

**Draft Minutes**  
**NYLA Council Meeting**  
**May 17, 2007**  
**Albany, NY**

**Present:** Rachel Baum, Rosina Alaimo, Jennifer Morris, Sara Greenleaf, Deborah Emerson, Mary Fellows, Ed Falcone, Bob Jaquay, Anne Hofmann, Bernie Tomasso, Carol Clingan, Patti McCall, Margaret Lanoue and Martina Thompson, NYSALB.

Ed Falcone, Anne Hofmann, Linda Fox, Tim Baird, Margaret Lanoue, Carol Clingan, Mary Fellows, Sara Greenleaf, Debby Emerson, Mildred Rivers, Rosina Alaimo, Bernie Tomasso, Sally Daniels, Jennifer Morris, Bob Jaquay .and Martina Thompson, NYSALB representative.

**Absent:** Phyllis Keaton, Ken Fujiuchi, Tim Baird, Millie Rivers, Linda Fox.

*President Rachel Baum called the meeting to order at 10:32 a.m..*

**1. Welcome & Introductions**

**2. Approval of Agenda**

**Motion:** Jennifer Morris moved to accept the agenda.  
Margaret Lanoue seconded the motion.  
All in favor, none opposed, no abstentions. Motion carried.

**3. Approval of Minutes**

**A. Council Meeting – February 8, 2007**

**Motion:** Carol Clingan moved to accept minutes.  
Bernie Tomasso seconded the motion.  
All in favor, none opposed, no abstentions. Motion carried.

**B. Electronic Voting**

Resolution authorizing the creation of Retiree Roundtable upon petition of 33 members (25 required by bylaws).

Voting in the Affirmative:

Margaret Lanoue, Jennifer Morris, Rachel Baum, Rosina Alaimo, Ed Falcone, Ken Fujiuchi, Mary Fellows, Patti McCall, Carol Clingan, Bernie Tomasso, Phyllis Keaton,  
Deborah Emerson, Tim Baird, Sara Greenleaf, Sally Daniels, Millie Rivers, Linda Fox, and Anne Hofmann.

Resolution amending slate of candidates for NYLA 2008 Council to substitute Josh Cohen for Jeff Cannell as candidate for NYLA President and Bernie Tomasso for Ellen Rubin as candidate for Councilor-at-large.

Voting in the Affirmative:

Ed Falcone, Linda Fox, Anne Hofmann, Carol Clingan, Sara Greenleaf, Deborah Emerson, Bernie Tomasso, Tim Baird, Phyllis Keaton, Patti McCall, Rachel Baum, Millie Rivers, Margaret Lanoue, Sally Daniels and Mary Fellows.

**Motion:** Margaret Lanoue moved to accept electronic voting.  
Rosina Alaimo seconded motion.  
All in favor, none opposed, no abstentions. Motion carried.

#### **4. Finance Report**

##### **A. Monthly Financial Report**

Ed Falcone, NYLA Treasurer presented the April 2007 Monthly Financial Report. Report attached. Michael offered clarifications to the written report.

**Motion:** Jennifer Morris made a motion to accept the Financial Report as submitted.

Anne Hofmann seconded the motion.  
All in favor, no abstentions. Motion carried.

##### **B. Audit Report**

Ron Guzior from Bollam Sheedy and Torani, LLP presented 2006 Audit of NYLA Financial Statements according to GAAP. No significant audit adjustments were made, Galina and staff were responsive and well-prepared. Auditors made eight suggestions for Best Practices for Council to consider adopting.

**Motion:** Rosina Alaimo made motion to accept Auditors Report. Seconded by Mary Fellows. All in favor, no abstentions. Motion carried.

#### **5. President's Report**

- A.** Rachel Baum reviewed her Library Learning Tour.
- B.** Discussed outreach to Library School Student ALA/NYLA Chapters
- C.** Executive Committee conducted annual performance review of Executive Director.

#### **6. President-Elect's Report**

- A.** Working on speakers and potential theme for 2008 Conference- Past/Present/Future.
- B.** Will not be able to continue Library Learning Tour.

#### **7. Past-President's Report**

- A.** Made presentation on NY Libraries PAC

#### **7. Executive Director's Report**

### A. Legislative Activities

- Advocacy Efforts Successful - \$5 million Increase in Library Aid
- Lobby Day and Pre-Lobby Day Events – including PAC Fundraiser Successful
- Mini-Lobby Day Scheduled for May 22nd

### B. Professional Development

- Leadership and Management Academy scheduled for June 6-8<sup>th</sup> @Saratoga
- Online Policies and Procedures up on website.
- Library Assistant Training Program at Schenectady County Community College Scheduled for June 11-16th

### C. Membership

- Membership reached all time high of 3,830 in March
- Will continue membership drives for lapsed members, ALA members and
- Requested Council to establish Scholarship Fund to accept donations to fund library science scholarships at each of the seven library schools and to transfer \$7,500 from Vitality Fund in the event that the Lake Placid Foundation does not renew its grant for 2007/2008.

