

Gloversville Public Library - Three Year Plan of Service: 2008-2011

Introduction

The Library's long range plan was last updated in 2001.

The Gloversville Public Library is a school district public library chartered in 2005 to serve the residents of the Gloversville Enlarged School District. It is the successor to the Gloversville Free Library (1888-2005) and the Levi Parsons Library of Gloversville and Kingsboro (1880-1888).

Mission Statement

The Gloversville Public Library commits itself to the citizens of the Gloversville Enlarged School District to be a community resource that provides access to information and technology, educational and cultural events while remaining a center for research and recreational pursuits.

Statistics

The Gloversville Public Library serves the Gloversville Enlarged School District, a population of 19,003 per the 2000 Census. The library is open 40 hours per week. There are 5 full-time and 5 part-time staff members.

	<u>2008-2009</u>	<u>2007-2008</u>	<u>2006-2007</u>	<u>2005-2006</u>
Budget	\$392,800	\$383,000	\$378,700	\$357,200
Circulation	-	111,062	78,476	70,998
Holdings	-	48,754	50,088	53,998
Visitors	-	98,699	102,928	100,112

The Process

Using the American Library Association tool, New Planning for Results, the Board of Trustees of the Gloversville Public Library sought community and staff input in creating a new long range plan. A focus group meeting of stakeholders facilitated by MVLS Director Carol Clingan discussed the present state and the future of the community. Their view mirrored the results of several other community based forums including a Town Hall meeting held in 2006, a community survey, and the efforts of local group called Gloversville 2020, all of which have discussed the future of our community.

The stakeholders were also educated about the programs and services of the library, and asked about their own needs and hopes for the library's future.

Three main themes emerged:

- The community wants the library to remain in its present building; a 1904 Carnegie building owned by the City of Gloversville.

- They would like to see an increase in hours and programming.
- They would like the Library to be more of a central information center for the community.

After reviewing the library's existing resources, funding, physical location, and staff, it was determined that both the Library's income and the building needed to be strengthened and stabilized before the first two items could be considered.

What follows is a three year plan to address the Library's finances and building in order to meet the needs of this community.

Currents Topic and Titles

Goal 1: Residents of the GESD will have increased access to library service.

Objective: By 2011, the GPL will be open a minimum of 5 more hours per week.

Activity: To improve the management of the GPL's existing resources, the Library will:

- Develop and implement a policy regarding the Edinburg residents by July 1, 2008. Develop and implement an In-District Patron policy by July 1, 2009 to provide best service to GPL residents.

Activity: To maintain adequate income by 2011 to support service needs, the Library will:

- Submit an annual request to each of the town boards in Fulton County to request financial support.
- Evaluate the need for tax levy increase on the property owners of the GESD each year of this plan (2009, 2010, 2011)
- Take advantage of grants and state funding when available.

Goal 2: Residents of the GESD will have access to a wide variety of programming, materials and technology to meet their educational, informational and recreational needs.

Objective: By 2011, the GPL will provide one new program for each of the Library's target audiences (adult, teen and juvenile).

Activity: To determine the community's programming wants and needs the library will:

- Develop, distribute and tally program specific surveys to acquire a better understanding of the community's wants and needs, and expand or design new programs to address the determined needs and wants.
- Work to provide bulletin board and display space for community events and brochures. This may include working with other community organizations such as the Fulton County Regional Chamber of Commerce.
- Work to provide appropriate staff to support additional programming.

Commons

Goal: The residents of the GESD will have a safe, clean and pleasant Library environment.

Objective: By 2010, GPL will restore roof and basement, rehabilitate the adjacent interiors and renovate the lobby.

Activities: The Library will work with:

- The City of Gloversville to address existing maintenance and repair concerns.
- The Friends of the Gloversville Public Library to utilize some of the fundraising monies to begin a rehabilitation of some specific areas of the building such as the lobby.

Goal: All residents of the GESD will have full access to the Library building.

Objective: By 2010 the Board of Trustees selects a firm to create a master renovation plan.

Activity: The Library will work with the City of Gloversville to develop and implement a master renovation plan.

- The Library will send out an RFP to a variety of architectural firms and engineers for a phased master renovation plan.
- The Library will, with approval from the City of Gloversville, select and work with the chosen firm to develop a master renovation plan.
- The Library will, with assistance from the City of Gloversville, raise funds to execute the renovation project.

Adopted October 2008 by the Board of Trustees of the Gloversville Public Library