



NYLA Council Meeting

Tuesday, May 10, 2016

10:30 AM to 4:00 PM

SUNY College of Environmental Science and Forestry, Syracuse, NY

NYLA President, Debby Emerson Presiding

In Attendance: Debby Emerson, *NYLA President*; Barbara Stripling, *NYLA President-Elect*; Cassie Guthrie, *Treasurer-Elect*; Marcy Strong, *ASLS President*; Sarah Sachs, *FLS President*; Judith Wines, *PLS President*; Julia Schult, *RASS President*; Nancy Howe*, *SMART President*; Mary Jo Smith, *YSS President*; Sue Kowalski, *Councilor-at-Large*; Sheryl Knab, *Councilor-at-Large*; Rebecca Lubin, *Councilor-at-Large*; Charlie Kelly, *Councilor-at-Large*; Jeremy Johannesen, *NYLA Executive Director (ex-officio)*

* Ben Lainhart resigned the position of SMART President, Nancy Howe has assumed the position.

Participating via Conference Call: Claudia Depkin, *Treasurer*; Grace Riario, *Councilor-at-Large*; Frank Rees, *LAMS President*; Rocco Staino, *ALA Chapter Councilor*

Guest: Mike Nepl, *NYLA Director of Government Relations and Advocacy*; Kelsey Dorado, *NYLA Communications and Marketing Manager*, Maggie Foster, *Technology & Job Information Librarian, Mundy Branch Library, representing the NYLA Sustainability Initiative Committee*

Absent: Geoff Kirkpatrick, *NYLA Immediate Past President*; Susan Polos, *SSL President*; Elaine Lasda, *Councilor-at-Large*; Jeri Cohen, *SCLA Representative*

Council Meeting Minutes

1. Welcome / Review of Agenda
2. Approval of Minutes from March 17, 2016 NYLA Council Meeting

MOTION I: Motion to approve the minutes from the March 17, 2016 NYLA Council Meeting with edits as noted.

Made by: Rebecca Lubin, Seconded by: Julia Schult

Approved Unanimously.

3. Finance Report
 - a. March Financial Statement / Report

NYLA Treasurer Claudia Depkin reviewed her written report.

- b. Discussion and Adoption of NYLA FY15-16 Budget

NYLA Executive Director Jeremy Johannesen reviewed the Budget Overview and addressed questions on the proposed FY 2016-2017 Budget. The proposal includes \$743K in Income and \$794K in expenses, for a net deficit of \$51K.

MOTION II: Motion to enter Executive Session at 11:06 for the purpose of discussing executive compensation.

Made by: Claudia Depkin, Seconded by: Cassie Guthrie

Approved Unanimously.

Motion III: Motion to suspend Executive Session at 11:12.

Made by: Claudia Depkin, Seconded by: Frank Rees

Approved Unanimously.

MOTION IV: Motion to include a 3% salary increase in the FY 2016-2017 budget for the NYLA Executive Director.

Made by: Claudia Depkin, Seconded by: Mary Jo Smith

Approved Unanimously.

MOTION V: Motion to Approve the FY 2016-2017 NYLA Operating Budget as amended.

Made by: Claudia Depkin, Seconded by: Rebecca Lubin

Approved Unanimously.

4. Unfinished Business

a. ALA Resolution Against Islamophobia – update

A formal, broadly defined, resolution condemning all forms of discrimination was considered, but deemed unnecessary at this time. It was agreed that the standing Library Bill of Rights adequately addresses the issue.

MOTION VI: Motion that the NYLA Council reaffirms the organization's commitment to uphold the Library Bill of Rights.

Made by: Mary Jo Smith, Seconded by: Judith Wines

Approved Unanimously.

b. Social Media Policy

Currently there is no formal policy in place governing the use of social media by NYLA's affiliated Sections, Round Tables, or Committees (Units). As many groups move to make use of an array of available platforms to promote their activities it has become advisable to put guidelines in place to ensure that these activities are in alignment with NYLA's mission and objectives.

