



NYLA Council Meeting

Thursday, December 14, 2017

3:00 PM to 4:30 PM

Via Conference Call

NYLA President, Tim Burke, Presiding

In Attendance: Tim Burke, *NYLA President*; Barbara Stripling, *NYLA Immediate Past-President*; Michelle Young, *NYLA President-Elect*; Cassie Guthrie, *Treasurer*; Roger Reyes, *Treasurer-Elect*; Jessica Clemons, *ASLS President*; Rebecca Fuss, *FLS President*; AnnaLee Giraldo, *LAMS President*; Deanna DiCarlo, *PLS President*; Julia Schult, *RASS President*; Laura Osterhout, *SMART President*; Penny Sweeney, *SSL President*; Laura Panter, *YSS President*; Sandra Michele Echols, *Councilor-at-Large*; Jill Leinung, *Councilor-at-Large*; Elaine Lasda, *Councilor-at-Large*; Lauren Moore, *Councilor-at-Large*; Stacey Rattner, *Councilor-at-Large*; Jennifer Ferriss, *ALA Chapter Councilor*; Jeremy Johannesen, *NYLA Executive Director (ex-officio)*

Absent: Grace Riario, *Councilor-at-Large*; Todd Schlitt, *SCLA Representative*

Guests: Mike Nepl, *NYLA Director of Government Relations & Advocacy*

Council Meeting Minutes

1. Welcome / Review of Agenda
2. Approval of Minutes from the November 8, 2017 NYLA Council Meeting

MOTION I: Motion to approve the minutes from the November 8, 2017 NYLA Council Meeting as presented.

Made by: Jennifer Ferriss, Seconded by: Annalee Giraldo

Approved unanimously.

3. Finance Report – October Monthly Statement

NYLA Treasurer Cassie Guthrie presented the October Monthly Financial Statement.

The fiscal year is 33% complete. Income is at 52% of budget (due to conference income).

Expenses are at 33% of budget.

4. President's Update

NYLA President Tim Buke reviewed his theme for the 2018 NYLA Annual Conference, 'Making a Difference...

Together'; a meeting held with ENYARCL chapter president Ali Larson to explore areas for collaboration; and a visit to Long Island that included recording an episode of 'The Library Pros' podcast, a presentation at the Suffolk County Library System's Annual Meeting, and a tour of the Howitt Middle School Library in Farmingdale.

5. Executive Director's Update

NYLA Executive Director Jeremy Johannesen reported on the successful NYLA 2017 Annual Conference, with complete reporting still pending; the options for using NYLA's Online Advocacy Center to support local library issues, particularly around budget and bond votes; as well as an update on the ongoing conversation about further collaboration with the New York Black Librarians Caucus.

6. Legislative Update

NYLA Director of Government Relations and Advocacy, Mike Neppl, provided an update on recent activities including; a meeting with the Division of Budget, a district office visit with the new chair of the Assembly Libraries Committee, and the plans for advocacy relating to the upcoming FY 2018-2019 NYS Budget.

7. Unfinished Business

a. Approval of the FY 2016-2017 Independent Auditors Report

The Auditor's Report was presented at the November 8 Council meeting. No further questions or issues have been raised with the report as presented.

MOTION II: Motion to accept the FY 2016-2017 Independent Auditors Report as received.

Made by: Cassie Guthrie, Seconded by: Julia Schult

Approved unanimously.

8. New Business

a. Disaster Relief Fund – TX/FL/ALA Disbursement

With thanks to Urban Librarians Unite, \$1818 was raised during our special fundraising initiative. As per the terms announced, the proceeds are being distributed evenly between the Texas, Florida, and American Library Associations' Disaster Relief Funds.

MOTION III: Motion to approve the disbursement of \$606 from the NYLA Disaster Relief Fund each to the Texas, Florida, and American Library Associations' Disaster Relief Funds.

Made by: Julia Schult, Seconded by: Michelle Young

Approved unanimously.

b. IFRT / IFC Interplay

Following the conversation generated at the NYLA Membership Meeting at conference regarding the Intellectual Freedom Committee (IFC) and the Intellectual Freedom Round Table (IFRT), the NYLA President and Executive Director met with Frank McKenna (the current chair of the IFRT Board).

Motion IV: Motion to revise the composition of the NYLA Intellectual Freedom Committee to appropriately align it with the structure of other NYLA Committees. The new composition statement to read: "The chair is appointed by the NYLA President-Elect for a one year term, with start and end dates coinciding with the Annual Conference. The NYLA President-Elect also appoints two at-large members who serve for a three-year term, with start and end dates coinciding with the Annual Conference. Each Section may appoint a representative to serve on the committee for a renewable one-year term, with start and end dates coinciding with the Annual Conference."

Note - The [committee charge](#) will remain unchanged.

Made by: Tim Burke, Seconded by: Michelle Young

Approved unanimously.

Next steps: Tim Burke will appoint a chair of the IFC (slightly less than a 1 yr. term ending at the 2018 annual conference) and two at-large members (same slightly less than 3 yr. terms) asap. That initial group of three will reach out to each of the sections to encourage them to name a rep to IFC from their section to fully populate the committee. NOTE that there is no prohibition of IFRT members serving on the IFC, but in order to keep the two entities separate and distinct, it should be a commonly understood practice for future NYLA Presidents to appoint an IFC chair who is not currently a member of the Board of the IFRT.

c. Future Year Conference Siting 2021-2022-2023

NYLA Executive Director Jeremy Johannesen presented the responses to the issued request for proposals for future year annual conference venues, including recommendations.

MOTION V: Motion to authorize the NYLA Executive Director negotiate and enter into hosting contracts with appropriate venues in Syracuse (2021) and Saratoga Springs (2022 & 2023)

Made by: Annalee Giraldo, Seconded by: Lauren Moore

Approved unanimously.

d. Office Phone / Internet / WiFi Upgrade

Investigation of available technology infrastructure upgrades have been completed. Recommendations include switching internet providers from Spectrum to Verizon, investing in new phone system hardware, switching voice service providers from Spectrum to First Light, and installing new WiFi hardware. These upgrades will result in no change in monthly service charges and require an initial investment of \$6000 for hardware and installation.

MOTION VI: Motion to release up to \$6,000 from cash savings for telecommunication infrastructure upgrades.

Made by: Julia Schult, Seconded by: Laura Osterhout

Approved unanimously.

e. Transfer of Operating Cash to Savings

NYLA currently has cash on hand beyond what is required to cover typical short-term operations. In order to maximize the return on investment of our available assets, it is recommended to move excess operating cash to the invested cash savings within the NYLA Fund for the Future.

MOTION VII: Motion to authorize the transfer of \$100K to the NYLA Fund for the Future, invested cash savings account.

Made by: Annalee Giraldo; Seconded by: Roger Reyes

Approved by all present, with the exception of Julia Schult, who abstained.

MOTION VIII: Motion to adjourn the December 14, 2017 NYLA Council Meeting at 4:16 PM

Made by: Julia Schult, Seconded by: Tim Buke

Approved unanimously.