NYLA Council Meeting Minutes
Thursday, May 2, 2024
3:15 PM to 4:45 PM
Online via Zoom
NYLA President, Lisa Kropp Presiding

In Attendance:
☒ Lisa Kropp, President
☒ Tim Spindler, President-Elect
☒ Arlene Laverde, Immediate Past President
☒ Frank McKenna, Treasurer
☒ Matt Bollerman, Treasurer-Elect
☒ Keturah Cappadonia, ALA Chapter Councilor
☒ Ryan Perry, ASLS President
☒ Kristin Charles-Scaringi, IDEAS President
☒ Sarah O’Shea, LAMS Representative
☒ Jean Currie, LTAS President
☒ Michael Bartolomeo, SMART Representative
☒ Lisa Perkowski, SSL Representative
☒ Joyce Laiosa, YSS Representative
☒ Rebecca Budinger-Mulhearn, Councilor-at-Large
☒ Laura Schiefer, Councilor-at-Large
☒ Ginger Tebo, Councilor-at-Large
☒ Caitlin Kenney, Councilor-at-Large
☒ Kerrie Burch, Councilor-at-Large
☒ AnnaLee Dragon, Executive Director (ex-officio)

Absent:
Jerrie Grantham, FLS Representative
Rakisha Kearns-White, Councilor-at-Large
Joe Burke, PLS President

Guests:
C Romeo, NYLA Director of Communications and Member Engagement
Lauren Hoyt, NYLA Director of Association Operations
Ann DeLucco, BST Auditors
Nancy Howe
Chris Lund, FLS President
Maureen Squier

Council Meeting Agenda

1. Welcome
   NYLA President Lisa Kropp called the meeting to order at 3:15pm and welcomed the group. Kropp also noted that NYLA Immediate Past President Arlene Laverde won an award with her students from the American Association of School Librarians, the Roald Dahl’s Miss Honey Social Justice Award. This award recognizes and encourages collaboration and partnerships between school librarians and teachers in teaching social justice through joint planning of a program, unit, or event. The NYLA Council congratulates Arlene and her students on this wonderful achievement.

2. Review of Agenda
   NYLA Executive Director AnnaLee Dragon requested that a discussion about a Disaster Relief Fund request by the Troy Public Library be added as item B under New Business.

MOTION I: Motion to approve the agenda as amended.
Made by: Tim Spindler        Seconded by: Arlene Laverde
Approved unanimously.
3. Approval of Minutes from March 14, 2024 NYLA Council Meeting

MOTION II: Motion to approve Minutes from March 14, 2024 NYLA Council Meeting.
Made by: Kristin Charles-Scaringi          Seconded by: Rebecca Budinger-Mulhearn
Approved unanimously.

4. Treasurer’s Report
   a. March Financial Statement
      Treasurer Frank McKenna reviewed the March Financial Statement. We are at almost 10 months in
      our fiscal year. Nothing major to report, we are on track.

   b. FY2022-2023 Audit Presentation with Ann DeLucco of BST
      This is the second year that BST has conducted the NYLA audit, and the firm also handles the filing of
      NYLA’s 990 tax forms and CHAR500 submissions. Last year, we had an adverse opinion due to NYLA’s
      inability to provide the necessary documentation and due to several NYLA practices breaking
      Generally Accepted Accounting Principles (GAAP). This year, after removing the Due to Units liabilities
      and creating a single complete NYLA budget as per the Council-approved recommendations of the
      Balanced Budget Task Force, NYLA received a clean and unmodified audit opinion, which is a big
      accomplishment after the difficulties in previous years. There were notes about work still to be done,
      in both policy creation/updating and checks and balances procedures. This work is already underway
      via the NYLA Governance Committee and the NYLA Audit and Finance Committee.

      MOTION III: Motion to accept the report of the audit results as presented by BST.
      Made by: Matt Bollerman          Seconded by: Jean Currie
      Approved unanimously.

   c. FY2024-2025 Draft NYLA Operating Budget
      NYLA Executive Director AnnaLee Dragon presented the draft FY2024-2025 Budget, as approved by
      the Audit and Finance Committee. She noted that the Committee had come up with a 3-year plan to
      balance NYLA’s budget, which means significant cuts or increases in income will be needed to
      accomplish that. Audit and Finance Committee Chair Laura Schiefer thanked the Committee for the
      work they had done to produce this draft. She also noted that this was the first year that the NYLA
      units had submitted budget requests, so this process was very different than in prior years. The
      Committee is very serious about balancing the budget, and so made decisions about what to fund and
      what to not fund of Unit requests based on that commitment to a zero deficit. Some categories were
      not funded to any unit as a result, including excessive board expenses, donations to outside
      organizations, etc. While these may be considered in the future when NYLA’s financial situation is
      different, for right now they are not being recommended or funded. Treasurer Elect Matt Bollerman
      also noted that this is a solvable problem, by all members working to increase membership dues and
      attendance at NYLA Annual Conference. The more income NYLA has, the more money that NYLA and
      its Units can spend.

