

**Library Trustees Association Section  
Minutes of Conference Call  
12 January, 2020**

**Present:** Martha Anderson, Phil Archer, Jean Currie, Susan Sabers Chapman, Edris Scherer, Margaret Shapiro, Suzanne Stockman

**Absent:** Kay Budman

**Guest:** John McCarthy

**Approval of Agenda:** No action

**Approval of Minutes:** No action

**Treasurer's Report:** Scherer and McCarthy reported that the bank account has about \$37,000 and the Morgan Stanley account has about \$59,000. Other topics discussed:

- Scherer has obtained the necessary forms from NYLA and Currie will send her the account line numbers provided by NYLA for bookkeeping. *Motion by Scherer that all payments be made before closing the bank account and sending the LTA funds to NYLA. Motion passed.*
- Payments to be made include pens and the newsletter coming out soon.
- McCarthy's contract has expired and we agreed he should keep track of hours spent in the transition and we will reimburse him.
- McCarthy, Ripka and Scherer will ensure all required signatures are in place.
- Once the bank account is closed, the two checkbooks held by McCarthy and Majekodunmi returned and checks destroyed (bank statements & check records retained)
- Scherer will reconcile the final statement from the bank.

**President's Report:** Currie noted the following:

- NYLA Council held a conference call 12 December, 2019. Jen Cannell is NYLA President and Briana McNamee is the new Legislative person.
- She met with Jeremy Johannesen, NYLA Ex. Director to help clarify some issues related to the transition of LTA to a NYLA Section.
- He asked for a letter of support for the proposed Trustee Training legislation.
- He recommends moving our web pages to the NYLA web site.
- He is very interested in re-instituting the Policies Database with a different model for its structure. LTA would still retain "ownership".
- He will work with McCarthy to move the membership files over to NYLA.

**Committee Reports:**

- Finance: See above.
- Programs/Conference: The Board agreed to Currie contacting Stephanie Adams as a speaker on Library Governance for the 2020 NYLA Conference.
- Nominations: No report
- By Laws: No report
- Awards: Stockman reported that 2020 or 2021 is the 60<sup>th</sup> anniversary of the Velma K. Moore Award. She will check.
- Newsletter: Currie will contact Ripka about the current and future newsletter issues.
- Membership: McCarthy noted that a smattering of memberships are coming in. There are about 2,000 individual members as of now.
- Legislation/Advocacy:
  - Advocacy Day is 25 February. The proposals are at [www.nyla.org](http://www.nyla.org)

- *Motion by Anderson and amended by Archer, to contribute \$500 to NYLA to support Advocacy Day. Motion passed.*

**Old Business:** It is not clear if the proposed workshop for Utica in the Spring is planned. Currie will ask Ripka.

**New Business:** Currie will provide a document with various issues related to the transition as well as a calendar for 2020.

**Actions to be Taken:**

1. Provide document of information, issues etc. related to the transition - Currie
2. Arrange a meeting place for the March meeting - Currie
3. Contribute \$500 to NYLA for Advocacy Day - McCarthy
4. Contact Stephanie Adams for program at NYLA - Currie
5. Provide letter of support for Trustee Training legislation - Currie
6. Pay outstanding bills, close bank account, transfer funds to NYLA, get check book from Majekodunmi - McCarthy
7. Contact Ripka about the newsletter - Currie
8. Work with NYLA to move membership and web files - McCarthy
9. Check VKM Award dates - Stockman
10. Check status of Utica workshop - Currie

**Next Meeting:** 13-14 March, 2020. Place to be determined

Minutes taken by: Susan Sabers Chapman per Jean Currie