NYLA Social Media Policy

All NYLA units that have or establish a social media account will report that activity to the NYLA office, and will provide administrative access to the accounts to a NYLA representative. The purpose of this access is to increase communication and ensure the accuracy of all distributed information and to provide for continuity of accounts across units.

An annual reporting form will be developed to coordinate the collection of activities and access details.

MOTION VII: Motion to approve the NYLA Social Media Policy as amended.

Made by: Cassie Guthrie, Seconded by: Charlie Kelly

Approved Unanimously.

c. Section & Round Table Communication Policy

In March of 2016 the Rural Libraries Round Table (RLRT) began distribution of a weekly newsletter (following the format of the NYLA News You Can Use). This newsletter is distributed widely to RLRT members and non-members alike. The RLRT newsletter is distributed using Mail Chimp, a software platform outside of NYLA's infrastructure. The RLRT newsletter provides the option to subscribe to the distribution list without requiring RLRT, or even NYLA membership. Currently there is no formal policy in place governing the distribution of information by NYLA units.

This issue proved too complex for immediate action, and has been referred to a taskforce.

MOTION VIII: Motion to create a taskforce to investigate the establishment of a Communications Committee, to report by the June Council Meeting, to include Rebecca Lubin, Claudia Depkin, and Frank Rees.

Made by: Julia Schult, Seconded by: Barbara Stripling

Approved Unanimously.

d. Section & Round Table Dues Rates – update

A conversation has been begun by the NYLA Membership Committee to investigate the possibility to making adjustments to the dues rates for additional Sections (membership in sections beyond the primary section included with NYLA membership) and Round Tables, as well as the potential for revising the dues rates for individual members.

e. MSRT Petition for Section Status

The Making and STEAM Roundtable, which was formed in 2015 with the purpose “to establish a virtual and physical community for professional sharing and knowledge exchange focused on Making/STEAM activities and learning in Libraries across Library types”, collected and submitted to Council over 360 petition signatures in support of the formation of a NYLA Section.

Following lengthy conversation, it was determined that the purpose of Making and STEAM Round Table falls quite clearly within the scope of a Roundtable, but not within the scope of a Section. By definition, Round Tables "cover a host of library issues and provide members with a place to share common interest and educate colleagues".

NYLA Council agreed this statement embodies the work of MSRT.

In contrast, "Sections represent the major aspects of libraries" (public, academic/special, school) "and the people who serve them" (reference, youth services technology, management, Friends).

In addition, Council members felt that the impact of the work of MSRT would be greatly enhanced by fostering connections across multiple sections, rather than isolating it into a separate section. The Council wanted to foster broad integration of the concepts that MSRT brings to the profession for all types of libraries.

MOTION IX: Motion to decline the petition from the Making and STEAM Round Table to form a NYLA Section.

Made by: Mary Jo Smith, Seconded by: Julia Schult

Approved Unanimously.

5. New Business

a. Approval of 2015 NYLA Council Election Slate

The Nominating Committee put forward the following slate for the 2016 NYLA Council Election:

Vice-President/President Elect

Tim Burke - Upper Hudson Library System

Lauren Comito - Queens Library

Councilor at Large - Schools

Jill Leinung - East Greenbush Schools

Cecelia (Cece) Fuoco - Cattaraugus - Alleghany BOCES

Councilor at Large - Academic

Sandra Echols - New Rochelle College

John Myers - Union College

ALA Chapter Councilor

Matthew Bollerman - Hauppauge Public Library

Jennifer Ferris - Southern Adirondack Library System

MOTION X: Motion to accept the 2016 NYLA Council Election Slate as submitted.

Made by: Judith Wines, Seconded by: Charlie Kelly

Approved Unanimously.

b. RLRT Request / PULISDO Response

The Rural Libraries Round Table submitted a letter requesting that the NYLA Council address the issue of minimum standards of service as set forth in Section 90.2 of the Regulations of the Commissioner of Education, as well as the application of variance waivers to the minimum standards. A correspondence was also received from the Public Library System Directors Organization (PULISDO) providing an update on their activities on these issues. It was determined that PULISDO is best positioned to pursue these issues with DLD. This opinion will be communicated to the RLRT leadership.

c. Modification of the Continuing Education Committee Charge

The NYLA Continuing Education Committee (CEC) has submitted a request for a redefinition to the committee's charge.

