



**Ethnic Services Round Table Membership Meeting**  
**Date: Friday, April 26, 2019**  
**Location: Lindenhurst Memorial Library on Long Island**  
**1 Lee Ave., Lindenhurst, NY**  
**Time: 10:00 AM**

**Agenda:**

- **Welcome & Introductions**

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| <ol style="list-style-type: none"> <li>1. Victoria Kowanetz</li> <li>2. Manny Figueroa</li> <li>3. Lindsay Davis</li> <li>4. Georgina Rivas-Martinez</li> <li>5. Tejas Desai</li> <li>6. Philip Harwood</li> <li>7. Indira Mukherjee</li> <li>8. Wilma Glover-Koomson</li> <li>9. Rio Aucena</li> <li>10. Fred Gitner</li> <li>11. Selina Sharmin</li> <li>12. Jay Dela Cruz</li> <li>13. Kacper Jarecki</li> </ol> | <p>vkowanetz@queenslibrary.org (Queens Public Library)<br/>         mfigueroa@queenslibrary.org (Queens Public Library)<br/>         ldavis@communitylibrary.org (Masyics-Moriches-Shirley)<br/>         grivas@shpl.info (South Huntington Public Library)<br/>         tdesai@queenslibrary.org (Queens Public Library)<br/>         pgharwood@aol.com (Elmont Memorial Library/ Wyandanch P.L.)<br/>         Indira.Mukherjee@queenslibrary.org (Queens Public Library)<br/>         Kakigkooms@gmail.com (Newly Retired)<br/>         raucena@rcls.org (Haverstraw King's Daughters Public Library)<br/>         fred.j.gitner@queenslibrary.com (Queens Public Library)<br/>         Selina.Sharmin@queenslibrary.org (Queens Public Library)<br/>         jdelacruz@queenslibrary.org (Queens Public Library)<br/>         kjarecki@queenslibrary.org (Queens Public Library)</p> |
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- **Approval of NYLA Membership Meeting Minutes**

Date: Friday, February 22, 2019  
 Location: Queens Library/Children's Library Discovery Center (CLDC)  
 89-11 Merrick Blvd., Jamaica, NY 11432                      Time: 10:00 AM  
 Motion was made by Fred and seconded by Wilma. Minutes approved.

- **Status Update on ESRT Officers**

President: Vacant  
 Vice President/ President Elect: Selina Sharmin (also the 2019 Conference Curator)  
 Immediate Past President: Tata Cañuelas Note: Selina is working with past presidents Wilma Glover-Koomson, Manny Figueroa, Fred Gitner and Kacper Jarecki to organize ESRT Membership meetings for 2019.  
 Treasurer: Fred J. Gitner  
 Secretary: Jay Dela Cruz  
 Members-at-Large: Manny Figueroa, Lindsay Davis, Rio Aucena  
 Past Presidents    2018 Tata Cañuelas White Plains Public Library  
                           2017 Wilma Kakie Glover-Koomson Haverstraw King's Daughters Library  
                           2016 Grace Riario Ramapo Catskill Library System  
 Webmaster: Rio Aucena

- **Treasurer's Report**

Fred Gitner  
 Anne Hofmann's passing and donation to ESRT.  
 NYLA Accounting Director has asked how ESRT will use the donation. Anne was particularly interested in programming, i.e. honorarium for speakers (possibly for next year's programming). NYLA Accounting Director asked if we are establishing a scholarship in her name but, ESRT would not be able continue it without a special fundraising effort. ESRT wanted to make a donation of \$100 in memory of Anne, but neither she nor her family had designated a charity. We learned that one of Anne's passions was getting tickets from TDF for Broadway shows. TDF has a fund where they underwrite high school students to attend theater – that is one suggestion where ESRT can make the donation from our ESRT Treasury. Fred

will contact NYLA to arrange. Since the sales of ESRT's book "Connecting Cultures" are low, we need creative ideas for promoting the ESRT book.

**ESRT Financial Statement for the Nine Months Ending March 31, 2019 (FY July 1-June 30)**

		Current Month	Year To Date
	<b>BEGINNING BALANCE</b>	<b>3,744.28</b>	<b>3,733.28</b>
		Current Month	Year To Date
<b>REVENUE</b>			
	Dues Allocation	30.00	310.00
	Conference (Current Yr)	0.00	81.00
	Publications	0.00	0.00
	Miscellaneous	<u>500.00</u>	<u>500.00</u>
	<b>TOTAL REVENUE</b>	<b><u>530.00</u></b>	<b><u>891.00</u></b>
<b>EXPENSES</b>			
	Reimbursement Exp	0.00	0.00
	Conference(Current Yr)	0.00	350.00
	Publications ESRT	0.00	0.00
	<b>TOTAL EXPENSES</b>	<b><u>0.00</u></b>	<b><u>350.00</u></b>
		Current Month	Year To Date
	<b>CLOSING BALANCE</b>	<b><u>4,274.28</u></b>	<b><u>4,274.28</u></b>

