YSS Executive Board Meeting
Wednesday, November 13, 2019 @ Saratoga Springs

In attendance:

Called the board meeting to order at 5:05 p.m.

1. Welcome and Introductions
2. Approval of Agenda
   • Motion to approve the agenda (1st Motion: Chrissie Morrison; 2nd motion: Laura Panter); motion carried.
3. Approval of Minutes from April 25, 2019 board meeting – Kim Hazen
   • Motion to approve the minutes (1st Motion: Laura Panter; 2nd motion: Chrissie Morrison); motion carried.
4. Treasurer’s Report: Elissa Valente

2019-2020 INCOME
   Projected $42,000.00
   Received (through 9/30/19) $ 5,963.75

2019-2020 EXPENSES
   Projected $42,000.00
   Incurred (through 9/30/19) $ 4,880.66

   • Elissa Valente wants members of the Board and YSS Committee Chairs to “cc” me on any emails to NYLA or vendors involving income or expenses, especially if you are using the NYLA credit card.
   • There is an updated copy of the Tax Exempt form in the YSS Google drive. The most current Reimbursement Request form, current budget, and reimbursement policies are included in your welcome packet.
   • Membership dues allocation totaled $2,702.00 as of 9/30/19; for comparison, the same period last year totaled $2,136.00. There are currently 23 reservations for the Ann Gibson Scholarship reception—total of $345.00.
   • FY2019-2020 Budget was approved at the Summer Board Meeting. Changes to note included the addition of a line for Youth Advocacy Day, $400 and a line for the Youth Advocacy Committee, $800.
   • Motion to approve Treasurer’s Report (1st Motion: Angela Newman; 2nd motion: Laura Panter); motion carried

5. Past President’s Report: Laura Panter
   EALA
   • We currently have 21 students registered for the 2019-2020 EALA.
Past President’s Dinner
- The Past President’s address list has been updated in Google Drive along with the Task Duties for the Dinner.

6. President’s Report: Lisa Neuman
NYLA Council
- Lisa Neuman gave the NYLA Council a report of the many board tasks that were accomplished this year including:
  o EALA program
  o Stephanie Squicciarini Memorial Scholarship
  o Task Force for the Battle of the Books
  o We dissolved our partnership with SISL on 3 Apples
  o The scholarship committee and the awards that were given.
  o The Marketing Committee and all that they accomplished
  o At the YSS Membership meeting we will amend the by-laws.
  o We changed the director position to a 2-year term.

By-Laws
- Lisa Neuman discussed changing the by-laws for next year’s President’s position to end at the end of the NYLA conference.

7. 2nd Vice-President’s Membership Report: Chinasa Seyse
- As of October 2019, the total membership stands at 7,140 (6,748 in October 2018). The YSS sectional membership is 850 (818 in October 2018).
- No report from the NYLA Membership Committee, and no tentative dates for a conference meeting.
- Three Jotform entries were received since September 2019.
- Correspondence was sent to the following groups:
  o New Members
  o NYLA/YSS Students
  o Newsletter spotlight members
- Plans to create a PSA are still ongoing.
- 2019 YSS Membership gift at the 2019 NYLA Conference is a retractable badge holder with Yancey on it.

8. Vice President-President Elect Report – Amanda Schiavulli
- Through e-Vote, Clarie Lovell has been appointed our new C.E. Liaison for the NYLA Continuing Education Committee.
- Mary Jo had to step down as our Intellectual Freedom Liaison. Lisa found a replacement, Anthony Stenta.
- Motion to appoint Anthony Stenta as our Intellectual Freedom Liaison (1st Motion: Chrissie Morrison; 2nd Motion: Elissa Valente); motion carried
- Lisa requested to be taken off the list as Archivist. I will be meeting with her after conference to figure out our next steps for this.
- Updated 1st VP Timeline and started working with Amy Holland on plans to finally fix our files on the Drive. This will be first priority after conference.
- Confirmed all onboarding committee members contact information.
- Confirmed on incoming board members contact information.

