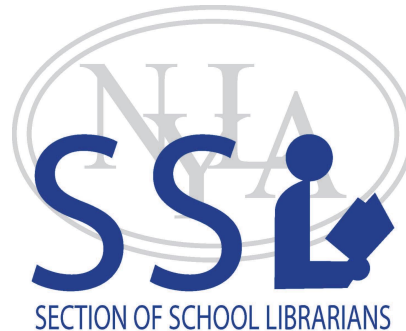


Approved: November 2016: Saratoga

Approval of Minutes from July's Board Meeting – Gail Brisson

- o Minutes are available on the Google Drive, though they could not be accessed during the meeting due to lack of internet access. They were amended from the floor (affiliates were added; minutes were signed).
- o Motion: Michelle Miller; Second: Jill Leinung. Approved.



**SSL Board Meeting
Friday, July 29 & Saturday, July 30, 2016
Leadership Conference, Ithaca, NY
Minutes**

Attendees: Molly Clark, Beth Davis, Tara Edmunds, Annarose Foley, Ellen Frank, Sara Kelly Johns, Charlie Kelly, Jill Leinung, Michelle Miller, Maria Muhlbauer, Karen O'Donnell, Anne Paulson, Dawn Pressimone, Michaela Schied, Karen Sperrazza, Maureen Squier, Katie St. Laurent, Penny Sweeney, Heather Turner, John Brock, Gail Brisson

Administration: Susan Polos, President

Friday, July 29

Meeting Begun: 5:30 pm

Approval of Agenda

Motion: to approve the agenda

Motion made by Karen O'Donnell

Motion seconded by Michelle Miller

Motion Carried

Welcome & Introductions

Approval of Minutes from May Board Meeting

Motion: To approve the minutes from May's Board Meeting

Motion made by Micky Scheid

Motion seconded by Molly Clark

Motion Carried

Congratulations to all newly elected SSL Board Members & NYLA Council Members

President's Report--Susan Polos

Finances/Proposed Budget for 2016-17--Susan Polos & Michelle Miller

A review of the Knickerbocker Expenses indicated that there was a need to increase the budget line to \$1750 to reflect costs of award and room expenses.

Motion: to increase the Knickerbocker budget line to \$1750.00

Motion made by Jill Leinung

Motion seconded by Michelle Miller

Motion Carried

Motion: to approve the 2016-2017 Budget with the change approved to Knickerbocker expenses.

Motion made by Michelle Miller

Motion seconded by Ellen Frank

Motion Carried

Past President's Report--Jill Leinung

A warm thank you and congratulations to all the new officers and incoming vice presidents.

VP Conference Report/2017 Conference Report

Motion: to approve increase keynote speaker fee to \$2000.00 for the upcoming Buffalo 2017 Conference to include hotel, registration and travel

Motion made by Ellen Frank

Motion seconded by Tara Edmonds

Motion Carried

A review of the guidelines for keynote speakers will be done by Vice President of Conferences and incoming Vice President to determine if our fees need to be increased to align with current professional standards

2017 Chairperson for Buffalo Conference reports that they are on schedule and moving along with conference planning. There will be a meeting with the Food and Beverage Manager August 15, 2016 to determine menu options.

There is a concern about the NYLA requirement to use Great Lakes Catering for vendor areas. It was reported that the 2016 conference had secured free draping and table services for the vendor area

but was informed from NYLA that it was required to use Great Lakes Catering company and absorb the associated costs. This will be discussed with NYLA leadership.

Breakout Sessions:

- ESSA--Think Tank Groups, AASL work (Penny)
 - The group reported there are 5 subcommittees for the complex and detailed work required for ESSA. SSL Leadership is included in this subcommittee work and there will be significant information forthcoming as subcommittees meet.
- SLMPE Rubric--group review, continued work (John/Monique)
 - The major revision of the 25 Essential Elements has been ongoing for some months, there have been many collaborative efforts to ensure the elements are current and relevant for the librarian in the field.
- SSL meeting structures & proposed revisions (Karen)
 - Final details were discussed for the winter board meeting location, with two hotels being considered. Final choices will be made in the next couple weeks.
 - A discussion to include the administration and parking fees for the Cornell Institute was discussed and the result was there should be no expectation for a board member to incur costs if they are attending a board meeting and volunteering their time, it will be recommended to change the reimbursement policy for the Summer Leadership Institute to include parking and administration fees for those retirees who do not need the professional development provided by the Leadership Institute.
- Affiliate Issues/Round Tables (Charlie, Beth)
 - The Affiliate Policy will be reviewed at the Winter Board meeting with the task of reviewing and revising the goals and purpose of the Affiliate Assembly. There are different needs between regions and there are varying levels of affiliate and regional partnerships across the state.

Saturday, July 30:

Meeting begun: 8:00

Reports on Breakout Sessions & Discussion

ESSA Think Tank Groups, AASL work: John Brock, Penny Sweeney:

- The group reported there are 5 subcommittees for the complex and detailed work required for ESSA. SSL Leadership is included in this subcommittee work and there will be significant information forthcoming as subcommittees meet.

SLMPE Rubric: John Brock

- Current focus is on 2014 summit proposal & revising web pages that accompany the SLMPE rubric. Each page has a consultant who is adding resources & examples, checking consistency.
- Revisions should be done by autumn, 2016 and ready for review.
- SLMPE rubric is a useful tool for setting yearly goals & is used by those in other states to assess their library programs.

SSL Meeting structures & proposed revisions: Karen Sperrazza

- For winter meeting in Utica: Hotel Utica will provide lunch buffet on Saturday, plus dinner & breakfast; Sunday lunch is on your own with no reimbursement. Meeting dates: February 11 & 12, meeting will start at 1:00 on 2/11 (lunch available starting at 11:30).
- Discussion about having board members pay to attend summer meeting at Cornell. Expectation has been that board members will attend the Institute as learners & stay for the meeting as volunteers; if they cannot attend the Institute, the individual needs to pay administrative fee, parking (\$55 admin fee, \$11/day parking).
 - Discussion about whether to explore options other than Cornell, expectations for attendance. Current policy to assign board members to double rooms unless they pay extra for a single will stand, though we can accommodate case-by-case hardships.

Motion: to change current policy to cover the administrative fees and parking for the summer board meeting for members who do not attend the Institute

Motion made by Michelle Miller

Motion seconded by Jill Leinung

Motion Carried

Affiliate Issues/Round Tables: Charlie Kelly

- Had lengthy/passionate discussion last night: particularly about roundtables--should affiliates have to become a roundtable? Much discussion about roundtables, organizational membership (SLS directors paying for component school membership), needs of affiliates/regions.
- Karen O'Donnell noted that regional coordinators are putting together data about affiliate membership--will generate a Google Sheet w/ info; Katie is adding updated affiliate map to newsletter & will get a high-quality map and info to Heather for website.

Action Items:

- identify functional affiliates
 - Send inviting letter to all affiliates to send a representative to SSL conference in Buffalo--save the date
 - At winter board meeting--continue affiliate work in general (Examine affiliate guidelines and purpose, look at effectiveness of current structure)
 - Buffalo conference--will feature meet & greet for affiliates
-

BOARD REPORTS

3 Apples: Molly Clark:

- Committee members have been having phone meetings. Molly is looking at organizing a meeting at NYLA, since YSS and SSL members will be attending.
- Biggest concern is that there is no current nomination/voting form & no one knows what tool was used in previous years. They are exploring whether Google Forms or Survey Monkey will work. Voting will be in the spring, so there is time to secure the process.
- In addition, parts of the website need to be rebuilt; looking for someone to take charge of the teen award.

VP Communications: Katie St. Laurent

- Last update (May) was sent to Jen Cannell to go out to BOCES
- Next one: she may distribute through affiliate presidents
- Content will go come from scholarship winners: short columns/reflections on mentoring
- If anyone wants to suggest a column or feature, let Katie know.

Technology: Heather Turner

- In need of photos from board members. Deadline is August 15
- She asks that people please add updated info to directory.
- Can pull some content from Katie

Legislative Chair: Jill Leinung

- Budget--have seen some increases in state aid, which drives SLS funding
- Library advocacy day Wed, March 1
- Legislation may make it harder to cut librarians to meet tax cap--fears more cuts as budgets become harder to pass.

