

Approved at board meeting - May 5, 2011

MOTION: To approve the minutes as presented.

Motion made by Patty Martire, seconded by Sue Kowalski. *Motion carried.*



**SLMS/NYLA Board Meeting
February 5-6, 2011
Holiday Inn, Albany
1:00 – 5:00 PM
Called to order 1:17**

In attendance: Melissa Ahart, Kate Berens, April Bliss, John P. Brock, James Clark, Marcia Eggleston, Mary Beth Farr, Jane Herbst, Pauline Herr, Sara Kelly Johns, Mary Ann Karre, Charlie Kelly, Sue Kowalski, Carole Kupelian, Jill Leinung, Patty Martire, Michelle Miller, Karen O'Donnell, Beth Pollicino, Anne Paulson, Fran Roscello, Livia Sabourin, Joanne Shawhan, Karen Sperrazza, Bethanne Stancl, Kathy Starks, Kelly Wilson

Administration – Fran Roscello, President

The agenda calls for meetings today and tomorrow with small break out groups this evening.

- Approval of Agenda: Fran Roscello, President

MOTION: To approve the agenda as presented.

Motion made by Carole Kupelian, seconded by Sara Kelly Johns. *Motion carried.*

- Approval of Minutes – Michelle Miller, Secretary

MOTION: To approve the minutes as presented.

Motion made by Charlie Kelly, seconded by Sue Kowalski. *Motion carried.*

- 2010 Budget and Treasurer Report - Patty Martire, Treasurer
 - Not all membership dues are included in reports as of this date; balances listed are as of October 31, 2010. Waiting on final figures from NYLA.
 - The reports are current with Revenue and Expenses.
 - Conference Chairs need to review what is billed to SLMS for conferences, they will meet to discuss.
 - Education Leadership deposit is already paid for 2011 from 2010 funds.
 - Reimbursement has changed with moving financial accounts to NYLA,

reimbursement requests will still go to SLMS Treasurer, requests then forwarded to NYLA and payment will come to member directly from NYLA. If there are lengthy delays of 6 weeks, contact Treasurer.

- Budget lines have been reviewed, condensed and organized.
- Year end revenue budget reported as \$60,868.85.
- 2011 Budget presented and reviewed. Budget is for 6 months due to NYLA changing fiscal year. New fiscal year will be July 1 through June 30. The change is a result of decreases in funding and adjustments can be made throughout the year easily. Therefore, our first budget will be for 6 months. Budget lines are projected lower due to the majority of our revenue and expenses coming in later part of the year.

MOTION: To approve the Treasurer's report and 2011 Budget as presented.

Motion made by Karen Sperrazza, seconded by Carole Kupelian. *Motion carried.*

President Update:

- Full introductions were made, welcoming our newest members.
- The revised Bylaws are completed with our new name; they will be presented to membership for a vote in May.
- The officers will review our meeting schedule during this Winter meeting and determine if changes are needed.
- Google has a new interface for Google Docs, has been challenging locating reports and items. Google Docs seems to work better when logging in with our passwords rather than your own Gmail accounts. A word of caution to everyone to be careful what you change and that you can delete items. It is still a good way for our large committee to share.
- A subcommittee will meet tonight to determine what items should be archived and retained and in what form.
- Encouraged everyone to put their reports in the correct folder with consistent naming of documents.

ACTION ITEMS FROM REPORTS:

- Region IV coordinator, Beth Davis has resigned due to family obligations, Jill Leinung has volunteered to fill the position in addition to her role as Legislative Chair.

MOTION: To appoint Jill Leinung as Region IV Coordinator.

Motion made by Carole Kupelian, seconded by Pauline Herr. *Motion passed*

- Bylaws updates were presented by Carole Kupelian noting the name change, streamlining of the Bylaws, and updating the information within the Bylaws.

MOTION: To approve Bylaws as revised.

Motion made by Janet Herbst, seconded by Karen Sperrazza. *Motion passed*

- An article will be included in SLMSGram regarding updated Bylaws. A link will be made from old Bylaws to revised Bylaws. An email will be sent to all members to allow for comment period. Voting to approve new Bylaws will be done at 2011 SLMS Conference.
- 2012 Conference Logo was presented suggestions were made to add a

computer or laptop into logo to incorporate technology. A request was made to conference chairs to inquire about revising logo after name change is approved; conference chairs will inquire. The new logo would need to be available in a JPEG format for all reproductions.

