

NYLA Chart of Accounts for Units

INCOME

- 4110 · **Membership Dues : Unit Dues**

- **Conferences & Events**
- 4210 · Conferences & Events: Registration Fees
- 4215 · Conferences & Events: Ticketed Function Fees
- 4220 · Conferences & Events: Exhibitor Fees / Trade Show Income
- 4230 · Conferences & Events: Sponsorships / Advertising
- 4240 · Conferences & Events: Misc. & Other Conf. Rev

- 4450 · **Unit Funds Donations**

- **General Income**
- 4510 · Advertising-Publications
- 4530 · Promo Item Sales
- 4535 · Shipping & Handling Charge
- 4599 · Misc Income

EXPENSES

- **Organizational Expenses**
- 6025 · Organizational Expenses: Contractors/Consultants - Other
- 6055 · Organizational Expenses: Sponsorships and Donations
- 6060 · Organizational Expenses: Organization Dues (inc. ALA / FTRF)
- 6062 · Organizational Expenses: Awards, Plaques & Gifts
- 6065 · Organizational Expenses: Conference Registrations / ALA
- 6071 · Organizational Expenses: Advocacy Initiatives
- 6072 · Organizational Expenses: Advocacy Day Activities
- 6080 · Organizational Expenses: Promotional Items
- 6085 · Organizational Expenses: Special Initiatives
- 6086 · Organizational Expenses: Scholarships (Non-conf-attendance related)
- 6088 · Organizational Expenses: Marketing/Advertising
- 6099 · Organizational Expenses: Miscellaneous

- **Conferences & Events**
- 6110 · Conferences & Events: Space Rental
- 6115 · Conferences & Events: A/V WiFi Tech
- 6120 · Conferences & Events: Decor & Setup
- 6122 · Conferences & Events: Printing & Promotion
- 6125 · Conferences & Events: Conference Meals
- 6127 · Conferences & Events: C&E Hospitality
- 6130 · Conferences & Events: Conference Entertainment
- 6140 · Conferences & Events: Speaker Travel
- 6145 · Conferences & Events: Speaker Honorarium / Fees

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- 6147 · Conferences & Events: Conference Lodging
- 6150 · Conferences & Events: Conference Attendance Scholarships
- 6162 · Conferences & Events: Attendee Materials & Supplies
- 6165 · Conferences & Events: Conference Transportation
- 6170 · Conferences & Events: Conference Security
- 6175 · Conferences & Events: Other Conference Expenses
- 6180 · Conferences & Events: Conference Planning & Admin
- 6190 · Conferences & Events: Other Meetings
- 6199 · Conferences & Events: Refunds

- **Management Expenses**
- 6210 · Management Expenses: Council / Board Meetings
- 6260 · Management Expenses: Committees

- **Office & Communication Costs**
- 6310 · Office & Communication Costs: Telecom/Internet Services
- 6315 · Office & Communication Costs: Online Hosting & Web Expenses
- 6320 · Office & Communication Costs: Office Supplies
- 6325 · Office & Communication Costs: Subscriptions
- 6340 · Office & Communication Costs: Postage & Shipping
- 6350 · Office & Communication Costs: Printing & Copying
- 6360 · Office & Communication Costs: Office Hospitality

- **Computer & Equipment Costs**
- 6410 · Computer & Equipment Costs: Office Equipment / Computers
- 6420 · Computer & Equipment Costs: Software Licenses/Subscriptions

- **Travel & Meals**
- 6710 · Travel & Meals: Travel / Lodging
- 6720 · Travel & Meals: Mileage Reimbursement
- 6730 · Travel & Meals: Business Meals
- 6740 · Travel & Meals: Parking

- 6950 · **Unit Funds Expenses**

NYLA Chart of Accounts - CLASSES

CLASSES

NYLA

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2xx Sections

201 ASLS
205 FLS
210 LAMS
215 LTAS
220 PLS
225 RASS
230 SMART
235 SSL
240 YSS

3xx Round Tables

301 CLWCRT
303 CORT
306 ESRT
309 FILM
312 GIRT
315 IFRT
318 ILRT (was BIRT)
321 LAR (was RLSP)
324 LGBTQIART
327 LHRT
330 MPRRT
333 MSRT
336 NYBLC
339 PCRT
342 PLRT
345 RLRT
348 SRRT
351 START
370 SSL-ENYSLMA
372 SSL-CNYSL
374 SSL-RASL
376 SSL-SLST-EAST

4xx Chapters

400 SCLA
402 SCLA-CATS
406 SCLA-DASL
408 SCLA-RASD
410 SCLA-SSD
412 SCLA-YASD
459 Long Island Library Conference

5xx Affiliates

502 Center for the Book
504 ICLAE
506 NYALS Excelsior
508 Sustainable Libraries Initiative
510 New York State Library

NYLA Chart of Accounts - SUBCLASSES

SUBCLASSES

1xx Committees

103 Awards Committee
106 Continuing Education Committee
109 Finance Committee
112 Intellectual Freedom Committee
115 Legislative Committee
118 Membership Committee
121 Task Forces

2xx Units

250 PLS Spring Conference
270 SSL Ways & Means
272 SSL Leadership Institute
273 SSL NYSCEA (NYS Council of Education Assocs)
276 SSL AASL
277 SSL Spring Conference
290 YSS Spring Conference

3xx Chapter & Affiliates: Events & Programs

310 SCLA Annual Dinner/Luncheon
380 CFTB WHOF Gala
381 CFTB Landmarks

4xx NYLA Annual Conference

400 NYLA Annual Conference
405 Local Tours
410 Room Rebate
412 Scholarship Event

5x Continuing Education

50 Webinars
51 Library Skills Academy (LSA)
52 Developing Leaders Program (DLP)
53 Admin Fees

6x General Operations

60 Reimbursements to NYLA
61 JobLine
62 GrantStation
65 READ Posters

8x NYLA Funds

81 Fund for the Future (FFF)
82 Scholarship Fund
83 Legal Defense Fund
84 Disaster Relief Fund
85 Mary Bobinski Innovative Public Library Director Award
86 Intellectual Freedom Defense Fund
88 NYLA 125 / CC Fund

9xx Unit Funds

910 FLS Randall Enos Scholarship
940 NYBLC A.P. Jackson Scholarship
941 NYBLC Hoke & B. Muhammad Memorial Scholarship
950 SCLA Scholarship Fund
971 SSL Carol A. Kearney Auction
972 SSL *Laura Wedge Scholarship (CD)*
973 SSL Knickerbocker Award
974 SSL Michelle Miller Memorial Fund
975 SSL *Griggs Scholarship (CD)*
988 SSL Other Scholarships
990 YSS *Ann Gibson Scholarship (CD)*
991 YSS Empire State Award