Library Trustees Association Section
Minutes of Conference Call
12 January, 2020

Present: Martha Anderson, Phil Archer, Jean Currie, Susan Sabers Chapman, Edris Scherer, Margaret Shapiro, Suzanne Stockman
Absent: Kay Budman
Guest: John McCarthy

Approval of Agenda: No action

Approval of Minutes: No action

Treasurer’s Report: Scherer and McCarthy reported that the bank account has about $37,000 and the Morgan Stanley account has about $59,000. Other topics discussed:
- Scherer has obtained the necessary forms from NYLA and Currie will send her the account line numbers provided by NYLA for bookkeeping. Motion by Scherer that all payments be made before closing the bank account and sending the LTA funds to NYLA. Motion passed.
- Payments to be made include pens and the newsletter coming out soon.
- McCarthy’s contract has expired and we agreed he should keep track of hours spent in the transition and we will reimburse him.
- McCarthy, Ripka and Scherer will ensure all required signatures are in place.
- Once the bank account is closed, the two checkbooks held by McCarthy and Majekodunmi returned and checks destroyed (bank statements & check records retained)
- Scherer will reconcile the final statement from the bank.

President’s Report: Currie noted the following:
- NYLA Council held a conference call 12 December, 2019. Jen Cannell is NYLA President and Briana McNamee is the new Legislative person.
- She met with Jeremy Johannesen, NYLA Ex. Director to help clarify some issues related to the transition of LTA to a NYLA Section.
- He asked for a letter of support for the proposed Trustee Training legislation.
- He recommends moving our web pages to the NYLA web site.
- He is very interested in re-instituting the Policies Database with a different model for its structure. LTA would still retain “ownership”.
- He will work with McCarthy to move the membership files over to NYLA.

Committee Reports:
- Finance: See above.
- Programs/Conference: The Board agreed to Currie contacting Stephanie Adams as a speaker on Library Governance for the 2020 NYLA Conference.
- Nominations: No report
- By Laws: No report
- Awards: Stockman reported that 2020 or 2021 is the 60th anniversary of the Velma K. Moore Award. She will check.
- Newsletter: Currie will contact Ripka about the current and future newsletter issues.
- Membership: McCarthy noted that a smattering of memberships are coming in. There are about 2,000 individual members as of now.
- Legislation/Advocacy:
  - Advocacy Day is 25 February. The proposals are at www.nyla.org
Motion by Anderson and amended by Archer, to contribute $500 to NYLA to support Advocacy Day. Motion passed.

Old Business: It is not clear if the proposed workshop for Utica in the Spring is planned. Currie will ask Ripka.

New Business: Currie will provide a document with various issues related to the transition as well as a calendar for 2020.

Actions to be Taken:
1. Provide document of information, issues etc. related to the transition - Currie
2. Arrange a meeting place for the March meeting - Currie
3. Contribute $500 to NYLA for Advocacy Day - McCarthy
4. Contact Stephanie Adams for program at NYLA - Currie
5. Provide letter of support for Trustee Training legislation - Currie
6. Pay outstanding bills, close bank account, transfer funds to NYLA, get check book from Majekodunmi - McCarthy
7. Contact Ripka about the newsletter - Currie
8. Work with NYLA to move membership and web files - McCarthy
9. Check VKM Award dates - Stockman
10. Check status of Utica workshop - Currie

Next Meeting: 13-14 March, 2020. Place to be determined

Minutes taken by: Susan Sabers Chapman per Jean Currie