



NYLA Council Meeting

Thursday, September 12, 2019

3:00 PM to 4:30 PM

via Web Conference

NYLA President, Michelle Young Presiding

In Attendance: Michelle Young, *NYLA President*; Tim Burke, *NYLA Immediate Past-President*; Jen Cannell, *NYLA President-Elect*; Cassie Guthrie, *Treasurer*; Roger Reyes, *Treasurer-Elect*; Beth Lathrop, *ASLS President*; Lisa Wemett, *FLS President*; Amanda Perrine, *LAMS President*; Edward Elsner, *SMART President*; Jennifer 'Charlie' Kelly, *SSL President*; Sandra Michele Echols, *Councilor-at-Large*; Jill Leinung, *Councilor-at-Large*; Stacey Rattner, *Councilor-at-Large*; Tom Vitale, *Councilor-at-Large*; Jennifer Ferriss, *ALA Chapter Councilor*; Jeremy Johannesen, *NYLA Executive Director (ex-officio)*

Absent: Sarah Clark, *PLS President*; Brian Hasbrouck, *RASS President*; Todd Schlitt, *SCLA Representative*; Lisa Neuman, *YSS President*; Jane Verostek, *Councilor-at-Large*

Guests: Kelsey Dorado, *NYLA Director of Communication & Marketing*

Council Meeting Minutes

1. Welcome / Review of Agenda

Lisa Wemett requested a Code of Conduct Update be added to the agenda under Unfinished Business.

Updated agenda approved by unanimous consent.

2. Approval of Minutes from August 1, 2019 NYLA Council Meeting

MOTION I: Motion to approve the minutes from the August 1, 2019 Council Meeting.

Made by: Tom Vitale, Seconded by: Jen Cannell

Approved unanimously.

3. Finance Report

- a. July 2019 Monthly Statement

NYLA Treasurer, Cassie Guthrie, reviewed her report on the July statement, and addressed questions.

- b. Audit Update

NYLA Treasurer, Cassie Guthrie, informed Council that the field work on the NYLA FY18-19 has been completed and a full audit presentation will be given by Bryans & Gramuglia during the November 13, 2019 meeting.

4. President's Update

NYLA President, Michelle Young, outlined her coming tour dates for the All Libraries are Powerful Conversation tour. She is also planning on visiting two more North Country correctional facilities.

5. Executive Director's Report

a. Conference & Trade Show Update

NYLA Executive Director, Jeremy Johannesen, gave an update on conference and trade show registration, both of which are performing well, and answered questions. A reminder was also given for all section representatives to start compiling information for the 2018-2019 Annual Report.

b. NYALS Update

The New York Alliance of Library Systems (NYALS) will be meeting on September 17, 2019 to discuss, among other things, the Memorandum of Understanding with NYLA and their budget for the coming year. Jeremy Johannesen and Cassie Guthrie will be attending this meeting.

6. Legislative Update

Chair of the Legislative Committee, Cassie Guthrie, reviewed the committee meeting minutes from August 28, 2019 and answered questions.

7. Unfinished Business

a. Recommendations from the NYLA Awards Committee for 2019

- i. Outstanding Service to Libraries – Lauren Comito & Christian Zabriskie
- ii. Outstanding Advocate for Libraries – Assemblymember Patricia Fahy
- iii. Bobinski Innovative Public Library Director – Caitlin Johnson
- iv. Above & Beyond – Jean Sheviak
- v. Intellectual Freedom Award - Comic Book Legal Defense Fund

NYLA Immediate Past President, Tim Burke, reviewed the award recommendations.

MOTION II: Motion to approve the full slate of award recommendations by the NYLA Awards Committee, to include: Outstanding Service to Libraries – Lauren Comito & Christian Zabriskie; Outstanding Advocate for Libraries – Assemblymember Patricia Fahy; Mary Bobinski Innovative Public Library Director – Caitlin Johnson; NYLA Above & Beyond – Jean Sheviak; and Intellectual Freedom Award - Comic Book Legal Defense Fund.

Made by: NYLA Awards Committee, Seconded by: Michelle Young

Approved unanimously.

b. ALA e-Book Purchasing Statement to MacMillan

NYLA Executive Director, Jeremy Johannesen, explained the most recent actions taken by the ALA and suggested the NYLA Council consider signing onto the ALA letter to be issued to the MacMillan CEO. Questions were addressed.

