



### **NYLA Council Meeting**

Thursday, November 19, 2015

11:00 AM to 4:00 PM

NYLA Office, Guilderland, NY

NYLA President, Debby Emerson Presiding

### **Council Meeting Minutes**

**In Attendance:** Debby Emerson, *NYLA President*; Geoff Kirkpatrick, *NYLA Immediate Past President*; Barbara Stripling, *NYLA President-Elect*; Claudia Depkin, *Treasurer*; Marcy Strong, *ASLS President*; Sarah Sachs, *FLS President*; Frank Rees, *LAMS President*; Judith Wines, *PLS President*; Julia Schult, *RASS President*; Susan Polos, *SSL President*; Mary Jo Smith, *YSS President*; Rebecca Lubin, *Councilor-at-Large*; Grace Riario, *Councilor-at-Large*; Rocco Staino, *ALA Chapter Councilor*; Jeremy Johannesen, *NYLA Executive Director (ex-officio)*

**Participating via Web Conference:** Ben Lainhart, *SMART President*; Sue Kowalski, *Councilor-at-Large*; Sheryl Knab, *Councilor-at-Large*; Elaine Lasda, *Councilor-at-Large*; Jeri Cohen, *SCLA Representative*

**Guests:** Mike Neppl, *NYLA Director of Government Relations and Advocacy*; Dana Willbanks, *NYLA Communications and Marketing Manager*

**Absent:** Charlie Kelly, *Councilor-at-Large*

1. Welcome
2. Approval of Minutes from October 21, 2015 NYLA Council Meeting

**MOTION I:** Motion to approve the minutes of the October 21, 2015 Council Meeting as submitted.

Made by: Claudia Depkin, Seconded by: Rebecca Lubin

Approved unanimously.

3. Finance Report
  - a. October Financial Statement / Report

NYLA Treasurer Claudia Depkin presented her written report and addressed questions.

A monthly cash statement report will be included in the next Financial Report.

- b. IRS 990 for FY 2014-2015

The IRS 990 reporting form for Fiscal Year 2014-2015 was presented to the NYLA Council as developed by the NYLA staff in concert with Bryan & Gramuglia.

**MOTION II:** Motion to approve the IRS 990 for FY 2014-2015 for submission, with corrections as noted.

Made by: Rocco Staino, Seconded by: Claudia Depkin

Approved unanimously.

4. Unfinished Business – None.

## 5. New Business

### a. 2015 NYLA Dewey Scholarship Certifications

The slate of nominees put forward by the deans of each of the seven NYS library schools have all been verified for NYLA membership and require endorsement by the NYLA Council.

#### 2015 NYLA Dewey Scholars

University at Buffalo: Emily Warren

Syracuse University: Kenneth D. Roman

Queens: Victoria Urbelis

University at Albany: Jody Ellen Shlomo

Long Island University / CW Post: Brian David Hasbrouck

Pratt Institute: Megan De Armond

St. John's University: Brittany L. LaValle

**MOTION III:** Motion to approve the slate of 2015 NYLA Dewey Scholarships as submitted.

Made by: Sarah Sachs, Seconded by: Judith Wines

Approved unanimously.

### b. 2016 NYLA Legislative Priorities

NYLA Director of Government Relations and Advocacy, Mike Neppl, presented on the 2016 NYLA Legislative Priorities as put forward by the Legislative Committee.

**MOTION IV:** Motion to approve the 2016 NYLA Legislative Priorities as submitted.

Made by: Julia Schult, Seconded by: Sue Kowalski

Approved unanimously.

### c. Treasurer-Elect Special Election Slate

With the approval of the revised NYLA By-Laws, the newly expanded term for Treasurer-Elect has resulted in the position currently being vacant. In accordance with the By-Laws, the position is to be filled within sixty days of the vacancy via special election. The following slate of candidates has been identified to run for the position of Treasurer-Elect: Cassie Guthrie, Greece Public Library; Frank McKenna, Seaford Public Library.

**MOTION V:** Motion to approve the slate of nominees for the position of Treasurer-Elect, to be elected via special ballot, administered to all eligible voters, from December 1 - December 31, 2015, as submitted.

Made by: Geoff Kirkpatrick, Seconded by: Rebecca Lubin

Approved unanimously.