- **NYLA Conference Programmer's Report** – Selina attended the Curator's Meeting at NYLA headquarters on March 5, 2019. Roundtables are allowed to organize a maximum of 3 programs but can co-sponsor as many as they want. Theme for NYLA 2019 Conference: **All Libraries Are Powerful: What's Your Story?**

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**The following proposals have been confirmed for 2019 ESRT Conference Programs and Descriptions:**

<p>Friday 11/15/2019 Program Slot #4 11:00 AM-12:15 PM</p> <p><b><i>Cross-Cultural Communicators in Libraries</i></b></p> <p>Sponsor: ESRT Co-Sponsors: LAMS, PLS, RASS, New Members</p>	<p><b>Short Description:</b> This IMLS funded project will train Spanish-speaking bilingual library staff un communication effectiveness through interpreter training. Participants will complete. Webinars in cultural competence and a workshop teaching interpretation skills. Learn about project goals and results to date.</p> <p><b>Long Description:</b> This two-year pilot project called, "Cross Cultural Communicators in Libraries: Developing Culturally and Linguistically Competent Library Professionals," and funded by an IMLS Laura Bush 21st Century Librarian grant, will train Spanish-speaking bilingual public library front-line staff to increase cultural competence and effectiveness in communication through professional interpreter training. Participants are from libraries in New Jersey, Connecticut and California, in addition to staff from Queens Library. The project offers a series of five one-hour self-paced webinars addressing cultural competence (Year 1) and one full-day in-person workshop in each region to teach interpretation and translation skills (Year 2). All participants will receive a Certificate of Completion and be features in an online network of Spanish-speaking library professionals to be built at the conclusion of the project. Speakers will explain the project goals and report on results to date.</p> <p>Track: Accessibility, Diversity &amp; Unique Populations Speaker(s):Mimi Lee, New Jersey State Library; Fred Gitner, Queens Public Library Room Monitor: Indira Program Moderator: TBD</p>
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<p>Friday 11/15/2019 Program Slot #6 3:45 PM -5:00 PM</p> <p><b>Documenting the Immigrant Story through Oral Histories and Images</b></p> <p>Sponsor: ESRT Co-Sponsors: ULU, LHRT</p>	<p><b>Short Description:</b> Collecting stories and documenting narratives of new immigrants presents many challenges. In this presentation, we will learn about Brooklyn Public Library's Our Streets, Our Stories Oral History Project and the Queens Memory Project at Queens Public Library.</p> <p><b>Long Description:</b> Throughout its history New York City has been a principal entry point for immigration to the United States. Collecting their stories and documenting the narrative of their lives as new immigrants in the city presents many challenges. A number of initiatives aim to actively collect their stories creating oral histories and collecting and digitizing countless images so that future generations may better understand the history of immigrants in New York. In this presentation we will learn about Brooklyn Public Library's Our Streets, Our Stories Oral History Project and the Queens Memory Project at Queens Public Library.</p> <p>Track: Accessibility, Diversity &amp; Unique Populations Speaker(s): Taina Evans, Brooklyn Public Library; Natalie Milbrodt, Queens Public Library Room Monitor: Wilma Program Moderator: Manny</p>
<p>Saturday 11/16/2019 Program Slot #8 11:00 AM -12:15 PM</p> <p><b>Getting "Hard-to-Count" Immigrant Communities Counted in Census 2020</b></p> <p>Sponsor: ESRT Co-Sponsors: SCLA, SMART, GIRT, RLRT</p>	<p><b>Short Description:</b> A panel of professionals from government, non-profit, and library organizations will present strategies for addressing how public libraries can assist people living in "Hard-to-Count" immigrant communities to be counted in the 2020 census.</p> <p><b>Long Description:</b> Public libraries will play an essential role in helping to ensure a fair and accurate 2020 census. Public libraries are important information sources for local communities across the country, and can help educate the public. For the first time people will be encouraged to fill out their census form online. Virtually all public libraries provide public internet access computers as well as public Wi-Fi and library staff needs to be ready to help. Communities with large numbers of recent immigrants face the challenge of overcoming a lack of trust of government entities from the members of these immigrant communities. A panel of professionals from government, non-profit, and library organizations will present strategies for addressing these concerns.</p> <p>Track: Accessibility, Diversity &amp; Unique Populations Speaker(s): Jeffrey Lambert, Queens Public Library; New York Region Representative, US Bureau of the Census Room Monitor: Rio Program Moderator: TBD</p>

**Scheduling of Membership Meeting on Friday, November 15, 2019 5:15-6:45 PM**

Manny & Fred will find the venue and make the reservation.

Booth Items – Bibliographies, membership, raffles (open for donations- something that relates to ESRT), need volunteers to man the booth. Raffle is done before they close the exhibits.