**Motion:** To establish Scholarship Fund made by Margaret Lanoue and Seconded by Jennifer Morris. All in favor, no abstentions, none opposed.

**Motion:** To transfer \$7,500 from Vitality Fund to fund Dewey Scholarships in event the Lake Placid Foundation does not renew grant for 2007/08 made by Ed Falcone and seconded by Rosina Alaimo. All in favor, no abstentions, none opposed.

Reported on status of Hutner Estate/Will which named NYLA as \$700,000 beneficiaries. Proceeds expected to be received in late 2007 or early 2008. Majority of funds recommended to be deposited in Endowment Fund with \$100,000 to be used to fund new membership service and revenue source, i.e. insurance, payroll processing and/or database provider that would be added to other Member Benefits.

## 8. Conference Report

- Staff recommends Niagara Falls for 2009 Conference  
**Motion:** Accept staff recommendation for 2009 conference site made by Tim Baird.  
Seconded by Rosina Alaimo.  
All in favor, no abstentions, none opposed.
- Staff recommends Saratoga Springs for 2010 Conference.  
**Motion:** Accept staff recommendation for 2010 conference site made by Rosina Alaimo.  
Seconded by Anne Hofmann.  
All in favor, no abstentions, none opposed.

## 9. Committee Reports

*Membership* – Committee had meeting to discuss retention and attraction efforts. Only 10% of First Time members continue as regular members. Need to address this problem through personal contacts at regional levels through in-person events (i.e. CE Workshops/Social Events) or telephone calls from members/staff. Recommended increasing Section dues from \$5 to \$7.

Institute a NYLA version of Movers and Shakers issue for the Bulletin, offer school librarians the option of being invoiced for NYLA Membership as subscription to the Bulletin.

*Legislative* - Recommended that NYLA offer Broadband Survey to library community to ascertain availability of broadband to libraries throughout the state and to accept report of Task Force on Broadband Initiative. The Committee also recommended sending Governor recommendations to Commission on Local Government Efficiency.

**Motion:** To accept Broadband Report from Legislative Committee Task Force made by Jennifer Morris and seconded by Carol Clingan. All in favor, none opposed. Motion carried.

**Motion:** To accept Legislative Committee recommendations for Governor's Commission on Local Government Efficiency made by Debby Emerson and seconded by Mary Fellows. All in favor, none opposed. Motion carried.

*Continuing Education* – Reviewed upcoming Leadership Academy and Library Assistant Training Program in June. NYLA received \$2,500 grant to continue workshops on serving the Developmentally Disabled from NYS DDPC. Next meeting of Committee on June 11<sup>th</sup>.

## 10. Section Reports

ASLS – submitted written report

LAMS – Bob Jaquay reviewed conference joint author luncheon speaker with RASS – Susan Cheever and need to revive the Civil Service Task Force.

PLS – submitted written report

SLMS – submitted written report

YSS – Spring Conference in White Plains, going to electronic newsletter, need to update Board section on website, conference luncheon speaker is Joseph Bruchacs.

SMART – submitted written report

RASS – working on membership and recruitment, regional membership directory, conference Buddy program., need newsletter editor, development of membership brochure,

NYSALB – 120-130 people attended their Spring Conference in Queens. Are recommending to Legislature mandated training for Trustees and are seeking NYLA support for initiative.

**Motion:** To issue proclamation to honor Fran Roscello for her over 30 years of service to the library community upon her retirement from the NYS Education Department motion made by Anne Hofmann and seconded by Carol Clingan. All in favor, none opposed. Motion carried.

11. **ALA Councilor Report** – reviewed submitted written report.

## 12. Old Business

Reviewed Section Conference promotional options offered by NYLA office:

Electronic/website/email promotions are free. Ad space in Bulletin offered at 50% off.

Discussed potential for joint vendor/exhibitor packages for Section/NYLA trade shows.

**13. New Business**

Reviewed Councilor At Large voting options that should be discussed in greater detail at September retreat at Linwood Spiritual Center.

**Motion:** Bernie Tomasso moved to adjourn the meeting at 3:15 p.m.  
Seconded by Rosina Alaimo.

All in favor, none opposed, no abstentions. Motion carried.