

**Library Trustees Association Section  
Minutes of a Special Meeting held by Conference Call, April 15, 2020**

**Present:** Martha Anderson, Kay Budman, Jean Currie, Edris Scherer, Margaret Shapiro, Suzanne Stockman

**Absent:** Phil Archer, Susan Sabers Chapman

**Agenda:**

1. Approval of the closing of LTA bank accounts.
2. Any other business

A quorum being present, President Currie opened the meeting at 1:05pm

**1. Approval to transfer funds:**

*Motion by Scherer, seconded by Anderson, that the Board of the Library Trustees Association (now the Library Trustees Association Section of the New York Library Association) authorizes Bola Majekodunmi to move all the funds in the LTA accounts at the Bank of America (accounts 4830 2861 1645 and 4830 2861 1645) to the NYLA LTAS account and to close the Bank of America accounts. Motion passed.*

**2. Other business:**

- Current LTA funds are about \$25,000. Scherer will obtain bank account and routing numbers to enable an electronic transfer of the funds.
- Once the funds are transferred to NYLA, bookkeeping and regular reports are provided to the LTAS Treasurer by NYLA.
- Scherer will request any billing for services from McCarthy in May.
- Currie noted that developing a new policy database will be done with the help of the Library Administration and the Friends of Libraries Sections.
- Currie and Budmen will develop a list of questions for McCarthy and NYLA to help develop a potential plan for the LTA web site under NYLA.
- The mailing list was sent to NYLA by John McCarthy.
- The latest newsletter is ready for mailing.

**3. Next meeting:**

- Middle of May - probably a conference call on the topic of the web site.

Minutes taken by: Jean Currie, Secretary pro tem