- **MOTION: To approve 2012 conference logo with discussed changes.**

Motion made by Charlie Kelly, seconded by Anne Paulsen. *Motion passed.*

- 2013 Conference Affiliate selection was proposed by Karen Sperrazza. RASL would host 2013 conference with Co- Chairs Patty Martire and Charlie Kelly. It was suggested the Co- Chairs contact NYLA to assist with hotel contract negotiations.

MOTION: To accept RASL as 2013 Conference Affiliate.

Motion made by Karen Sperrazza, seconded by Carole Kupelian. *Motion Passed.*

Discussion items from previous meeting(s) and Action

- Melissa Ahart presented the NYC position paper for review and hoped to obtain SLMS support before going forward. At the heart of the position paper is the noncompliance of many school districts to comply with Library requirements as mandated by NYS Department of Education. There was a lengthy discussion about the role of SLMS and how we can work cooperatively with the schools in NYC to achieve compliance while balancing the political issues associated with this position paper. A subcommittee will meet tonight to discuss the best approaches to this sensitive topic.
- Name change logo was discussed and pending approval of new name we will review revised logo and pay graphic artist to update and revise. We will own logo after revisions.

Discussion Items

- Laura Wedge bequest was discussed. Ms. Wedge was a former SLMS president who bequeathed SLMS \$48,888 from estate. Discussed interest would be approximately \$750 to \$1000 annually dependent upon interest rates. We have already established a \$500 scholarship for the annual conference in her name. The suggestion was made to add the remaining annual interest, approximately \$250, to the established NYLA scholarship awarded to a Library Media Specialist student within a NYS Library school.

MOTION: A motion was made to place the funds bequeathed from Laura Wedge into an interest bearing account.

Motion made by Carole Kupelian, seconded by Pauline Herr. *Motion passed.*

MOTION: To use interest from account for \$500 Laura Wedge Conference Scholarship annually and add remaining interest annually to already established NYLA \$1000 scholarship awarded to a Library Media Specialist student enrolled in a NY state library program.

Motion made by Jane Herbst, seconded by Karen Sperrazza. *Motion passed.*

- The 2012 Knickerbocker Award winner was announced and voted on.

MOTION: To accept the 2012 Knickerbocker Award winner.

Motion made by Anne Paulsen, seconded by Pauline Herr. *Motion passed.*

- The role of SLMS involvement in low performing schools includes, but is not limited to inclusion of Information Literacy continuum, Information Fluency continuum, a Professional Development model, cooperation with the Public Librarians, and regional staff development programs. Further research and data to show improvements in persistent low achieving schools with certified librarians and without is needed.
- Region V has an affiliate group that is currently inactive. Originally, this was a mixed librarian group that had enough members at one time to affiliate with SLMS, but still had NYLA influence. There is currently money in a bank account attached to this affiliate that remains inactive. It was suggested to have these funds distributed to the new SLMS affiliate. This will be explored by the Region V coordinator.
- Affiliates have begun questioning the benefits of paying organizational memberships when the cost (\$75) could be applied against the insurance fees needed to hold workshops in schools or other places, or to pay membership fees for the presidents of the affiliates. SLMS does not charge affiliate dues.
- The information collected from the BEDS forms was very helpful. Library data does come from the BEDS forms, there are still some gaps in the information and we will continue to have a SLMS committee to address the gaps in information collected. The BEDS data has a limited section for total number of students seen: a recommendation was made to write in the maximum number allowed.
- Three Apples requested additional funds to provide gift certificate prizes to encourage increased participation in the 3 Apples Award program. The 3 Apples has a budgeted amount and they will be encouraged to utilize the funds budgeted.

