



POLICY 3.3

Revised: 9/19/05

### LIBRARY SERVICE TO NON-RESIDENTS

#### Need for This Policy:

To advise non-district residents of certain restrictions that may apply to their borrowing of materials and use of services.

#### Policy:

Non-residents may be denied borrowing privileges concerning non-print materials and equipment (i.e. audio-visual media) and printed materials, including fiction and non-fiction books and periodicals, less than one year old as set forth in Commissioner of Education Regulation 90.3(b)(2)(ii).

The Director shall keep patrons informed about the categories of materials that are restricted in a brochure issued periodically.

At the discretion of the Director, residents of the District will be given priority registration for selected programs which require attendance to be limited.

#### Responsibilities:

It shall be the responsibility of the Director to ensure compliance with this Policy and to maintain and display an up-to-date list of restricted materials for patrons.

Approved: 1/10/97