



Ethnic Services Round Table Membership Meeting
Date: Friday, January 31, 2020
Location: Queens Public Library at Hunters Point
47-40 Center Boulevard, Long Island City, NY
Time: 10:00 AM

Agenda:

- **Welcome & Introductions**

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|----------------------|---|
| 1. Manny Figueroa | mfigueroa@queenslibrary.org (Queens Public Library) |
| 2. Madellen Garcia | mgarcia@queenslibrary.org (Queens Public Library) |
| 3. Jo-Ann Wong | jwong@queenslibrary.org (Queens Public Library) |
| 4. Rio Aucena | raucena@wlsmail.org (New Rochelle Public Library) |
| 5. Sarah Gluck | sarahgluck@gmail.com (Queens Public Library) |
| 6. Ouleye Doumouya | odoumouya@queenslibrary.org (Queens Public Library) |
| 7. Selina Sharmin | selina.sharmin@queenslibrary.org (Queens Public Library) |
| 8. David Nochimson | dnochimson@molloy.edu (Molloy College) |
| 9. Victoria Kowanetz | victoria.kowanetz@queenslibrary.org (Queens Public Library) |
| 10. Jay Dela Cruz | jdelacruz@queenslibrary.org (Queens Public Library) |
| 11. Indira Mukherjee | Indira.Mukherjee@queenslibrary.org (Queens Public Library) |
| 12. Fred Gitner | fred.j.gitner@queenslibrary.org (Queens Public Library) |

- **Approval of NYLA Membership Meeting Minutes**

Date: Friday, November 15, 2019

Location: Phila Fusion Noodle Bar

54 Phila Street, Saratoga Springs, NY 12866

Time: 10:00 AM

Rio found a spelling error with “sand volleyball” and mentioned that it should be “and sand volleyball.” Jay will make the correction. Motion made by Manny to approve minutes with corrections and Indira seconded. Minutes approved unanimously.

- **NYLA Conference Program Update**

Selina Sharmin

Today was the day to submit program proposals. Indira and Manny’s proposals have been submitted. Sarah and Selina also prepared proposals. Fred is concerned that Sarah’s proposal doesn’t fit the mission of ESRT, but we could co-sponsor the program with a major sponsor. We could collaborate with the Sustainability Round Table. Sarah will submit the proposal today and reach out to the Sustainability Round Table about possibly co-sponsoring the program. At the Curators’ Meeting, Jay will vote that we want to co-sponsor Sarah’s program. Manny suggested Sarah put something in the proposal that she is looking for speakers for the program. Sarah will be listed as the program submitter and she will leave the presenter information blank. This is not the final program.

Selina wasn’t sure if she should submit her program proposal since Indira, Manny and Sarah have submitted proposals and NYLA will only approve three. Manny suggested Selina submit her program anyway and we see what NYLA decides. Selina does not have a presenter for her program either. She will submit her proposal today.

- **Bylaws Task Force Presentation**

Fred Gitner, Kacper Jarecki and Indira Mukherjee

Bylaws Task Force Presentation will be done at the next meeting.

- **Membership/Public Relations Committee Status Update**

Kacper Jarecki and Indira Mukherjee

Kacper sent out possible activities for the ESRT to do. Selina has drafted a letter to send to library schools to contact the students for membership in ESRT. Selina is going to contact library schools throughout NYS. Her proposal is that ESRT membership would be free for the students, as long as they are NYLA members. PLA and other organizations waive membership fees. Fred is proofreading the letter and when he is done, Selina will send it out. Selina will also go to SJU, Queens College and LI CW Post so she can distribute the membership form. We checked the bylaws about waiving the membership fees. We did not find anything in the bylaws restricting us from waiving the membership fees. Manny is going to contact Lois Powell to find out about waiving the membership fees. The prospective members have to be library school students, they have to be members of NYLA and the fees will only be waived for the first year. Motion made by Manny and seconded by Madellen to make ESRT free for library students while they are in library school and for the first year only.

- **Nominating Committee Status Update – NYLA Deadlines**

There will be elections for Vice President/President Elect and two Members-At-Large for 2020. According to the bylaws, the Nominating Committee Chair is the immediate past president and two members who shall be appointed. We don't have a past president, so Jay suggested we vote on the committee chair. We have to submit the slate to NYLA by July 31. Manny is willing to chair the committee and Fred and Rio will assist. Manny is wondering if he can chair the committee if he isn't on the Board? He will check with Fred. We have to send out the notice to membership if any other members want to run. Officers don't take office until November. The election takes place in early Fall. We will open the nominations in March and leave them open until the end of April. If we have to extend it, we can. Once we have a slate, Manny will ask for statements from the candidates.