ANNOUNCEMENTS

- SLMS/NYLA MOU regarding finances- meeting was held with NYLA staff to clarify details of the memorandum of understanding and everything is in place for the new financial plan.
- Response to SED RFI for Curriculum Models- Sara Kelly Johns reported the final document was sent to the curriculum office at the State Education Department. There is significant input from many key members in the library community.
- School libraries and School Library Systems: Essential Components for Student Achievement in RTTT. – A meeting was held with the Commissioner & a presentation to the Regional Advisory Council was made by Sara Kelly Johns and Marcia Eggleston.
- SLMS & NYLA Conferences- Karen Sperrazza reported that hotel contracts are set; the hotel set up is set with ballrooms, parking, and vendor spaces for the 2011 conference. The 2012 conference contracts are in the works, all committees have chairpersons, and there is a plan to create “School Librarians Day” as a proclamation from the mayor in the works.
- Legislative Priorities- Jill Leinung reports that libraries within the state are experiencing budget cuts due to the challenging fiscal

times being experienced across the state. Utilize Snapshot Day to share great libraries at work. Tuesday, March 1 is Library Advocacy Day/Virtual Library Day. The suggestion was made to have an email blast to all SLMS members promoting participation in Advocacy Day. A motion was made to donate \$500 to NYLA from SLMS for Lobby Day. The current legislative priorities include restoring cuts already made, inclusion of a library media specialist at the elementary level, and required school districts to share information with public libraries to encourage win-win situations for both.

MOTION: To donate \$500 to NYLA from SLMS in support of Library Advocacy Day.

Motion made by Jill Leinung, seconded by Carole Kupelian. Motion passed.

- SLMS Summer Retreat was reported on by Sara Kelly Johns. Dates are August 1&2 at Cornell University. The focus will be the transforming of leadership. There will be group work, “being a leader” workshops, and time to create a personal leadership plan. Renee Hobbs will share her role as a media educator and lead the planning guide process and ten talking points for all library media specialists.
- College and Career Readiness Survey- this survey was discussed by John Brock and he encouraged everyone to share their thoughts and complete the survey and stressed the importance of question 15 and its relevance to library media services.

SATURDAY EVENING COMMITTEE REPORTS

- A small group met to determine how we should proceed with the NYC position Paper presented by Melissa Ahart. The suggestion was made to make the paper geared to potential solutions. The proposed changes include emphasizing the role of the library media specialist and connect this to the NYS Race to the Top, as well as a lift of the hiring freeze on library media specialists. Fran has offered to edit the paper and may use the information during Lobby Day.
- The Archives Committee met and determined that we would maintain copies of minutes, SLMSGrams, and treasurer reports in both hard copy and electronic copies. We would also begin to write the minutes with an attachment of motions made at each meeting. There are numerous boxes currently being held at Marcia Eggleston’s home that will be sorted and cataloged appropriately.
- A committee meeting was held to determine the status of the SLMS meetings and if changes or improvement could be made. The decision was made to continue with the Winter meeting, as it was felt this was the most productive; the SLMS conference meeting would remain unchanged on Thursday afternoon. The Summer meeting also had a slight change to the schedule, moving the meeting to Sunday before the Leadership Retreat begins. The subcommittee meetings would be held Saturday evening. There

would not be a Board meeting held at the NYLA conference; but instead a meeting of only the SLMS Officers. Since this would be a required meeting only of SLMS Officers the established NYLA conference reimbursement would be available only to these SLMS Officers. As always any SLMS member or Board member in attendance at NYLA can attend this meeting. Reports would continue to be submitted before this NYLA meeting and any action taken or required votes will be done promptly via the listserv. We would ask for any action items in advance for the NYLA meeting. The plan is to use an early slot on Saturday for a business meeting that would be open to all SLMS members attending NYLA.

- The conference subcommittee met and revealed plans to pull together guidelines and a manual with current updates on conference preparation to encourage consistency. The determination was made that the vendor packets would have a set price for tables. Nonprofits could select a lower priced table that lacked draping and electricity; however, there would be a limited number of these available. The conference chairs will be responsible for these individual decisions.
- Membership report shows that membership has decreased by about 100 people; we will place an article in SLMSGram. New ideas included offering new retirees a reduced rate to maintain membership as well as a reduced rate for those losing employment in order to encourage maintaining networking opportunities.

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MOTION: To adjourn the meeting

Motion made by Patty Martire, seconded by Karen Sperrazza. *Motion passed.*

The meeting was adjourned at 11:52 AM.

Respectfully submitted,

Michelle Miller, Secretary

