

West Hempstead Public Library

Entitlement

A Non-resident business owner or property owner will be offered a three-year card with full privileges upon producing a current tax bill.

Non-resident students who attend school within the library district will receive a one-year card. These patrons will not receive Direct Access privileges.

Non-residents working in the school district are entitled to a one-year card when they furnish a letter of proof of employment from their employer on company letterhead. A new letter of proof of employment must be provided for a yearly renewal. These patrons will not receive Direct Access privileges.

Group Home Residents will be issued individual cards. A Group Home Policy Agreement must be signed by an authorized administrator of the Home. This signed agreement will be kept on file. The Group Home will ultimately be held responsible for any fines or overdue materials incurred on the individual cards of its occupants. If a Group Home fails to honor this agreement of responsibility, the library may revoke the borrowing privileges of all the cards issued to occupants of that Group Home. Group Home residents will not be entitled to Direct Access privileges. These cards will be subject to one-year renewal based on presentation of proof of current residence.

Patron Proxy Permission may be given by a West Hempstead patron to a caregiver in service to the patron's family. This permission is given by filling out a Proxy Policy Agreement. This agreement allows the designated proxy to take out library materials, and the patron who signs assumes all responsibility for items charged out or any fines incurred by said proxy. This document remains in effect until the patron notifies the library of a change.

Non-residents who are members of another library in Nassau County may charge out books if they present a valid library card designated for Direct Access, and non-delinquent. Audio Visual items in our collection over one year may also be taken out.

Non-residents who present a valid non-delinquent state mandated access card may charge out the same items as other non-residents.