Meeting called to order: 10:44 am

**Attendees:** Jennifer Cannell, Rob Carle, Lauren Comito, AnnaLee Giraldo, Julie Kelsall-Dempsey, Barbara Madonna, Amy Peker, Amanda Perrine, Gillian Thorpe. **Absent:** Frank Rees.

**Minutes:**
Approval of the November 2, 2016 minutes, corrections noted: Julie moved, Gillian seconded; minutes approved.

**Treasurer’s Report:**
Ed Falcone resigned and Frank who has taken the role as treasurer was absent so there were only comments on the financial documents sent prior to the meeting. Some discrepancies were discussed on the balance for expenditures and income. These differences will be hashed out at the next Board meeting.

**New Business:**
Brainstorming session on new programs for the 2017 NYLA Conference started with a general discussion about the upcoming conference.
- Deadline for all program proposals is set for a late January, early February meeting. A specific date had not been set.
- Three program slots and a luncheon proposal must be submitted by the deadline.
- Conference theme: “Choose Your Own Adventure: Advocacy”.
- Discussion on the content of the program description and whether it is realistic to have it clearly defined or not. It was concluded that the best effort will be to describe them accurately but that they are always subject to change.
- NYLA webinar is planned to help presenters improve their public speaking skills.
- NYLA wants to promote co-sponsoring of programs across sections. This will help in sharing program costs and potentially draw a more diverse group to individual programs.
- There was discussion on the pool of program proposal listings sent in by section members. It was noted if members feel that if these are not reviewed they might stop submitting these ideas.

Specific program ideas developed from our discussion:
- AnnaLee is reaching out to Rebecca Lubin about a program where a panel of librarians who had other careers and how that shapes their way of approaching the library profession.
- A program on how libraries can reach the sustainability certification established by Rebekkah Smith-Aldrich. This would be an update of those proposed at her Continuing Education workshop from the 2016 conference.
• A program on teaching advocacy for people who are naturally introverted. This could fit in with the Advocacy Task Force and a possible tie-in with reaching out for local participation in budget votes. This would be a way for all staff to play an advocacy role by reaching out to their community. Barbara is taking the lead on this.
• Continuing with I Still Don’t Want to Talk About It, but there was a question on whether Jerry Nichols will want a different format or anything else he might want to do differently. Someone on the Board will ask him about this.
• Using the tool Airtable to build a database on local elected officials. Their pet projects and goals promised during campaigns will be followed up by library advocates who will demonstrate how libraries can help them reach those goals. Lauren will take the lead on this.
• The proposed luncheon speaker will be Emily Clasper from the Suffolk Cooperative Library System and she will present on project management. Lauren will contact her.
• Barbara will contact Ron Kersop for a program on productivity management.
• Barbara will ask Barbara Stripling if she would do a program related to her Equity, Diversity, & Inclusion Task Force. This grew out of a discussion when Barbara briefed the Board about this task force from the NYLA Council meeting.

NYLA Liaison Reports
Council:
Barbara provided a brief summary of the most recent meeting. Discussion ensued on the introduction of the new task force on equity and inclusion.

Legislative Committee:
Lauren provided some highlights from the most recent meeting.

Membership Committee:
Julie provided a brief report on the recent conference call. LAMS current membership stands at 519.

Continuing Education Committee:
AnnaLee reported as a NYLA member at large of the committee because Amanda, our LAMS rep, has not been getting communications from NYLA about the committee. AnnaLee provided some of the major topics from the recent C.E. meeting. Next conference call is scheduled for 1/11/17.

Communications Committee:
Jen discussed major priorities of this newly formed committee.

LAMS Reports

JLAMS
Barbara said she had no communication with Carol Anne Germain and the website said the fall issue was due out in November.
Social Media:
(Gillian) Discussion on whether our Facebook page should enter posts for Advocacy Day. We also discussed how we should add the legislative calendar dates.

Scholarship Committee:
The Board asked for clarification on what our role should be in administering the Management and Leadership Academy. Amy agreed to reach out to NYLA about LAMS’ involvement in the Leadership and Management Academy.

Old Business:
2016 Conference wrap-up:
- Survey Monkey feedback on the Sustainability C.E. program was positive and generally well received by all participants.
- Discussion on how best to do program evaluations. It was suggested that we have cards at our booth with link information to program surveys: Should it be a URL or a QR code?

New Business:

**Motion:** Gillian moved to accept Ed Falcone’s resignation, Amy seconded and the Board approved. Ed will be missed.

There are currently three vacancies on the LAMS Board. It was decided to reach out to the LAMS membership for new applicants. Gillian agreed to look at the by-laws for board terms.

Board meeting will now start at 11:00 am rather than the previous 10:30. This will make it easier for people who travel great distances.

Tentative Board meeting dates were set for the following year:
- Friday, 3/10/17
- Wednesday, 5/10/17
- Tuesday, 8/9/17
- Wednesday, 11/8/17 (NYLA Conference)

**Motion:** AnnaLee moved to donate $259.50 for Library Advocacy Day, March 1, 2017. Amy seconded, and the Board approved.

Barbara motioned to adjourn. Jen seconded, meeting adjourned at 1:45 pm.

Minutes respectfully submitted by,
Robert Carle,
LAMS Secretary