- **Publications Committee/Bibliography Committee Status Update**

Manny Figueroa

Manny took over this section and he hasn't gotten additional information for bibliographies. Selina and Madellen are going to work on a list that will provide librarians in suburban settings with resources to assist ethnic groups in their communities. Madellen said there is a book that NAP has that lists various organizations throughout the state (i.e. - domestic violence, immigration, legal services, etc). The resources will be accessible to anyone across NYS.

Members can also compile a bibliography of books. The guidelines are: 1. the materials have to be written in an original language that isn't English, then translated into English, 2. the materials have to be available in libraries and 3. they have to be current. Movies can also be included in the list. Selina will send the guidelines to everyone. Publications Committee ESRT-endorsed selected resources will be handled by Selina, Joanne and Ouleye.

- **Treasurer's Report**

Fred Gitner

The last financial report received is for November 30, 2019. We have not received the report for December 31st, 2019 yet. At the NYLA Conference, three people gave money for ESRT Membership, however they are not NYLA members. When the applications went to NYLA, we found out they did not have membership. We are unsure of who the people are, but Fred can contact Lois to try and find out. The \$30 is considered a contribution to ESRT. If these people do join NYLA, we might be able to transfer the money to their membership, Fred will find out from NYLA. We are concerned with this issue happening again. Manny suggested all we can do is remind people that if they aren't members of NYLA, they won't be able to become an ESRT member. Jay brought up the Membership Initiative Drive and about waiving ESRT membership fees for current students. We all agreed we will have to look into this. Fred suggested we should only waive the membership fee for the first year people join ESRT. Manny will discuss this with Lois and David suggested we vote on this again once Manny gets the information from Lois.

ESRT Financial Statement for the Nine Months Ending November 30, 2019 (FY July 1-June 30)

		Current Month	Year To Date
	BEGINNING BALANCE	3,744.28	4,344.28
		Current Month	Year To Date
REVENUE			
	Dues Allocation	30.00	30.00
	Conference (Current Yr)	0.00	81.00
	Publications	0.00	0.00
	Miscellaneous	<u>500.00</u>	<u>500.00</u>
	TOTAL REVENUE	<u>530.00</u>	<u>891.00</u>
EXPENSES			
	Reimbursement Exp	0.00	0.00
	Conference(Current Yr)	0.00	350.00
	Publications ESRT	0.00	0.00
	TOTAL EXPENSES	<u>0.00</u>	<u>350.00</u>
		Current Month	Year To Date
	CLOSING BALANCE	<u>4,274.28</u>	<u>4,274.28</u>

- **New Business**

Check in memory of Anne Hofmann

When Fred went to request the \$100 check in memory of Anne Hofmann to the Theater Development Fund, the NYLA Treasurer was reluctant to issue the check. The Treasurer feels the money would be better given to one of the NYLA funds, instead of outside the association. The check wasn't issued and the Treasurer asked if we can review the other options for funds we can put the money towards. The NYLA website was reviewed and Fred makes a motion to give the donation in memory of Anne Hoffman for the NYLA Fund for the Future. David seconded it. All in favor. This motion carried and supersedes previous motion approved at the ESRT Membership Meeting held on Friday, April 26, 2019 at the Lindenhurst Memorial Library.

Selina brought up the fact that when we transfer from Vice President to President, we don't have anything to hand over. Jeremy said if we wanted to, he can make a crest. Selina wanted to know if it is possible to have something, a souvenir, which shows someone served in the position. Manny said members would have to donate money and he doesn't want to have to take from the fund. Selina said she would donate the money. Jay said he can create a certificate. Selina wants something else. We did not come to a decision on this issue.

- ESRT Membership Meeting will be held on either Friday, May 29, 2020 or Friday, June 5, 2020. Location: New Rochelle Public Library, 1 Library Plaza, New Rochelle, NY 10801
- Next Joint Council of Librarians of Color (JCLC) National Conference will be held on October 5-9, 2022 at the TradeWinds Island Grand Resort in St. Pete, Florida.
- Next REFORMA National Conference will be held on March 4-7, 2021 in Portland, Oregon.

- Selina will be working on the letter to send to library schools, the Bengali bibliography and the Immigrant Directory with Madellen.
- Manny brought up Kacper's list of activities. He feels everyone should look through the list, take the lead, contact an organization and set up a date for members to get together. Manny basically wants people to take charge and make an activity from the list happen. The event has to be free or low cost. This would be a social event, on our own time. Anyone who has an idea can send it to the board and the board will approve it or not. This won't be an official activity, but a social one.
- Motion to adjourn the meeting by Jay. Seconded by Manny. Meeting Adjourned: 12:08 pm
- Tour of Queens Public Library at Hunters Point with Euni (Eun Young) Chang, Manager of the Hunters Point Library
- Lunch @ Blend LIC 47-04 Vernon Blvd, Long Island City, NY 11101

Prepared by **Victoria Kowanetz, Secretary**

Edited by **Fred Gitner, Treasurer**