Earl, Annarose Foley, Arlene LaVerde, Juan Rivera, Heather Turner, Maureen Squier, Stacey Rattner, Beth Davis, Jen Cannell, Tara Edmonds, Lisa Perkowski, Mary Z, Anne Paulson, Serena Waldron, Sue Padjen, Ellen Frank, Sue Kowalski, Sara Kelly Johns, Susan Polos, Maddelyn Hausner, Blythe Bennett, Michaela Schied; Charlie Kelly

Called to order: Friday, August 3, 3:45 pm

Approval of agenda: **moved: Heather; second: Annarose; approved**

[Approval of the May minutes](#)- Gail Brisson: **moved: Heather; second: Annarose; approved**

[Approval of the August 2017 minutes](#)- Gail Brisson; **moved: Heather; second: Annarose; approved**

[Treasurer's Report](#) - Anne Paulson;

- Conference money: old budgets had incoming line but no outgoing line--now has both--conference organizers send \$ & are reimbursed for their share
- AASL Standards books: return unneeded copies to AASL for refund after offering to SLSA directors for purchase;

[Budget](#)- Anne Paulson--see below

Action items

1. **Treasurer (Anne Paulson):** We have a membership to SSL Freedom To Read foundation; will expire 9/1/18. Question: shall we renew (\$100): Susan Polos suggests we continually renew; Beth suggests we revisit if fee rises;

Motion by Susan Polos: To create a permanent line item to the FtR foundation to renew annual membership.

- i. **Second: Stacey Rattner**
- ii. **Approved**

2. **Affiliate Chair Action Item:** Beth Davis

- a. Since taking over this position, a number of documents have been given to her about the Affiliates Chair and Affiliates. One document was entitled “Affiliates Assembly” This listed all of the Regions and the Affiliates that fall under each one. After listing all 9 of the Regions, there is something that says “Statewide” and “School Library Systems Association (SLSA)” comes under it. Therefore it seems that SLSA is considered one of the Regions. Therefore, I propose that the SLSA Rep should have voting rights, just like the other Regional Reps.
 - i. There was discussion about the implications of this change--whether it would be a bylaws change that requires a membership vote, whether to add all liaisons as voting members.
 - ii. Sue Kowalski suggested that when the job description and policy groups meet, they look at who votes/doesn't and bring back a motion to suggest who should be a voting member; bylaws should also reflect the true makeup of our board--liaisons, chairs--and clarify terminology (liaison, chair, representative); evening work w/ committees will align terminology and suggest any shifts in voting members;
 - iii. **Heather Turner moves that we table this until we have more info; Second--Annarose Foley; Approved**
 - iv. Affiliate Assembly--supposed to happen yearly as an open meeting; Anne says bylaws suggest it's more of a conduit for information; Sue Kowalski notes that the AASL Affiliate Assembly is a 2 part meeting w/ table topics (conferences, leadership), w/ attendees sharing info about the topics; some PD or targeted information sharing; concerns & commendations--from each region. Sara Kelly Johns notes it's a grass roots group that sends its concerns to AASL Exec Committee, which vets concerns to determine if AASL can do anything about the them; if it gets through Exec, goes to board, which will create ad hoc committees and task forces to address concerns--gives a voice to every region/state;
 - v. Beth is working to update all affiliate information--active groups, leadership;

2. Sue Kowalski: Nerd Camp

- a. Free, book-based event
- b. Tuesday, August 6, 2019 Nerd Camp CNY at Pine Grove MS
- c. Any possibility of aligning w/ next summer's Institute timing? Tentative timing for Institute is July 31-Aug 3

3. VP Conferences: Stacey Rattner

Presented some options for revamping our approach to conferences:

- a. OPTION 1: 1 VP of Conferences with committee members to assist:
 - i. No by-laws change needed
 - ii. VP should have a committee to assist with work
 - iii. Committee member - Maintains calendar and populates with related conferences of interest (ex. Social Studies)
 - iv. Committee member - Maintains NYLA strand and promotion of sessions--NYLA Conference Curator
 - v. NYLA strand and SSL conference could be separate committees or one committee and the VP tackles the other
- b. OPTION 2: Co-VPs of Conferences
 - i. By-laws may need changed (although this might be considered an extenuating circumstance allowing for a temporary change)
 - ii. Permanently or just until next slate when the job description has been updated by the committee.
 - iii. Stacey Rattner (NYLA conference) and Michelle Miller (SSL conference)?
- c. OPTION 3: Have conference chairs from year before assist in helping new affiliate, Michelle would serve as a liaison
- d. OPTION 4: NYLA takes a larger role in transitioning from one affiliate to the next
- e. OPTION 5: Create NYLA Liaison position
- f. **Heather Turner moves that we create 2 equal positions: VP of conferences and NYLA Conference curator; Mickey Schied seconded**
 - i. After some discussion, **Stacey Rattner amends to: VP of conferences is responsible for NYLA Curation and a second position is created to be the SSL Conference Liaison.**

Heather does not accept the amendment to the motion.
 - ii. **Tara Edmunds amends: change wording to VP of NYLA Conference & VP of SSL Conferences; Heather turner accepts the amendment; Mary seconds amendment to motion**
 - iii. Discussion: This would need approval by the membership at the November membership meeting. Can we get a quorum at November SSL? Amendment by $\frac{2}{3}$ of present members if copy of proposed amendment is made available 3 weeks ahead of time.
 - iv. Susan P suggests we keep Stacey as VP of Conferences w/ focus on NYLA curation and have Michelle act as the SSL Liaison

- v. **Heather Turner withdraws her motion;**
 1. **Stacey Rattner will appoint Michelle Miller as the committee chair for SSL, to act as a liaison for conference questions; this can then be revisited as needed.**
 2. Discussion:
 - a. Lisa Perkowski points out that conference procedures/guidelines must be updated & made available to conference planners--this is critical to supporting conference organizers.
 - b. Beth Davis: Jeremy Johannsen asked why we aren't utilizing NYLA more to help w/ conference planning; he also suggested adding SSL conference onto NYLA conference; Jeremy suggested that NYLA would be able to help w/ 2019 & 2020 conferences; could NYLA hire someone who would be a conference helper for logistics?

Discussion Items

1. **SLSA/Jen Cannell-**

- a. Would SSL be willing to assist in the funding of the re-imagined IFC being created by Dr. Barbara Stripling?
 - i. SLSA board is interested in supporting her work; is there a role for SSL? Could be printing costs, training, etc...this will be the topic of later discussion.
 - b. What legislative/regulatory priorities should NYLA focus on for the 2018-2019 advocacy season in addition to the bill for Equitable Access to School Libraries and Librarians?
 - i. State standards?
 - ii. Additional pathways to certification?
 - iii. Collaboration w/ other types of librarians?
 - iv. Effectiveness of summer reading programs
 - v. Census of unfilled library programs?
 - vi. **Blythe Bennett suggests both alternate pathways & census; Susan Polos notes the shortage of librarians & the necessity of focusing on that. The room concurred.**
- ##### 2. **VP of Conferences:**

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- a. Room monitors are needed for NYLA Conference (see below for workshops)--list is in Stacey's report; Blythe will help with finding people; Arlene's students could help as well.
 - b. Needed additional point person for conference (Stacey may not be available for entire conference)--Charlie & Jen will both be at the conference
 - c. Moving forward: NYLA Conference Curator/ VP Conferences: We are continuing to discuss the future of the VP of Conferences position. All other NYLA Sections have a NYLA Conference Curator to plan and coordinate NYLA Conference details. SEE ABOVE
- 3. President Penny Sweeney:**
- a. We need to adopt a new online resource for board minutes, agendas etc. Need to look at options and prices.
 - b. Thanks to Lisa Perkowski for organizing Google Drive; looking at alternate options for collaborative work spaces--there are paid options;
 - c. Heather has been looking at options. Most are around \$5000/year.
 - d. Maureen suggests asking NYLA if they have an option or are willing to help out or if we can share it with another section.
 - e. Penny asks if we can become a GSuite Organization so we can have a team drive;

Maddelyn Hausner:: NYSUT Subject area committee requests; NYLA/Jeremy has been working on this; more info to come.