5. Unfinished Business
   a. Code of Ethics Policy

      MOTION IV: Motion to approve the Code of Ethics Policy as presented by the Governance Committee.
      Made by: Matt Bollerman          Seconded by: Joyce Laiosa
      Approved unanimously.
b. Code of Conduct Policy

**MOTION V:** Motion to approve the Code of Conduct Policy as presented by the Governance Committee.
Made by: Ginger Tebo  Seconded by: Tim Spindler
Approved unanimously.

c. Social Media Policy

**MOTION VI:** Motion to approve the Social Media Policy as presented by the Governance Committee.
Made by: Kerrie Burch  Seconded by: Frank McKenna
Approved unanimously.

d. External Communications Policy

**MOTION VII:** Motion to approve the External Communications Policy as presented by the Governance Committee.
Made by: Rebecca Budinger-Mulhearn  Seconded by: Frank McKenna
Approved unanimously.

6. New Business

a. Mission Statement

i. **Current Statement:** NYLA leads, educates, and advocates for the advancement of the New York library community.

ii. **Proposed Statement:** NYLA empowers, educates, and engages the New York library community.

Some Council members felt that the updated version of the statement didn’t directly capture advocacy which is a vital service NYLA provides. Others felt that the Mission Statement re-writing should happen as part of the larger Strategic Planning process, rather than in advance of the process. There was also discussion of the age of our current logo, and of rebranding as part of the Strategic Planning process as well.

**MOTION VIII:** Motion to approve the revised Mission Statement as presented by the Governance Committee.
Made by: Jean Currie  Seconded by: Ginger Tebo
Motion tabled. Statement will be returned to Governance Committee for further discussion.

b. Disaster Relief Request from Troy Public Library

NYLA Executive Director AnnaLee Dragon read an email from Evelyn Greenstein, the President of the Board of Trustees of the Troy Public Library. It read as follows:

Good morning AnnaLee,

Last Friday was the first time I learned about the NYLA disaster fund. I’m following up on your suggestion to write to you informally about the situation at the Troy Public Library’s Lansingburgh Branch. Toward the end of December 2023, as a result of the horrendous rainstorm in the Capital District, the Branch was flooded. Water poured through the ceiling and light fixtures of what was the recently created children’s area. Walls, areas of the tin ceiling, newly installed rugs, flooring, and sub floors had to be removed - and discarded. Our insurance claim has been denied three times. While mitigation is complete, restoration is not possible at this time. The Branch has however reopened albeit with limited space capacity.

Thank you for giving me this opportunity to write to you about ‘the Burgh’. Please let me know what I - or the Library - needs to do from this point or what additional information you need.
Thank you again and have a good, disaster free day.
Evelyn

**MOTION IX:** Motion to approve a $1,000 donation to the Troy Public Library from NYLA’s Disaster Relief Fund to aid in repairs from their flooded Lansingburgh Branch library building.
Made by: Jean Currie    Seconded by: Michael Bartolomeo
Approved unanimously.

6. President’s Report
   Lisa Kropp submitted a report, and added that she had attended the Connecticut Library Conference and Mychal Threets was the keynote speaker. She got some good ideas for a membership booth and ribbons for this year’s NYLA Conference.

7. Past President’s Report
   Arlene Laverde submitted a written report, adding that she will be co-chairing the American Association of School Librarians 2025 Conference.

8. President-Elect’s Report
   Tim Spindler submitted a written report.

9. Executive Director’s Report
   AnnaLee Dragon submitted a written report. Also included was a membership report. She added that NYLA had done a press release on the NYSED Commissioner of Education’s decision in the Clyde-Savannah book censorship case. NYLA’s amicus brief was cited in the decision, and the decision as well as the brief and the press release are available on NYLA’s website. The new NYLA Intern, Anna Varney, is starting next week as well. Lastly, May 31, 2024 is the end of open enrollment for NYLA’s first fixed membership year, so please encourage all members to join the new database if they haven’t already. All Council members, Unit Leaders, and Committee members must be active NYLA members to retain their roles.

10. Legislative Report
    Max Prime submitted a written report.

11. Section/ALA/Committee Reports
    Written reports were submitted.

12. Review/Adjournment
    Executive Director AnnaLee Dragon noted that the first round of the NYLA Bonfire t-shirt campaign has finished, and raised over $3,200. It sold 261 shirts and garnered over $550 in donations as well. It was a huge success, so thank you to Kelly Harris and the Sponsorship and Fundraising Committee for making it happen!

**MOTION X:** Motion to adjourn the meeting.
Made by: Arlene Laverde    Seconded by: Kerrie Burch
Approved unanimously. The meeting was adjourned at 4:42pm.

Next Council Meeting: Thursday, June 13 via Zoom at 3:15pm.