NYLA Annual Conference Committee
• **Unfinished Business:** Further info on changes to how the booth will be handled next year? If it will be handled by the Third Year Committee Member, can someone lay out the list of tasks to be done and a timeline? This needs updating.

**Empire State Award Committee**

*Yearly Accomplishments*

- The YSS Executive Board confirmed the committee’s choice for the 2020 Empire State Award. The winner was exceptionally graceful and touched to be named the next award winner.
- Planning the 2019 ESA luncheon and coordinating with recipient Bryan Collier has been a dream: he is exceptionally low-key (attending the luncheon alone, driving himself up, and not requiring lodging or transportation coordination) and it’s been pretty seamless.
- Bookmarks and luncheon programs were designed for Bryan Collier’s win and luncheon celebration.

*Unfinished Business*

- The biggest issue for the Empire State Award committee is how to get more nominations! Going forward, it will be added to the committee guidelines to have a more regular appeal to library professionals through listservs and social media. Being more visible throughout the year would definitely help garner nominations!

*Additional Information:*

- Next year is the 30th anniversary of the Empire State Award and the Empire State Award Committee will work with the marketing committee on doing some celebratory publicity throughout the year.

**Pied Piper Award Committee**

*Yearly Accomplishments*

- Starting in November, received, shared, and scored 4 entries received statewide; tallied up score totals; and selected 2019 award winner.
- Created a new promo flyer that was distributed at YSS 2019 spring conference.

*Unfinished Business*

- Rewording the Guidelines for Submission (4.d.), regarding marketing materials and the advantage some libraries with PR departments had over those libraries without.
- The YSS Executive Board has discussed it at a 2019 Board meeting; if possible, more details are needed for the Committee to work with.

**Marketing Committee**

- Tara Morris will be staying for two terms as Third Year Member and Lindsay Jankovitz will be staying one more year as Second Year Member.
- Forming a relationship with MLIS programs throughout NYS was one of the Marketing Committee’s biggest accomplishments this year.
- In order to stay relevant, the marketing committee is wondering if Instagram should be created and used in addition to Facebook, Twitter, and Pinterest. This page would focus more on Youth Services staff and what libraries are doing around the state.

**Scholarship Committee**

*Yearly Accomplishments*

8 applicants for the 2019 YSS Spring Conference
3 applicants for the Ann Gibson Scholarship
6 applicants for the EALA Scholarship

YSS/SSL Youth Advocacy Committee

- The scheduling of meetings is an ongoing challenge: finding common available meeting dates. School and public YS librarians often have opposite schedules. Consequently, our progress is likely to be measured rather than rapid.

Continuing Education Liaison Report

- Joyce Laiosa’s NLYA pre-conference workshop on Wednesday, November 13, “Today’s Comic/Graphic Novels and Graphic Nonfiction” went very well. There were 22 participants.
- Brochures have been designed for upcoming webinars: Engaging Families with Nature Based Library Programming and Topics in Onboarding for Youth Services Librarians.

YSS Legislative Committee Liaison Report

- Recently the Governor signed into being two new laws relating to public library construction aid.
- Advocacy Day in Albany is February 25.

Web Liaison Report to the YSS Board

Accomplishments

- Updated Elections page with this year’s winners.
- Updated 3 Apples page with this year’s nominations.
- Updated Ann Gibson page with current winner’s photo and info.

Long-term goals

Work with Lisa Wemett to create “History and Timeline” page.

New York State Library Liaison

Summer Reading at New York Libraries

- Thank you to all library staff around the state for a wonderful season of events and learning activities surrounding “A Universe of Stories!” We hit our goal for Summer Reading this year.
- Teen Video Challenge update: NY state had a winning 2019 TVC entry from Kingston Library!
- Summer Meals partnership: In 2019, 133 public libraries were approved to operate as Summer Meal sites. Join us for a Table Talk at NYLA on Summer Reading/Summer Meals on Saturday, Nov. 16.