Adjourned to breakout groups at 8:25

Breakout groups: work tonight & then tomorrow morning, whole group will meet to report out.

[Job descriptions ad hoc committee](#) and Policies ad hoc committee

Standards Implementation

Conferences ad hoc committee

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SATURDAY, August 4th, 2018

President Penny Sweeney called the meeting to order at 8:35

Attending: Sue Kowalski, Blythe Bennett, Heather Turner, Annarose Foley, Arlene Laverde, Maureen Squier, Stacey Rattner, Charlie Kelly, Penny Sweeney, Anne Paulsen, Susan Polos, Mickey Schied, Sara Kelly Johns, Maddelyn Hausner, Tara Edmunds, Ellen Frank, Lisa Perkowski, Beth Davis, Jen Cannell, Sue Padjen, Gail Brisson, Mary Z

- Penny announced that Michelle is declining the SSL Conference position. We still need someone to pick up that slot.
 - Stacey adds that last night's conference breakout came up with a plan:
 - Sue Padjen summarized:
 - Goals of conference--to be seen as valid section of library community; end silos/isolation; contact w/ state admin; provide PD, access to authors
 - They recommend keeping SSL in Syracuse 2019, combine w/ NYLA in November, 2020.
 - Craft sessions so that presenters appeal to multiple types of libraries
 - Possible action: that in 2020 we would combine with NYLA so that we no longer have a separate SSL conference
 - Discussion ensued about finances, intent of conference, timing of this change, implication of changing.
 - **Stacey Rattner moves that we have Syracuse 2020 conference and the conference committee will explore options for 2021; Second: Mary Z**
 - Susan Polos asks that the conference committee come to winter meeting w/ as complete a picture as possible (financials, other questions); Jeremy should be there to answer questions.
 - **MOTION CARRIED**
 - **Heather moves that we create a stipended position to update the conference guidelines; Ellen seconds**
 - Maureen points out that if we change the conference model, then we'd need to revamp guidelines again, so can we wait

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until ad hoc conference committee reports in at winter meeting before we decide to pay someone to update...

- **MOTION WITHDRAWN by Heather**
 - Sue: in the interim, how will Heather get the info she needs to plan 2019. Penny has reached out to Buffalo to see if we can locate the conference binder.
 - Tara psuggests that we actively recruit past conference chairs and make them into an official committee to support the current conference organizers.
 - Annarose suggests using something like a FB group or Classroom
- **Heather Turner moves we purchase a Chromebook to go w/ the projector; Penny Sweeney seconds. APPROVED**

Proposed Budget:

Anne led the group through the budget

Proposed changes:

- Unused line items:
 - Newsletter Advertising (9125),
 - Publication/sales (9135)
 - AASL (9165)
 - Research (9205)
 - Finance (9210)
- 92157: Change from Hotel/Housing to AV
- 9170: NYSCEA reduce to 1
- 9265: --**chk w/ Anne--??**
- 9275: Change from Newsletter to SLSA coll.--use for Crosswalk work
- 9280--Web page--could use for Board Docs or other collab workspace expense
- 93262--SSL Conf: 35% to conf hosts

Moved to accept budget with proposed changes

Second: Mickey Schied

APPROVED

Job Description/Policy Group

Sue Kowalski:

Chart organizes roles, w/ link to job description; goal is to make this available on the website by September and to update/re-evaluate as needed.

