



June 12, 2023

Management and the Council
New York Library Association
6021 State Farm Road
Guilderland, New York 12084

In connection with our audit of the financial statements of the New York Library Association (the Association) as of and for the year ended June 30, 2022, we offer the following observation and constructive suggestion regarding the Sections, Roundtables and Groups to be considered as part of the ongoing process of modifying and improving the Association's practices and procedures.

Currently amounts collected by the Association on behalf of the Sections, Roundtables and Groups (units) for percentage of dues, events, etc. are recorded as a liability to the respective unit. Direct expenses incurred by the Association on behalf of the Units are recorded as a reduction of the liability.

Such units are not separate legal entities, but rather segments of the Association. Accounting principles generally accepted in the United States of America (U.S. GAAP) require all assets, liabilities, net assets, revenues and expenses of an entity and its segments be included in the financial statements. As such, the recording of such liability is an exception to U.S. GAAP.

BST suggests that management record the transactions of the Units in accordance with GAAP, rather than as a liability payable to the Units, which would result in annual budgets for each unit being properly recorded in the Association's statement of activities. Similarly, existing liabilities to Units should be correctly adjusted as net assets of the Association.

We appreciate serving the Association and would be happy to assist you in addressing and implementing any of the suggestions in this letter.

Very truly yours,

BST & Co. CPAs, LLP

A handwritten signature in black ink, appearing to read 'Ann D. Delucco', is written in a cursive style.

Ann D. Delucco, Partner

ADD/ldb