- **Awards Committee Status Update**

Manny Figueroa

2018 Committee Chairman Manny and Member Fred (term will continue for 2019)

Brian G. Martin Professional Development Award of \$250.00 towards attending NYLA conference. A 300 word (maximum) essay is required. Applications must be received by July 1. Manny will send the call for applications on May 15. NYLA needs to know the name of the winner ahead of time for the printed program. The award used to be \$250 from ESRT plus \$250 from a vendor at one point but we lost that vendor. After discussion, a motion was made by Fred to increase the Brian G. Martin Professional Development Award from \$250.00 to \$350.00 beginning in 2019 and dependent upon the treasury going forward. The motion was seconded by Wilma and passed unanimously.

- **Publications Committee Status Update**

Irina Kuharets

The Publications Chair Irina Kuharets was not present.

- **Bibliography Committee Status Update**

The Bibliography Committee is a subcommittee of the Publications Committee. Sub-committee members are Alexandra Gomez, Indira Mukherjee, Lindsay Davis, and Manny Figueroa. Lindsay mentioned that the sub-committee was going to do a digital bibliography list with useful apps for language learning but needs to know how to present them, e.g. format, etc. Lindsay will gather the information and send a list with resources and apps for Language Learning (with annotations on what app does) to Manny for review. At Queens Public Library we have Language Learning Groups (using the Transparent Language Online database) – they have volunteers leading 2 French groups, 2 Spanish groups and 2 Chinese groups. We need ESRT bibliography ideas for lists to give out to people. The target is to have these bibliographies ready to give away to librarians for the NYLA 2019 conference.

- **Book Buzz Committee Status Update**

Book Buzz is another sub-committee of Publications. Alexandra Gomez was not present.

- **Membership/Public Relations Committee Status Update**

Kacper Jarecki and Indira Mukherjee

2018 Committee Chair: Kacper (term continues for 2019) distributed a list of possible social events happening in the NY City area. Survey monkey needs to be created for members to vote on which events members are interested in attending. Manny will help Kacper with the survey. David Nochimson who is now with Molloy College suggested “Refuge,” a play happening at Baruch College Theater on Monday, May 6. The play closes May 11.

- **Nominating Committee Status Update**

Tata Cañuelas

The Chair is the immediate past president. Wilma will chair since Tata is on medical leave. Elections can now only be held thru NYLA via their website- we need to figure out the timeline for when to submit to Jeremy. NYLA creates the ballot. Manny will work with Wilma. Per the bylaws, to be considered as a candidate, you have to be nominated by 2 members. When the nomination call goes out and there is more than one candidate running to be board members, there will be an election otherwise we create a slate. We vote to approve the slate as we have been doing in the past. Nominations are needed for the following positions this year: Vice President/President-Elect, Treasurer, Secretary and 1 Member-at-Large.

- **Bylaws Task Force**

Fred Gitner, Kacper Jarecki, Indira Mukherjee

Kacper did a wonderful job going thru the bylaws and sent it to Fred. Fred will then submit the additional suggestions back to the committee (Kacper and Indira). Next the bylaws task force will present the proposed changes to the executive board. Bylaws changes should be voted on as part of the elections this year. The next membership meeting will be in September. Selina will email the board members for suggestions of a possible venue.

- **New Business**

Fred received an email from NYLA regarding the ESRT books at the NYLA headquarters. There are 368 copies of this book which was published in 2013 and NYLA suggested that we give the books out to every new member of ESRT. We need to come up with membership/recruitment drive ideas, slogans, etc. Fred also met the librarian who is the head of the multicultural section of the Japan Library Association and they are thinking of translating the book into Japanese. If they plan on publishing it, ESRT needs to contact NYLA to let them know. Wilma suggested that we email the new members (past 3 years) that they can pick up the book at the booth. Manny made a motion to start distributing the book to new members who have joined in the last 3 years and they will be emailed to pick up the book at the ESRT booth. Jay seconded. We have to determine the “new members” who signed up for the past 3 years. The list should come from NYLA. Fred made a motion that ESRT (in memory of Anne Hofmann, former NYLA president and active ESRT supporter) make a \$100 memorial donation to the TDF (Theater Development Fund) for their program for high school students to be exposed to theater. Manny seconded and the motion passed unanimously.

- ESRT Membership Meeting at NYLA Conference 2019 will be held on Friday, November 15 , 2019 5:15PM - 6:45 PM. Location: TBD
- Motion to adjourn the meeting by Manny. Seconded by Wilma. Meeting Adjourned: 11:37 AM
- Tour of Lindenhurst Memorial Library with Lisa Kropp, Director of Lindenhurst Memorial Library
- Lunch @ The Village Lanterne, 155 N Wellwood Ave, Lindenhurst, NY 11757

Prepared by **Jay Dela Cruz, Secretary**

Edited by **Fred Gitner, Treasurer**