### d. Appointment of Audit & Finance Committee Members

The charge and composition of the Audit & Finance Committee is established in the NYLA By-Laws. Barbara Stripling has agreed to serve as chair for the committee. The complete slate of members of the committee will be appointed at the next Council meeting, pending conflict of interest verifications.

### e. Appointment of Awards Committee Members

At the last Council meeting the charge and composition of the Awards Committee was approved. Geoff Kirkpatrick, as chair, has identified additional members to populate the committee. The proposed slate includes: Carol Anne Germaine, Kathy Miller, and Rocco Staino.

**MOTION VI:** Motion to approve the slate of members of the Awards Committee as submitted.

Made by: Geoff Kirkpatrick, Seconded by: Mary Jo Smith

Approved unanimously.

f. Appointment of Nomination Committee Members

The charge and composition of the Nomination Committee is established in the NYLA By-Laws. The proposed slate includes: Geoff Kirkpatrick, Chair; Brian Hildreth, Elaine Lasda, Sue Rokos, and Sue Kowalski.

**MOTION VII:** Motion to approve the slate of members of the Nomination Committee as submitted.

Made by: Geoff Kirkpatrick, Seconded by: Rocco Staino

Approved unanimously.

g. Bulk Purchases of Organizational Memberships

Multiple public library systems have expressed interest in purchasing organizational membership for the libraries within their service area in bulk. As an incentive, it is proposed to offer a 15% discount on the total aggregated invoice. Given the relatively low number of organizational members, the discount will more than be off-set by the potential increase in membership.

**MOTION VIII:** Motion to authorize a 15% discount on bulk purchases of twenty or more organizational (library / library system) memberships, to include all standard rights and privileges of organizational membership, provided that payment is made via one transaction.

Made by: Rebecca Lubin, Seconded by: Sarah Sachs

Approved unanimously.

h. Friends of the Troy Public Library

Building on the previously established Administrative Support Services for Friends of Libraries program; the Friends of the Troy Public Library have applied, and met the prerequisite requirements to participate.

**MOTION IX:** Motion to approve the participation of the Friends of the Troy Public Library in the administrative support services program, as governed by NYLA's Round Table infrastructure.

Made by: Mary Jo Smith, Seconded by: Grace Riario

Approved unanimously.

i. 2019 & 2020 NYLA Annual Conference Venues

Favorable proposals to host the 2019 and 2020 NYLA Annual Conference have been received from Saratoga Springs. Given the historic precedent for profitable performance in Saratoga Springs, it was suggested by the Executive Director to continue with a two years in Saratoga Springs, one year at an alternate venue, model.

**MOTION X:** Motion to authorize the NYLA Executive Director to negotiate and enter into contracts to host the 2019 and 2020 NYLA Annual Conference in Saratoga Springs, NY.

Made by: Rebecca Lubin, Seconded by: Julia Schult

Approved unanimously.

j. NYLA Strategic Plan – Advancing Excellence

Working with the NYLA Strategic Vision as a starting point, the Council began the process of reviewing the goals outlined in the advancing excellence category. The process of developing a strategic plan is expected to continue throughout the year.

6. President's Report

In addition to her written report, NYLA President Debby Emerson, reported that each Councilor-at-Large has been assigned two Round Tables, and tasked with reaching out to the leadership of that group.

The May Council meeting will be rescheduled in deference to the Long Island Library Conference and the SSL Conference – a scheduling poll will be distributed.

#### 7. President-Elect's Report

NYLA President-Elect Barbara Stripling reported on her interest in helping to advance the development of the Strategic Plan, in helping to build membership among the academic librarian community, and her passion for library advocacy.

#### 8. Past-President's Report

NYLA Immediate Past President Geoff Kirkpatrick once again expressed his gratitude to everyone who helped make his term as president a success.

#### 9. Executive Director's Report

NYLA Executive Director Jeremy Johannesen reviewed his written report.

#### 10. Legislative Report

In addition to the Legislative Priorities discussed earlier, the March 2, 2016 date for Library Advocacy Day was promoted.

An open call for greater promotion and participation of National Library Legislative Day (NLLD) was voiced by ALA Chapter Councilor Rocco Staino and echoed by Debby Emerson and Barbara Stripling.

#### 11. Section / Roundtable / Committee Reports

**MOTION XI:** Motion to adjourn the November 19, 2015 NYLA Council meeting at 2:59 PM.

Made by: Judith Wines, Seconded by: Claudia Depkin

Approved unanimously.