



Job Description: New York Library Association Councilor-at-Large

I. Leadership Responsibilities

- a. Council Meetings
 - i. Participate in all Council / Executive Committee meetings
 - ii. Prepare and deliver a report for all in-person Council meetings
- b. Participate on NYLA standing committees (as available)
- c. Participate in the Executive Director evaluation process

II. Conference Responsibilities

- a. Attend the NYLA conference and participate in various meetings and affairs.

III. NYLA Advocacy Day Responsibilities

- a. Attend NYLA's Advocacy Day

The position of Councilor-at-Large is intended to represent the NYLA membership collectively. With a three-year term, the Councilors-at-Large serve as institutional memory for the Council. There are a total of six Councilors-at-Large, two from each segment of the library community (Public, School, Academic). Two seats are up for election each year, representing the segments not currently being elected President.

Time Commitment

The NYLA Council meets for four full-day in-person meetings annually (February, May, August, and November) and conducts four 90-minute conference calls annually to conduct its business. In addition to participating in each of these meetings, Councilors-at-Large are often asked to serve as a liaison to one or more committees or round tables. Collectively, aside from meetings, the role is anticipated to take roughly one hour per week.