Educational Leadership: Sara Kelly Johns and Lisa Perkowski

- Post-institute survey went out; reaction to date change has been positive; Institute had 108 participants this year.
- Most of work for next year will be done at Utica;

Affiliates: Mickey Schied/Charlie Kelly

Action item: Region V: has been defunct for over a decade; is now potentially reorganizing; would like OK to send out message to see if they are in fact reorganizing and want to be part of SSL. Make it an invitation, ask how we can help. *Susan & Sara will draft letter.*

Sara says there's no president yet. Will probably take a year to get president in place & get structure in place.

SLSA: report submitted

NYSEA--Karen Sperrazza:

Report is online

Susan: policies will be organized within the next year; they are currently on a Google Doc in chronological order; will discuss later

AASL:

Sue Kowalski has submitted her report

Awards: Dawn Pressimone

- There were 28 applicants for Institute scholarships.
- In order to personalize process this year, there was a pre-institute meet & greet as well as pins;
- Winners will submit short articles to SSLR
- Looking at buying shirts for administrative award winners at conference

- **Action Item: Deven Black Scholarship Action Item**--Institute scholarship; currently have \$150; Since there is not an ongoing funding source to maintain a scholarship, Karen S. will communicate with Kristen to ask her to write up a proposal for the award, work through her affiliate, or donate the money to the general scholarship in his name.

Knickerbocker: Karen O'Donnell

- 2017 award: Gordon Korman
- 2018--winner set; she will contact the person soon
- January--2019 nomination

Membership: Maureen Squier

Report on hold pending email access

Ways & Means--Penny Sweeney

- She made 2 baskets for auction--raised almost \$100
- Sue starting to take over
- Will order new items--#leadoutloud
- Admin of year shirts--at conference--\$60 fee for logo; just re-order sizes each year--\$37 per shirt;
- Pins were given to scholarship winners.

Region Reports

1--not here

2--Ellen Frank Bayer--Spring meeting at NYPL--Steve Scheinken was speaker; private schools met as well;

3--Tara Edmonds--June 4 mtg--Rip Van Winkle Award to Nik Bruel; new president coming in; switching focus to social rather than PD; makerspace boot camp in July--retreat format--22 participants; Southeastern NY Library Resources Council--connecting HS and college librarians; they are a 501c3--look into getting liability insurance; waiting on roundtable decision;

4--Beth Davis--busy with conference; elections held--Mindy Holland is new president; roundtable worked for them; working on programs--October speaker will be Eric Littman;

5--Mickey Schied--meet 2x/year; fall activity--maybe Ghost Walk; North Country SLSA--regional conference; Thousand Islands Book Festival--early June;

6--Molly Clark/Katie St. Laurent--awards banquet; Sarah Weeks; partnered w/ B&N for consignment book sales; Google Camp--led by Heather Turner; Held a Google Hangout on advocacy; book cafe--w/ SEBCO--donated food & 20 new books for book talks/raffle--doing another in Sept.;

7--Karen O'Donnell--they have a new logo, website, 40 members; makerspace tour--was great; Jason Poole visited; Teen Book Fest--will have table; Tamora Pierce at St. John Fisher; sugg. advertising events at SSL; Maria--SLAWNY--Fall Sharing; networks for ES/MS/HS;

8--Annarose Foley--SLST-East: 4 meetings per year; had party for Starr Latronica in January; June business meeting--decided to become roundtable--made sense for banking issues;

Social/networking focus; Binghamton Pride-a-Palooza table with handouts, etc. ; SLST-West--had guest author but not business meeting

Old Business:

Budget--Anne Paulsen is working on learning about budget.

Karen Sperrazza--NYSCEA (association of associations) meeting costs--\$75 per person per meeting but neither person attended last one; dues: \$250--Q--continue to participate?

New Business: None

Motion: to adjourn

Motion made at 12:00 by Jill Leinung

Motion seconded by

Motion Carried