



**Ethnic Services Round Tables – NYLA Membership Meeting Minutes**

Date: Friday, September 14, 2018

Location: White Plains Public Library

100 Martine Ave, White Plains, NY 10601

Time: 10:00 AM

**Agenda:**

**1. Introductions/Roll Call**

Manny Figueroa	mannyfigueroaqns@gmail.com (Queens Library)
Cathy Chen	Xi.Chen@queenslibrary.org (Queens Library )
Indira Mukherjee	Indira.Mukherjee@queenslibrary.org (Queens Library)
Wilma Glover-Koomson	kakigkooms@rcls.org (Haverstraw King’s Daughters Public Library)
Rio Aucena	raucena@rcls.org (Haverstraw King’s Daughters Public Library)
Fred Gitner	fred.j.gitner@queenslibrary.com (Queens Library)
David Nochimson	davidnochimson@nypl.org (NYPL)
Selina Sharmin	Selina.Sharmin@queenslibrary.org (Queens Library)
Jay Dela Cruz	jdelaacruz@queenslibrary.org (Queens Library)
Galina Chernykh	gchernykh@wlsmail.org (Harrison Public library)
Tata Canuelas	tcanuelas@whiteplainslibrary.org (White Plains Public Library)

**2. Approval of Last Meeting Minutes (4/6/2018)**

Correction: Change all entries with ESOL to ESL  
Minutes approved with the change proposed by Wilma

**3. Curators Report**

Friday, November 9 8:30 AM-9:45 AM Serving Refugees: Working Together as a Community – Only one speaker (Evanna DiSalvo from Maplewood Community Library) originally but Evanna is bringing a second speaker from Mary’s Place. Cathy Chen will send to Jeremy the name of the second speaker. This speaker gets free registration for that day.

Saturday, November 10 9:30 AM -10:45 AM Literacy Success for the Entire Family - Wilma Glover-Koomson co-presenting with Rosa Diaz. Rosa is now working in a school library not public librarian anymore. Her new title will be sent to Jeremy by Cathy Chen for the program update.

Friday 8:30-9:45AM Wall Art: Brought to You by the Friends Programs - ESRT Co-sponsoring with FLS/LTA

**4. Room Monitors for the ESRT Programs (assignments & duties)**

Monitors make sure set up is ok if not contact NYLA, distribute handouts, count people in the room, welcome the speaker, etc.-

Moderators introduce the speakers & handles Q & A at the end of the program.

Program survey form to be prepared by Manny & Fred

Friday, November 9 8:30 AM-9:45 AM Serving Refugees: Working Together as a Community

Manny - moderator and Tata – monitor

Saturday, November 10 9:30 AM -10:45 AM Literacy Success for the Entire Family

Cathy - moderator and Indira – monitor

5. **Awards Plaque/ Booth Request**

No ESRT plaques are given out; a certificate is presented to the winner of the Professional Development Award

Booth request sent to NYLA HQ . Main contact is Cathy Chen. Additional Representatives are Tata, Selina and Fred. \$100 booth fee for roundtables.

Booth Hours: Wednesday, November 7, 1pm-5pm move-in/set up time

Trade show opens Thursday, November 8, 10am-5pm

Friday, November 9, 8am-12pm Raffle @ 11:30 am Breakdown @ 12 noon

6. **Curators for Next Year’s Conference**

The (elected) Vice-President is the curator for next year’s Conference. He/She will attend the Curators meeting Wednesday, Nov 7 at 4 pm, location TBD.

7. **Raffles**

Raffle tickets are with Manny & Wilma. Wilma will sort ESRT items from her storage. Flyer for raffles and ticket prizes will be created by Manny. Bring the prizes to the booth and email Manny what you will be bringing.

8. **ESRT Business Meeting Location** Confirmed and reserved for 12 people by Fred.

Place: Tapas 177

Address: 177 St Paul St, Rochester, NY 14604 (Cathy will send email to all members to RSVP to Fred)

Date: Friday, November 9

Time: 5:15 PM – 6:45 PM

9. **Treasurer's Report**

**Beginning Balance as of February 28, 2018: \$ 3, 653.28**

**March 2018-August 2018:**

**Revenue \$ 140.00**

Dues: March-August: \$ 140.00

**Expenses \$0.00**

**August 31, 2018 Closing Balance: \$ 3,793.28**

Last conference: there was a vote by NYLA council to raise the roundtable fees as of Jan 2018 to \$10.00. Expected expenses: Booth, Scholarship: \$250.00. Candies (to be provided by Wilma and Tata)

10. **Committees Reports**

Publication/Bibliography Committee – Indira created a draft of the bi-lingual and Spanish books handout. Manny will help finalize the handout.

Membership Committee – Kacper is not present. Some membership drive ideas: Send out official ESRT news and message via NYLINE, Reforma Northeast, CALA Northeast, Google groups, METRO, etc. Joint meetings with ~~other~~ NJ Library Association, Connecticut Library Association etc. or do joint meet and greet event.

Create activities in between meetings like outings, meetup, and multicultural type events. Food walking tours will be researched by Galina. Juice bike – people pedal to make their own smoothies, etc.

Award Committee - Manny has created the invitation letter to apply for the Brian G. Martin Award. Tata will then email the invitation letter to all members of ESRT.

## 11. **New Businesses**

Elections to fill positions

**2 Members-at-Large: (2 years positions)** - to replace Kacper & Galina

**Vice-President - President Elect: (curator of NYLA Conference 2019)** for 1 year term who then becomes President the following year then Past President the third year.

*ESRT Bylaws*

*ARTICLE IV -- OFFICERS*

### ***Section 2. Duties of the Officers:***

*Vice-President/President Elect:*

*In the absence or disability of the President, the Vice-President shall perform the duties and exercise the powers of the President. The Vice-President shall also assist the President and perform such other duties and have such other powers as are prescribed in the Bylaws and as from time to time may be prescribed by the Executive Board, and will serve as Chair of the Conference Program Committee.*

*Members-at-Large:*

*Shall coordinate meetings, membership drives and other local activities and shall perform other duties as may be prescribed by the Executive Board, including, but not limited to, program planning for the Annual Conference, and Chairing Standing Committees.*

2017 Elected members: Manny- Member at large; Jay-Secretary; Fred – Treasurer

Nominating Committee- The chair is the immediate past president (Wilma) and two members shall be appointed of the chair's choice forming the committee. Cathy will send the call for nominations prepared by Wilma. All Nominations should be sent to Wilma. Nominations start October 1. Election is October 15-22. Announcement of election results will be at the ESRT business meeting at NYLA.

## 12. **Last Remarks**

Plenty of copies of books to sell – Published in 2013. Need ideas to promote and sell the book. Price: \$31.50 for NYLA members; \$36.00 for others.

Examples: Find library schools that offers multicultural services course. Contact Andrew Jackson – current Queens Library Trustee; professor at Queens College. Contact Irina and Galina Tsvaygenbaum (NYLA) for copies of books stored. Contact library schools such as St. John's, LIU, Rutgers (outreach services), CW Post, Syracuse, Buffalo, Pratt, Albany to promote the books. Another idea: have an author from "Connecting Cultures" present at a NYLA conference.

## **Meeting adjourned 11:28 AM**

Tour of White Plains Public Library building led by Tata Canuelas, ESRT President

Group Lunch

Prepared by: Jay Dela Cruz, ESRT Secretary

Edited by: Fred Gitner, ESRT Treasurer