MOTION III: Motion to instruct the NYLA Executive Director to submit the letter objecting to current e-book lending policies to the CEO of MacMillan publishing, as pre-drafted by the American Library Association.

Made by: Cassie Guthrie, Seconded by: Charlie Kelly

Approved unanimously.

c. NYLA Executive Director Evaluation Update

The NYLA Executive Committee will be meeting with NYLA Executive Director, Jeremy Johannesen, on September 17, 2019 to conduct his evaluation.

d. Code of Conduct Update

The NYLA Code of Conduct Task Force has not been able to meet since the August 1, 2019 Council meeting. The Task Force will have full procedures ready for Council review at the November 13, 2019 Council meeting. It was decided that there will be a Town Hall held at the 2019 NYLA Annual Conference to solicit member feedback on the Code of Conduct.

8. New Business

a. Special Election - Councilor-at-Large Seat (public)

NYLA Immediate Past President, Tim Burke, presented the slate of candidates identified to run for the Councilor-at-Large seat vacated by Lauren Moore. The election will run from October 1, 2019 – October 31, 2019.

MOTION VI: Motion to approve the 2019 Special Election - Councilor-at-Large Seat (public) presented by the NYLA Nominating Committee, to include Stephanie Hartwell-Mandella, Jose Hernandez, and Sarah Potwin.

Made by: NYLA Nominating Committee, Seconded by: Edward Elsner

Approved unanimously.

b. Library Trustees Association (LTA) Section Formation

NYLA Executive Director, Jeremy Johannesen, gave an update on the progress on the LTA petition; as of September 12, the required signatures had not yet been collected.

MOTION V: Motion to advance the Library Trustee (LTA) Section Formation petition forward to a membership for ratification at the Annual Meeting on November 14, 2019, provided the required 300 signatures are collected by October 13, 2019.

Made by: Tim Burke, Seconded by: Edward Elsner

Approved unanimously.

c. Disaster Relief Fund – Proposed Guidelines

NYLA Executive Director, Jeremy Johannesen, reviewed the previously distributed proposed guidelines for the Disaster Relief Fund.

MOTION VI: Motion for disbursements from the Disaster Relief Fund to not exceed \$1,000 when being added to the proceeds of a dedicated support appeal; in addition to the typically baseline award.

Made by: Roger Reyes, Seconded by: Cassie Guthrie

Approved unanimously.

MOTION VII: Motion to endorse the NYLA Disaster Relief Fund Guidelines with amendments as discussed.

Made by: Tim Burke, Seconded by: Charlie Kelly

Approved unanimously.

d. Disaster Relief Fund - Memorial Library of Little Valley

MOTION VIII: Motion to approve an award of \$1,000 to the Memorial Library of Little Valley for Disaster Relief.

Made by: Tom Vitale, Seconded by: Lisa Wemett

Approved unanimously.

e. Director of Government Relations & Advocacy – Vacancy

i. Concept

The NYLA Council endorses the recommendation by both Jeremy Johannesen and the NYLA Legislative Committee that this is a vital position for NYLA, and it should be filled.

MOTION IX: Motion to authorize NYLA to initiate a search for the Director of Government Relations & Advocacy as outlined in the documents presented in the job description.

Made by: Tim Burke, Seconded by: Lisa Wemett

Approved Unanimously.

ii. Salary Range

MOTION X: Motion to authorize a salary range for the Director of Government Relations & Advocacy position of \$65K - \$70K, pending adequate support (funding) by the New York Alliance of Library Systems.

Made by: Amanda Perrine, Seconded by: Lisa Wemett

Approved unanimously.

iii. Search Committee Composition

There was in-depth discussion surrounding the make-up of a search committee and when they should be brought into the hiring process.

MOTION XI: Motion to establish an Interview Committee for the Director of Government Relations & Advocacy position as recommended by the Legislative Committee, with the addition of a representative from one (1) of the three (3) New York City Library Systems.

Made by: Jen Cannell, Seconded by: Charlie Kelly

Approved unanimously.

Motion to adjourn by unanimous consent at 4:57 PM.