Intellectual Freedom Committee Liaison Report

- Some current issues that are being discussed are those surrounding the CASE Act. Its intent was to make the process of getting paid for infringement claims fast for the copyright holder, but there are some problems with the way the bill was written. The committee is also monitoring issues regarding patron privacy and hate speech.


- Everything is on schedule
- Please contact Jessica Bowen if there are any emergencies.

10. Third Year Director’s Report – Lisa Neuman for Liz Anastasi
• Liz Anastasi shared YSS Files with 2nd Year Director Angela Newman via flash drive and google drive. She will do so for the new conference planner when they are in place as well.
• While Liz Anastasi is finished with her Executive Board position she would be happy to help with any future conference or event planning.
• Liz Anastasi would also be happy to serve in other YSS Board positions in the future.
• Liz Anastasi now look forward to focusing my efforts on the YSS/SSL NYS Battle of the Books Task Force.
• Motion to form a NYS Battle of Books Task Force with a budget of $800 (1st Motion: Chrissie Morrison; 2nd motion: Laura Panter); motion carried.

11. Second Year Director’s Report – Angela Newman
2020 Conference Planning

Friday, May 15
Thousand Islands Harbor Hotel in Clayton
Stone Soup: Stronger Libraries through Inclusion and Collaboration

• Paperwork and deposits for all venues are completed
• Keynote speaker is author Ellen Oh of We Need Diverse Books. Her topic is Once Upon a Time: An author’s self reflection on the power of words in the journey of life from immigrant child to lawyer to writer
• All 15 breakout sessions are booked, and I’m only waiting on two contracts. Most breakouts are off site but are very walkable.
• Save the date flyer is complete and ready to be distributed.
• Bookseller is The River’s End Bookstore, an indie out of Oswego.
• Other vendors in progress
• Rochester Teen Book Festival is the next day! Saturday, May 16, 2020.

Notebooks vs. folders
• Instead of handing out folders to participants, Angela Newman working on a conference program in the form of a notebook that will include the day-at-a-glance, maps of the village and venues, links to slides and handouts, space to take notes, information about YSS, and a networking activity that participants can use throughout the day to connect with other attendees.

Lunch proposal
• Based on feedback from 2019 conference attendees*, the number of YSS speeches, and the fact that the lunch is a buffet instead of a served lunch, I propose not having a luncheon speaker in 2020. Our keynote speaker is an author, and she has agreed to do a signing after lunch.
• The majority of the feedback centered mainly on the difficulty of hearing the luncheon speaker over the clatter of lunch being served, which is primarily a sound issue and not necessarily a scheduling issue. However, additional feedback specifically requested more time to be able to connect with other conference attendees during lunch.

12. First Year Director Report – Chrissie Morrison
- **BOOTH**: raffles are all set... trying to sell off inventory so we only do raffles moving forward... wish me luck!
- **2021 CONFERENCE**:
  - Looking for spring conference location in or near Clifton Park was a bit tougher than expected... most were too small and several suggested Hilton in Saratoga!
  - Chrissie’s preferred hotel is the Hilton Garden Inn. It is in a small mall, which offers some variety of entertainment for conference goers. Lots of restaurants nearby for past presidents dinner. Clifton Park-Halfmoon Public Library Library would also be a possibility for a catered dinner.
  - Breakout rooms could pose a problem, though.
  - Reached out to Regal Cinema about using their space...very expensive.
  - Another possibility is the Rivers Casino in Schenectady.

13. **Unfinished Business** - None  
14. **New Business** - None  
15. **Transition and Thanks to Board Members**
- Motion to adjourn Outgoing Meeting at 7:09 p.m.(1st Motion: Chrissie Morrison; 2nd Motion: Elissa Valente); motion carried.