Members should put comments on the side so it can be updated.

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At some point, look to hyperlink positions to relevant policies/guidelines, but this is a huge job.

Anne Paulsen noted that she has organized bylaws, policies, and procedures by role. She will share the document.

Blythe suggested we recruit an LIS Intern to work on organizing and hyperlinking documents (150 hours).

This document will also help with recruiting committee members--they can see opportunities.

Affiliates:

Beth & Lisa worked to update affiliate map; Beth will seek out quotes from graphic designers to make a professional version that we can print and distribute. She will come back w/ a quote.

Standards Rollout Committee:

Mickey Schied:

- talked about baseline--what do we want every librarian to start out knowing & where can we help those who want to dig in more?
- Ad hoc committee will form to pull from SSL membership, with SLSA coordination
 - Feedback from SLSA about where ea BOCES is w/ rollout
- Send link or pamphlet to each librarian in state;
- 3 goals prior to May conference:
 - Series of webinars--either produced by others or self-produced
 - Twitter chat series
 - Asynchronous platform (Classroom, Schoology, etc) to provide place for discussion/learning
- Content at May conference
- Use social media/member blasts/newsletter to get the word out.

Penny: should we rename Sara Kelly John's position from LfL to Standards Implementation Chair? SKJ says she agrees, but needs a committee to support the work

SLSA representation on standards implementation committee--Jen will contact her colleagues to ask for volunteers.

Also on committee: Penny, Michelle, Mary, Michaela, SKJ

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NYLA Board Meeting: Saturday, November 10, 1-4 pm

Winter meeting: tentatively January 12-13 in Albany

12:20 Moved to adjourn: Anne Paulsen

Second: Charlie Kelly

Approved

Regional Reports

[Region 1 Co-ordinator](#)- Madelyn Haussner

[Region 2 Co-ordinator](#)- Ellen F. Bayer/Arlene LaVerde

[Region 3 Co-ordinator](#)- Tara Edmonds

[Region 4 Co-ordinator](#)- Beth Davis

[Region 5 Co-ordinator](#)- Michaela Schied

[Region 6 Co-ordinator](#)- Molly Clark/ Serena Waldron

[Region 7 Co-ordinator](#)- Mary Zdrojewski

[Region 8 Co-ordinator](#)- Annarose Foley

Liaison Reports

[YSS](#)- Susan Polos

[SLSA Liaison](#)- Jen Cannell

Legislative Chair- Jill Leinung

[NYSCEA Representative](#)- Karen Sperrazza, Jill Leinung

Committee Reports

[Three Apples Chair](#)- Molly Clark

Education Leadership Co-Chair- Sara Kelly Johns, Lisa Perkowski

Knickerbocker Chair- Karen O'Donnell

Awards Chair- Dawn Pressimone

Executive Board

[President](#)- Penny Sweeney

[Immediate Past President](#) - Michelle Miller

[President-Elect](#) - Charlie (Jennifer) Kelly

Secretary- Gail Brisson

[Vice- President, Conferences](#)- Stacey Rattner

[Vice President, Communications](#) - Heather Turner

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[Affiliates Chair](#) - Beth Davis

[AASL Delegate](#)- Sue Kowalski

Advocacy Chair- Sue Kowalski

Regional Advisory Council Member- Sue Kowalski, Susan Polos

[Ways and Means Chair](#)- Sue Padjen

Exhibits Chair- Sue Padjen

[Membership Chair](#)- Maureen Squier

Policy Chair- Karen Sperrazza

Academic Liaison- Blythe Bennett

NYSED LD Liaison- Mary Beth Farr

NYSED Representative- John Brock

NYSED Representative- Joanne Shawhan

Conference Chairs

[2018 Conference](#)- Jo Beth Roberts, Mary Charters

[2019 Conference](#)- Heather Turner, Doreen Bergman

2020 Conference- Heather Turner, Doreen Bergman