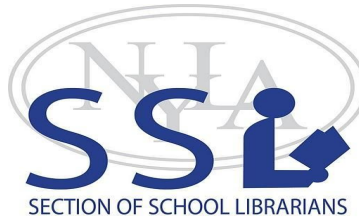


**Approved at board meeting 4/23/13**

**MOTION: To approve the minutes.**

*Motion made by Karen Sperrazza, seconded by Patty Martire. Motion carried.*



**SSL Board Meeting  
February 2-9, 2013  
Doubletree Hotel, Syracuse, NY  
Called to order 1:07**

**In attendance:** Bea Angus, Sue Bartle, April Bliss, John Brock, Marcia Eggleston, Mary Beth Farr, Pauline Herr, Jane Herbst, Mary Anne Karre, Charlie Kelly, Sue Kowalski, Jill Leinung, Chris Lupo, Patty Martire, Michelle Miller, Anne Paulson, Dawn Pressimone, Susan Polos, Livia Sabourin, Micky Schied, Joanne Shawhan, Karen Sperrazza, Beth Stancl,

**Administration** – Sue Kowalski, President

- Approval of Agenda: Sue Kowalski, President

**MOTION: To approve the agenda as presented.**

*Motion made by Anne Paulsen, seconded by Jane Herbst. Motion carried.*

- Approval of Minutes – Michelle Miller, Secretary

**MOTION: To approve the minutes.**

*Motion made by Jill Leinung, seconded by Karen Sperrazza. Motion carried.*

- Budget and Treasurer Report - Patty Martire, Treasurer
  - The expense and income code numbers now match with NYLA to improve clarity of report.
  - The reimbursement guidelines for SSL members were reviewed, receipts required.

**MOTION: To approve the Treasurer's report as presented.**

*Motion made by Mary Anne Karre, seconded by Karen Sperrazza. Motion carried.*

**PRESIDENT'S UPDATE**

- The Board chart is listed on the website; please review and revise as needed to ensure our chart and Board Book are aligned.
- One goal is to define job descriptions of board member positions, ensure the policy and guidelines are aligned with the Board Book and Policy Book to ensure continuity and updated information is available.

## **ACTION ITEMS FROM REPORTS:**

- The Board Book continues to be reviewed, revised and updated. The purpose of the Board Book is to ensure there is a chronological list of policies in order with an index to use as needed.
- The discussion of policies that needed to be deleted or revised concluded with the determination of an electronic vote for policy book to be determined at a later date.
- Policy Book Review updates were presented by Karen Sperrazza, who is working to update the policy manual. There continues to be progress in the manual.

## **REPORTS**

- Legislative report listed two priorities reported were library cards for all students and a digital literacy bill rather than an Internet Safety bill. The goal is to establish and strive for legislation that is realistic to pass to allow small realistic steps for legislators to focus on. The upcoming Advocacy Day is March 5, 2013; there will be a press conference on March 4<sup>th</sup>. Virtual Advocacy Day was also discussed and all are encouraged to participate.

### **MOTION: To donate \$600 in support of NYLA Advocacy Day.**

Motion made by Jane Herbst, seconded by Pauline Herr. *Motion carried*

- Affiliates Chart updates were discussed. The Affiliate Directory needs to be updated to reflect current affiliates. The current directory is located under the Organizational Documents in the Google Drive. A re-affiliation form will be drafted and forwarded to all current affiliates to receive current information of their affiliate and allow all relevant documents to be updated accordingly.
- NYSED reported the theme this year for summer reading will be Dig Deep and Read, focused on an archeology theme. The teen video challenge, teen Face book Page, and partnership with Worldwide Wrestling for boys hope to be highlighted features and encourage participation. A suggestion to include Summer Read Sign Ups on the annual New York School Budget vote could help improve participation.
- NYLA announced approval of the School Librarian Evaluation Rubric. The Empire State Information Fluency Continuum is under consideration for adoption by the Board of Regents. A new group to guide teachers with APPR is new to State Education; the Educator Effectiveness Group will be available to assist. New modules continue to be posted in Engage NY.
- AASL Delegate reported a consideration to blend conferences and formats due to time and funding, a consideration for all in these challenging fiscal times. AASL has opportunities for volunteers and this is a positive step for New York

members to become more involved on a national level.

- Educational Leadership reported that as of this meeting, presenters are still being considered. The Leadership Institute exceeded 170 attendees last year, it has been determined that limits to attendance need to be established. Pricing will be adjusted to reflect SSL members. Board members costs will be increased due to costs. Board members will pay \$150 to attend; non SSL members will pay an increased fee that will include SSL membership. In the event of cancellations, administrative fees will be deducted from refund to cover costs from Cornell. There was significant savings last year with snacks donated for breaks; this will be done again to help reduce costs. There are 12 Leadership Institute scholarships available and one scholarship from Follett. Chris Lupo will review certificates for Professional Development hours and make recommendations as needed.
- The 3 Apples Committee reported 10 books nominated, with nominations closed. Students must read nominated books, librarians are encouraged to get students to visit the website and get students involved in voting process.
- Conference update for 2013. Registration is low, but it is very early and consistent with other registration numbers in the past. The collection of Knickerbocker Raffle Baskets is progressing. The facilitator gifts will include wine, chocolates, and lilac note cards. NYLA will handle the W-9 forms for all speakers. Meals and workshop matrix have been confirmed. Barnes and Noble are set for book store set up. There is interest from other educator groups to attend single events within the conferences.

**MOTION: To allow conference committee to create flexible ticketing prices for single events within the conference as necessary.**

Motion made by Karen Sperrazza, seconded by Susan Polos. *Motion carried*

- The 2014 Conference reported contracts signed, conference committees are established with chairs and members assigned. NYLA to manage online registration.

**MOTION: To approve conference logo as presented.**

- Motion made by Anne Paulsen, seconded by Pauline Herr. *Motion carried*
- The Awards committee reported very few applicants for the awards presented and no one nominated an administrator. There is consideration to change the applicant process and we may need to consider new ways to encourage applicants. The number of scholarships was tabled at this meeting.
- The recruitment of an Advertising Coordinator is necessary. The position of Advertising Coordinator is primarily via email and is a vital part of our income and our SiSSLer publication. The costs for printing and mailing continue to increase; the possibility of online newsletter will be explored. The VP of Communications will create a task force to evaluate costs of an online format, survey of membership to assess their interest to

report at April meeting.

- THE SLMSENY Affiliate has expressed interest in hosting 2015 Conference.

**MOTION: To have SLMSENY Affiliate to host 2015 SSL Conference.**

Motion made by Livia Sabourin, seconded by Jane Herbst. *Motion carried*

- The SLSA Directors are considering hosting the next conference. There is still more information needed from SLSA directors before a decision can be made.

**MOTION: To adjourn the meeting at 11:30**

Motion made by Charlie Kelly seconded by Beth Stancl. *Motion passed.*

Next meeting is scheduled for April, 25, 2013.

Action items requiring voting will be completed via e-voting.

Respectfully submitted,  
Michelle Miller, Secretary