



NYLA Council Meeting

Wednesday, October 21, 2015

11:00 AM to 3:00 PM

Olympic Conference Center, Lake Placid, NY

NYLA President, Geoff Kirkpatrick Presiding

Council Meeting Minutes

In Attendance: Geoff Kirkpatrick, *NYLA President*; Sara Kelly Johns, *NYLA Immediate Past President*; Debby Emerson, *NYLA President-Elect*; Tim Burke, *Treasurer*; Claudia Depkin, *Treasurer-Elect*; Karen Gardner-Athey, *ASLS President*; Lisa Wemett, *FLS President*; Lauren Comito, *LAMS President*; Brian Hildreth, *PLS President*; Todd Schlitt, *SCLA Representative*; Jill Leinung, *SSL President*; Mary Ferris, *YSS President*; Sheryl Knab, *Councilor-at-Large*; Rebecca Lubin, *Councilor-at-Large*; Charlie Kelly, *Councilor-at-Large*; Marcy Strong, *Councilor-at-Large*; Sue Considine, *Councilor-at-Large*; Sue Kowalski, *Councilor-at-Large*; Rocco Staino, *ALA Chapter Councilor*; Jeremy Johannesen, *NYLA Executive Director (ex-officio)*

Guests: Frank Rees, *Incoming LAMS President*; Mary Jo Smith, *Incoming YSS President*; Judith Wines, *Incoming PLS President*; Sarah Sachs, *Incoming FLS President*; Grace Riario, *Incoming Councilor-at-Large*; Elaine Lasda, *Incoming Councilor-at-Large*; Galina Tsvaygenbaum, *NYLA Director of Finance*; Mike Neppel, *NYLA Director of Government Relations and Advocacy*; John Bryans, *Bryans & Gramuglia, CPAs*

Absent: Jennifer Husenitza, *RASS President*; April Steenburgh, *SMART President*

1. Welcome
2. Approval of Minutes from September 17, 2015 NYLA Council Meeting

MOTION I: Motion to approve the minutes of the September 17, 2015 Council Conference Call, with corrections as submitted.

Made by: Sara Kelly Johns, Seconded by: Lisa Wemett

Approved unanimously.

3. Finance Report

- a. Presentation of FY2014-15 Audit Report – John Bryans, Bryans & Gramuglia, CPAs

John Bryans presented the Independent Auditor's Report for NYLA Fiscal Year 2014-2015. The highlights of the presentation include:

- No material deficiencies in internal controls
- No significant changes in internal controls
- No disagreements with Management
 - No uncorrected audit adjustments
 - No proposed auditor journal entries
- Qualified Opinions:

- Membership dues are recognized on a cash basis, not on accrual; this is a deviation from generally accepted practices
- Financial Statements do not include assets, liabilities, net assets, revenue and expenses for Sections and Roundtables.
- Interim (between audits) Information provided by NYLA was reliable
- Auditors offer a clean (unmodified) opinion with no significant deficiencies or material weakness in internal controls
- NYLA is in sound financial position

John offered his thanks and commendation to Galina for her excellent support throughout the audit.

MOTION II: Motion to accept the NYLA Fiscal Year 2014-2015 Independent Auditors Report as presented.

Made by: Tim Burke, Seconded by: Claudia Depkin

Approved by all present with the exception of Sue Considine, who abstained.

b. September Financial Statement / Report – Tim Burke

NYLA Treasurer Tim Burke presented his written report on the September Monthly Financial Statement. In addition to the monthly financial statement, the Council requested that future financial reports include expanded information on NYLA's cash position.

MOTION III: Motion to accept the September Financial Statement as submitted.

Made by: Sue Considine, Seconded by: Charlie Kelly

Approved unanimously.

4. Unfinished Business

a. Compliance Memo from NYCON Regarding Bylaws Revisions

Mike Neppi reported on the final compliance memo provided by NYCON, which confirmed that the revised By-Laws document is in complete compliance with all requirements of the NY Nonprofit Revitalization act.

5. New Business

a. NYLA Committee Reauthorizations

i. Awards Committee

Charge:

The Awards Committee is responsible for the promotion, coordination and administration of NYLA's awards. Additionally, the committee seeks opportunities to advance NYLA, and its Sections and Roundtables via awards offered by other organizations.

The Committee shall annually solicit nominations for NYLA awards:

- Outstanding Service to Libraries Award
- Outstanding Advocate of Libraries Award
- Mary Bobinski Outstanding Public Library Director Award
- NYLA Above & Beyond Award

The Committee may also offer candidates for any award. For each category, appropriate criteria have been established. Names of nominees must be presented to and approved by the NYLA Council. In addition, the Committee shall monitor and nominate NYLA members or Sections for awards presented by other professional organizations. The Committee shall also publicize all NYLA awards, propose new awards as appropriate, and shall assist in planning the Annual Awards Ceremony.