Current Charge:

The role of the NYLA Continuing Education (CE) Committee is to encourage professional development on an ongoing basis. The CE Committee will develop opportunities to be provided at the Annual NYLA Conference, regionally across New York State, and via webinar.

Proposed Revised Charge:

The role of the NYLA Continuing Education (CE) Committee is to encourage professional development on an ongoing basis. The CE Committee will develop opportunities for personnel at all levels in all types of libraries to be provided at the Annual NYLA Conference, regionally across New York State, via remote technologies and other appropriate channels. Collaboration within NYLA and with other state and national professional associations will be encouraged. In conjunction with NYLA administration and approval by Council, the Committee may recommend pricing for courses, annual revenue goals for the Association, member incentives for participation, financial policy for Section- and Roundtable-sponsored events, and attendance policies.

The final sentence of the revised charge was deemed to be outside of the purview of Continuing Education Committee, and was removed.

Approved Revised Charge:

The role of the NYLA Continuing Education (CE) Committee is to encourage professional development on an ongoing basis. The CE Committee will develop opportunities for personnel at all levels in all types of libraries to be provided at the Annual NYLA Conference, regionally across New York State, via remote technologies and other appropriate channels. Collaboration within NYLA and with other state and national professional associations will be encouraged.

MOTION XI: Motion to approve the revised charge of the Continuing Education Committee, as edited.

Made by: Cassie Guthrie, Seconded by: Charlie Kelly

Approved by all present, with the exception of Nancy Howe who abstained.

d. Establishment of a Sustainability Initiative Fund

The NYLA Sustainability Initiative and related committee has requested the establishment of a fund to serve as a vehicle for the collection and management of donations in support of the purpose of the group. This action will allow donations to be made to the effort, and for the funds to be carried across fiscal years.

MOTION XII: Motion to approve the establishment of the NYLA Sustainability Fund as submitted.

Made by: Mary Jo Smith, Seconded by: Claudia Depkin

Approved unanimously.

e. Establishment of the ENYSLMA Round Table

The Eastern New York School Library Media Specialists Association, a regional affiliate of the Section of School Librarians (SSL), has submitted the required twenty-five signatures in order to request the formation of a Round

Table to represent the group. The action will provide access to NYLA's infrastructure for this well-established regional affiliate, while requiring NYLA membership of all members.

MOTION XIII: Motion to approve the Eastern New York School Library Media Specialists Association's petition to form a NYLA Round Table as submitted.

Made by: Sue Kowalski, Seconded by: Charlie Kelly

Approved by all present, with the exception of Julia Schult who abstained.

6. President's Report – reviewed as submitted.

7. President-Elect's Report

In addition to her written report Barbara Stripling called for participation in an advisory committee to aid in the development of initiatives for next year. Rebecca Lubin, Mary Jo Smith, Grace Riario, and Sue Kowalski voiced interest in participating.

8. Past-President's Report – reviewed as submitted.

9. Executive Director's Report – reviewed as submitted.

10. Legislative Report – reviewed as submitted.

11. Section / Roundtable / Committee Reports

In addition to the written reports the following items were discussed:

PLS: is planning a one day workshop on June 10 in Poughkeepsie, NY.

RASS: is seeking officers to run for election.

SSL: A taskforce is working with SED on revisions to the School Library Media Program Evaluation (SLMPE) Rubric.

ALA: Jim Neale (NYer and NYLA member) has been elected as President-Elect of ALA. Jill Dixon will be hosting a NYers reception at the ALA Annual Conference in Orlando.

Civil Service Task Force: Claudia Depkin, chair, reported that there have been 25 responses to the Civil Service Board survey that has been distributed. The collected information will be used by the task force to assess the commonalities across the state.

MOTION XIV: Motion to adjourn the May 10, 2016 NYLA Council Meeting at 3:31 PM.

Made by: Sue Kowalski, Seconded by: Nancy Howe

Approved unanimously.