## NYLA Chart of Accounts for Units

### INCOME

- **4110** · Membership Dues : Unit Dues
  - Conferences & Events
    - **4210** · Conferences & Events: Registration Fees
    - **4215** · Conferences & Events: Ticketed Function Fees
    - **4220** · Conferences & Events: Exhibitor Fees / Trade Show Income
    - **4230** · Conferences & Events: Sponsorships / Advertising
    - **4240** · Conferences & Events: Misc. & Other Conf. Rev

- **4450** · Unit Funds Donations
  - General Income
    - **4510** · Advertising-Publications
    - **4530** · Promo Item Sales
    - **4535** · Shipping & Handling Charge
    - **4599** · Misc Income

### EXPENSES

- **6025** · Organizational Expenses: Contractors/Consultants - Other
- **6055** · Organizational Expenses: Sponsorships and Donations
- **6060** · Organizational Expenses: Organization Dues (inc. ALA / FTRF)
- **6062** · Organizational Expenses: Awards, Plaques & Gifts
- **6065** · Organizational Expenses: Conference Registrations / ALA
- **6071** · Organizational Expenses: Advocacy Initiatives
- **6072** · Organizational Expenses: Advocacy Day Activities
- **6080** · Organizational Expenses: Promotional Items
- **6085** · Organizational Expenses: Special Initiatives
- **6086** · Organizational Expenses: Scholarships (Non-conf-attendance related)
- **6088** · Organizational Expenses: Marketing/Advertising
- **6099** · Organizational Expenses: Miscellaneous

- **6110** · Conferences & Events: Space Rental
- **6115** · Conferences & Events: A/V WiFi Tech
- **6120** · Conferences & Events: Decor & Setup
- **6122** · Conferences & Events: Printing & Promotion
- **6125** · Conferences & Events: Conference Meals
- **6127** · Conferences & Events: C&E Hospitality
- **6130** · Conferences & Events: Conference Entertainment
- **6140** · Conferences & Events: Speaker Travel
- **6145** · Conferences & Events: Speaker Honorarium / Fees

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6147 · Conferences & Events: Conference Lodging
6150 · Conferences & Events: Conference Attendance Scholarships
6162 · Conferences & Events: Attendee Materials & Supplies
6165 · Conferences & Events: Conference Transportation
6170 · Conferences & Events: Conference Security
6175 · Conferences & Events: Other Conference Expenses
6180 · Conferences & Events: Conference Planning & Admin
6190 · Conferences & Events: Other Meetings
6199 · Conferences & Events: Refunds

· Management Expenses
6210 · Management Expenses: Council / Board Meetings
6260 · Management Expenses: Committees

· Office & Communication Costs
6310 · Office & Communication Costs: Telecom/Internet Services
6315 · Office & Communication Costs: Online Hosting & Web Expenses
6320 · Office & Communication Costs: Office Supplies
6325 · Office & Communication Costs: Subscriptions
6340 · Office & Communication Costs: Postage & Shipping
6350 · Office & Communication Costs: Printing & Copying
6360 · Office & Communication Costs: Office Hospitality

· Computer & Equipment Costs
6410 · Computer & Equipment Costs: Office Equipment / Computers
6420 · Computer & Equipment Costs: Software Licenses/Subscriptions

· Travel & Meals
6710 · Travel & Meals: Travel / Lodging
6720 · Travel & Meals: Mileage Reimbursement
6730 · Travel & Meals: Business Meals
6740 · Travel & Meals: Parking

6950 · Unit Funds Expenses

Revision 1/15/2021
# NYLA Chart of Accounts - CLASSES

## NYLA 000

### 2xx Sections
- 201 ASLS
- 205 FLS
- 210 LAMS
- 215 LTAS
- 220 PLS
- 225 RASS
- 230 SMART
- 235 SSL
- 240 YSS

### 3xx Round Tables
- 301 CLWCRT
- 303 CORT
- 306 ESRT
- 309 FILM
- 312 GIRT
- 315 IFRT
- 318 ILRT (was BIRT)
- 321 LAR (was RLSP)
- 324 LGBTQIART
- 327 LHRT
- 330 MPRRT
- 333 MSRT
- 336 NYBLC
- 339 PCRT
- 342 PLRT
- 345 RLRT
- 348 SRRT
- 351 START
- 370 SSL-ENYSLMA
- 372 SSL-CNYSFL
- 374 SSL-RASL
- 376 SSL-SLST-EAST

### 4xx Chapters
- 400 SCLA
- 402 SCLA-CATS
- 406 SCLA-DASL
- 408 SCLA-RASD
- 410 SCLA-SSD
- 412 SCLA-YASD
- 459 Long Island Library Conference

### 5xx Affiliates
- 502 Center for the Book
- 504 ICLAE
- 506 NYALS Excelsior
- 508 Sustainable Libraries Initiative
- 510 New York State Library
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<th>SUBCLASSES</th>
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<td>106 Continuing Education Committee</td>
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<td>109 Finance Committee</td>
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<td>112 Intellectual Freedom Committee</td>
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<td>115 Legislative Committee</td>
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<td>121 Task Forces</td>
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<td>270 SSL Ways &amp; Means</td>
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<td>272 SSL Leadership Institute</td>
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<td>273 SSL NYSCEA (NYS Council of Education Assocs)</td>
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<td>276 SSL AASL</td>
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<td>277 SSL Spring Conference</td>
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<td>290 YSS Spring Conference</td>
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<td>3xx Chapter &amp; Affiliates: Events &amp; Programs</td>
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<td>380 CFTB WHOF Gala</td>
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<td>381 CFTB Landmarks</td>
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<td>410 Room Rebate</td>
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<td>412 Scholarship Event</td>
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<td>5x Continuing Education</td>
<td>50 Webinars</td>
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<td>51 Library Skills Academy (LSA)</td>
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<td>52 Developing Leaders Program (DLP)</td>
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<td>53 Admin Fees</td>
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<td>6x General Operations</td>
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<td>61 JobLine</td>
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<td>62 GrantStation</td>
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<td>65 READ Posters</td>
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<td>8x NYLA Funds</td>
<td>81 Fund for the Future (FFF)</td>
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<td>82 Scholarship Fund</td>
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<td>85 Mary Bobinski Innovative Public Library Director Award</td>
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<td>86 Intellectual Freedom Defense Fund</td>
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<td>88 NYLA 125 / CC Fund</td>
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<td>9xx Unit Funds</td>
<td>910 FLS Randall Enos Scholarship</td>
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<td>940 NYBLC A.P. Jackson Scholarship</td>
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<td>950 SCLA Scholarship Fund</td>
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<td>971 SSL Carol A. Kearney Auction</td>
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<td>972 SSL Laura Wedge Scholarship (CD)</td>
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<td>973 SSL Knickerbocker Award</td>
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<td>974 SSL Michelle Miller Memorial Fund</td>
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<td>975 SSL Griggs Scholarship (CD)</td>
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<td>988 SSL Other Scholarships</td>
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<td>990 YSS Ann Gibson Scholarship (CD)</td>
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<td>991 YSS Empire State Award</td>
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Revised 3/24/2021