Composition:

Traditionally, the Immediate Past President serves as chair of the committee. The NYLA President-Elect appoints a Chair for a one year term, with start and end dates to coincide with the Annual Conference. The Committee Chair appoints a minimum of three additional members of the committee to serve for a one year term.

Chair: Geoff Kirkpatrick

MOTION III: Motion to reauthorize the NYLA Awards Committee, charge and composition as submitted.

Made by: Rocco Staino, Seconded by: Charlie Kelly

Approved unanimously.

ii. Conference Program Committee

Charge:

Chaired by the Conference Chair, the Conference Program Committee shall develop and arrange individual Section, Roundtable and Affiliate conference programs and contribute to the development of overall conference programming.

Composition:

The chair is appointed by the NYLA President-Elect for a one year term, with start and end dates coinciding with the Annual Conference. Each Section and Roundtable shall appoint a representative to serve on the committee for a renewable one-year term, with start and end dates coinciding with the Annual Conference.

Chair: Ellen Rubin

Associate Chair: Mary Carol Lindbloom

MOTION IV: Motion to reauthorize the NYLA Conference Program Committee, charge and composition as submitted.

Made by: Rocco Staino, Seconded by: Charlie Kelly

Approved unanimously.

iii. Continuing Education Committee

Charge:

The role of the NYLA Continuing Education (CE) Committee is to encourage professional development on an ongoing basis. The CE Committee will develop opportunities to be provided at the Annual NYLA Conference, regionally across New York State, and via webinar.

Composition:

The Chair is appointed by the NYLA President-Elect for a one year term, from the end of the Annual Conference to the end of the following Annual Conference. The NYLA President-Elect also appoints two at-large members who serve for a three year term, with start and end dates coinciding with the Annual Conference. Each Section shall appoint a representative to serve on the committee for a renewable one-year term, with start and end dates coinciding with the Annual Conference.

Chair: Matthew Kopel

At-Large Appointments: Meg VanPatten, Sara Dallas

MOTION V: Motion to reauthorize the NYLA Continuing Education Committee, charge and composition as submitted.

Made by: Sara Kelly Johns, Seconded by: Lauren Comito

Approved unanimously.

iv. Intellectual Freedom Committee

Charge:

The Intellectual Freedom Committee of NYLA recommends policy to and interprets policy for NYLA, responds to threats to Intellectual Freedom involving libraries in New York State and supports other organizations that promote Intellectual Freedom in New York State and the nation. Specifically, the Intellectual Freedom Committee shall:

- Be informed of all current Intellectual Freedom issues and legislation occurring in New York State and keep abreast of issues and legislation occurring outside New York State.
- Respond to and attempt correction of all infringements and violations by any individual, group or library, of the principles of intellectual Freedom as set forth by the American Library Association in the Library Bill of Rights.
- Act in concert with the Legislative Committee of NYLA to analyze and, as needed, act upon legislation that might have an impact on Intellectual Freedom.
- Upon request consult with any librarian whose employment or position is threatened in an incident involving Intellectual Freedom and if necessary refer the matter to the President of NYLA.
- Upon request assist other organizations in responding to infringements and violations of the principles of Intellectual Freedom.
- Maintain a clearinghouse of information concerning Intellectual Freedom for the use of the Committee and members of NYLA.

Composition:

The Intellectual Freedom Committee is be comprised of the elected board members of the Intellectual Freedom Roundtable.

MOTION VI: Motion to reauthorize the NYLA Intellectual Freedom Committee, charge and composition as submitted.

Made by: Marcy Strong, Seconded by: Charlie Kelly
Approved unanimously.

v. Legislative Committee

Charge:

The Legislative Committee serves to represent each of NYLA's constituent groups for the research, monitoring and support or opposition to legislative (including laws, rulings, ordinances, or legal decisions) and funding issues that impact New York's library community at the local, state and national level.

Composition:

The chair is appointed by the NYLA President-Elect for a one year term, with start and end dates coinciding with the Annual Conference. Each year, the NYLA President-Elect also appoints two at-large members who serve for a three year term, with start and end dates coinciding with the Annual Conference, for a total of six at-large members. Each Section shall appoint a representative to serve on the committee for a renewable one-year term, with start and end dates coinciding with the Annual Conference.

Each of NYLA's affiliate organization may appoint an ex-officio representative to the committee (PULISDO, NY3Rs, SLSA, Central Library Directors, NYSL-DLD, LTA). The NYS Coordinator for ALA National Library Legislative Day (NLLD) holds an ex-officio seat on the committee. Each of the 'big three' NYC library systems are invited to send an ex-officio representative.

Chair: Kevin Verbese

At-Large Appointments: John Hammond, Diana Wendell

MOTION VII: Motion to reauthorize the NYLA Legislative Committee, charge and composition as submitted.

Made by: Sue Considine, Seconded by: Charlie Kelly
Approved unanimously.

vi. Membership Committee

Charge:

The Membership Committee works to develop strategies for the recruitment and retention of NYLA members, both personal and institutional, through communication with Section and Roundtable leadership, and in concert with the NYLA staff.

Composition:

The chair is appointed by the NYLA President-Elect for a one year term, with start and end dates coinciding with the Annual Conference. Each year, the NYLA President-Elect also appoints two at-large members who serve for a three year term, with start and end dates coinciding with the Annual Conference, for a total of six at-large members. Each Section shall appoint a representative to serve on the committee for a renewable one-year term, with start and end dates coinciding with the Annual Conference.

Chair: Suz Massen

At-Large Appointments: Jill Dixon and Eric Alan

MOTION VII: Motion to reauthorize the NYLA Membership Committee, charge and composition as submitted.

Made by: Karen Gardner Athey, Seconded by: Rebecca Lubin

Approved unanimously.

b. NYLA Sustainability Initiative Update and Committee Formation

Based on the success of the NYLA Sustainability Initiative Retreat, NYLA Vice-President, Debby Emerson, has proposed the formation of a committee to provide structure to the ongoing efforts of the Initiative.

Charge:

The charge of the NYLA Sustainability Initiative Committee is to guide work to create leadership development and resources designed to mobilize libraries to think sustainably; in a way that builds awareness and consensus, inspiring action in the library community to own their role as sustainability leaders; so that communities thrive, bounce back from disruption and are infused with new and better life for everyone.

Composition:

The NYLA President-Elect appoints a Chair for a one year term, with start and end dates to coincide with the Annual Conference. The Committee Chair appoints a minimum of three additional members of the committee to serve for a one year term, with start and end dates coinciding with the Annual Conference.

Co-Chairs: Rebekkah Smith Aldrich / Matthew Bollerman

MOTION VIII: Motion to establish the NYLA Sustainability Initiative Committee, charge and composition as submitted.

Made by: Lauren Comito, Seconded by: Claudia Depkin

Approved unanimously.

6. President's Report

NYLA President Geoff Kirkpatrick thanked the current and incoming NYLA Council members for their service, and appealed to all for their support of the NYLA125 Capital Campaign.

7. President-Elect's and Past-President's Reports

In addition to her written report, NYLA President-Elect Debby Emerson, confirmed her commitment to promoting varied pathways for involvement and leadership within NYLA.

NYLA Past President Sara Kelly Johns, remarked on her excitement for hosting the Past President's Dinner.

8. Executive Director's Report

In addition to his written report, NYLA Executive Director Jeremy Johannesen pointed out the highlights of the NYLA Leadership Itinerary for the 2015 NYLA Conference.

9. Legislative Report

NYLA Director of Government Relations and Advocacy, Mike Nepl, reviewed the development of the 2016 NYLA Legislative Agenda, which is being crafted in conjunction with the Legislative Committee, and will be presented for Council approval at the November 19 meeting. Additionally, the Governor's call for flat funding in agency budget preparations was discussed, and its implications for library aid funding in the FY 2016-2017 NYS Budget.

10. Section / Roundtable / Committee Reports

ASLS – The Academic Librarian Conference will be held in Syracuse in July 2016.

FLS – National Friends of Libraries Week coincides with the NYLA Conference. EFRT was founded at the NYLA Annual Conference in Lake Placid in 1992.

LAMS – This year saw the retirement of Tim Burke and Rebekkah Smith Aldrich from the Board, and Richard Naylor as editor of JLAMS.

PLS – the 2P2A mentoring program continues to grow and evolve.

RASS – no report

SMART – no addition to written report

SSL – An entire track of programming on school libraries will be incorporated into the NYS Social Studies Conference.

SCLA – Annual Dinner to take place on November 19.

YSS – Thanks to all for a great year.

11. ALA Councilor Report

ALA Chapter Councilor, Rocco Staino, reported on the successful effort led by NYS for state chapters to submit a letter to the President of the United States, in support of appointing an MLS holding librarian as the next Librarian of Congress. Over 20 other states have followed suit to date.

12. Empire State Center for the Book Report

The Center for the Book is the recipient of a \$5K member grant from NYC Council Member Ben Kallos in support of the designation of five literary landmarks in his district, which include: Roosevelt Island, Sutton Place, the site of the former Elaine's restaurant, Beekman Place and the building on East 57th Street where J.D. Salinger and E.L. Doctorow lived.

In order to process the grant, a motion explicitly authorizing for the contract to be signed is required.

MOTION IX: Motion to authorize and direct Jeremy Johannesen, Executive Director, and Galina Tsvaygenbaum, NYLA Director of Finance, to sign contracts and amendments to contracts and to review claims on behalf of the New York Library Association.

Made by: Rocco Staino, Seconded by: Lisa Wemett

Approved unanimously.

MOTION X: Motion to adjourn the October 21, 2015 NYLA Council meeting at 3:08 PM.

Made by: Mary Ferris, Seconded by: Rebecca Lubin

Approved unanimously.